**Meeting Minutes**

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| **Subject** | | | | |
| Advanced Software Engineer Lab– Routine Group Meeting | | | | |
| **Date, Time (duration) and Venue** | | | | |
| ·         24/July/2016  2:00 – 3:00 pm  ·         Software Lab 3 | | | | |
| **Attendees** | | | **Non-Attendees** | |
| ·          Feng Hao  Jia Ying  Joey  Guan Qiao  Ahmad Syafiq  Parthan | | | · | |
| **Chaired by** | | | | Ahmad Syafiq |
| **Last meeting minutes have been reviewed** | | | | Yes/No |
| **Progress Updates** | | | | |
| **Task** | **Problem/Issue/Progress** | **Solution/Action** | | **Taken by & deadline** |
| 1 | Assignment of roles and responsibilities | N.A | |  |
| 2 | Development of proposal topic | Creating e-commerce plateform where NTU student get share products and services with other students on an application. | |  |
| 3. | Deciding on platform and language to be used for the project. | Android studio – development of App  mySQL – for backend database | |  |
|  |  |  | |  |
| **The next meeting will be held** | | | | 31/08/2022  Time: 1430 |
| **This minutes have been agreed by all attendees** | | | | Signed by chair |