



## Key skills

- Billing
- Tally
- Data Entry
- MS Office
- Excel
- PowerPoint
- Hardware Installation
- · Software Installation
- Software Troubleshooting
- · Operating Systems
- Data Entry
- Blog Writing



### **Personal Information**

Siliguri

City

Country INDIA



#### **Hobbies**

Gardening



#### Languages

- Bengali
- Hindi
- English

# Partha Basak

#### **Desktop Support Engineer**



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## **Profile Summary**



## Education

Diploma, 2020

**Jetking** 

12th, 2016

West Bengal, Bengali / Bangla



### Work Experience

Jan 2020 - Jul 2022

**Desktop Support Engineer** 

**Torrent Pharmaceuticals** 

**Ensuring Smooth Operation of Computer Systems** 

Nov 2022 - Apr 2024

**Custom Desktop Computer Builder** 

#### **TPS Tech**

- Assembled custom gaming and editing desktop computers according to individual client specifications and requirements.
- Optimized computer performance for enhanced gaming and editing experience.

Sep 2024 - Present

Accountant

#### DOWNTOWN

Handling customers in store and operating tally for billing



## **Projects**

10 Months

#### **Road Of Info**

Road Of Info is a tech blog dedicated to exploring the exciting world of technology. Where I cover a wide range of topics, from the latest gadgets and software to in-depth technical tutorials and reviews. My goal is to provide informative, engaging, and easy-to-understand content for both tech enthusiasts and newcomers alike.



https://roadofinfo.blogspot.com



## Extra curricular

#### **Spreading Awearness About Online Safety**

In today's interconnected world, it's crucial to be aware of the potential risks and threats lurking online. By promoting online safety, we can empower individuals to protect themselves and their loved ones from cybercrime, cyberbullying, and other digital dangers.