

**Client Expectations: Student Projects 2024**

Dear Project Client:

I would want to thank you for becoming a client for our student projects. I hope your experience is as delightful and gratifying as the students'. I wrote this letter to address some often asked issues about the project. I hope it helps to clarify your job and expectations, as well as minimize any misconceptions that may arise.

**Q: What is the System Project?**

The Systems Project is a course prerequisite for CPA programs in the School of Applied Computer Science and Information Technology. A group of 2-3 students work on the project under the supervision of a faculty advisor. Every student must work in a group.

**Q: What fees are charged?**

A: No fee is charged for the work done as part of the Systems Project course requirement.

**Q: What expectations should I have as a client?**

A: You should expect to spend some time with the students throughout the project to assist them in developing the specs because you are the business expert. Consider the completed project to be a prototype system. In order for the students to obtain a passing grade, the resulting system must successfully manage its data; yet, depending on the skill level of the group, it may not be as user friendly or complete as you would like. In addition, one of the student group's roles is to manage the scope of the project so that the application can be completed within the school term. This could lead to an application system that does not

**Q: What are the project deliverables to the client?**

A: You should receive a fully functional copy of the system, including the source code, database, executable code, and documentation. This should allow you to keep the system operational even if the original students are no longer available.

**Q: Who owns the application system that is developed by the students?**

A: The college acknowledges that students may generate intellectual property as a natural result of the educational process. Depending on their amount of involvement in the project, the client may believe they have an interest in the intellectual property. The college's principal responsibility is to provide an educational atmosphere and opportunities that promote student learning. Students own the copyright for the things they create. In general, the college does not claim ownership of any intellectual property developed by students unless the student was paid as an employee for the job or if the activity involved considerable use of college resources. If you believe that there may be some difficulties regarding intellectual property.

Conestoga College is not accountable for any intellectual property or copyright issues linked to these projects. If a legally binding agreement is required, the Office of Research should be involved. Please keep in mind that projects that require such agreements may not be appropriate for student research and will be forwarded to the Office of Research for potential future collaboration.

**Q: Can I expect to implement the system in my business environment?**

A: We want the students to offer the client a restricted license, allowing them to create a copy of any required database as well as the number of system copies required to access this single database via a network (assuming a multi-user system). If the customer wishes to deploy the system in more offices or use it as part of a saleable product, a reasonable agreement should be reached with the student group for these additional licenses.

**Q: What if I want to continue development of the system after the end of term?**

A: Because this activity will take place beyond the end of the course requirement period (in May or June), it is not covered by the Systems Project. We hope that by the end of the project, you will have developed a positive working relationship with one or more of your student team members. At this stage, you may decide to continue the development on a fee-for-service or other contractual basis with the original students or your own personnel.

I hope this letter addresses some of the questions you may have had with respect to acting as a client for our students.

Clients, by participating in this activity, the client confirms they have read this document, and accept all risks and conditions related to the proposed student project.

Signature: Joyekeneth Gamit-(JG) Date: 13-02-2024

Signature : Dhwani Bhavsar- (DB) Date: 13-02-2024

Signature:Navpreet Navpreet- (NN) Date: 13-02-2024

Students Please upload onto dropbox under Name of Project.

Thank you for Supporting our students in the School of Applied Computer Science and IT.

Jim Edwards

Chair, School of Applied Computer Science and Information Technology

ConestogaCollege ITAL

[jedwards@conestogac.on.ca](mailto:jedwards@conestogac.on.ca)

(519) 885-0300ext. 5285