

IMPORTANT INSTRUCTIONS

- File name can be anything.
- File should contain comma separated utilization information
- First record in the file should be the header record. (see example below)
- Subsequent records in the file should contain following field values separated by commas

Headers	Mandatory	Description	Value Range	Default Value
Supplier	Yes	Entity Code		
Purchaser	Yes	Entity Code		
SupplierPurchaserRef				
CreditPeriod				
ExtendedCreditPeriod				
PurchaserSupplierRef				
bidAcceptingEntityType			<ul style="list-style-type: none"> ○ S=supplier ○ P=purchaser 	
chargeBearer				
settleLeg3Flag			<ul style="list-style-type: none"> ○ Y=Yes ○ N=No 	
autoAccept	Yes	On receipt of Bid / Cut-off time / Disabled	<ul style="list-style-type: none"> ○ R=ON RECEIPT OF BID ○ C=CutOffTime ○ D=Disabled 	
autoAcceptableBidTypes		Open Bids / All Bids	<ul style="list-style-type: none"> ○ YY=All bids ○ YN=Open Bids 	
autoConvert	Yes	Conversion to factoring unit	<ul style="list-style-type: none"> ○ Y=Auto ○ S=supplier ○ P=purchaser 	

purchaserAutoApproveInvoice			<ul style="list-style-type: none"> ○ Y=Yes ○ N=No 	
invoiceMandatory			<ul style="list-style-type: none"> ○ Y=Yes ○ N=No 	N
costBearingType			<ul style="list-style-type: none"> ○ S=supplier ○ P=purchaser ○ PD=Periodical_Split ○ PC=Percentage_Split 	
buyerPercent				
preSplittingCostBearer			<ul style="list-style-type: none"> ○ S=supplier ○ P=purchaser 	
postSplittingCostBearer			<ul style="list-style-type: none"> ○ S=supplier ○ P=purchaser 	
splittingPoint			<ul style="list-style-type: none"> ○ SDD=Statutory Due Date ○ IDD=Invoice Due Date 	
sellerPercent				
sellerAutoApproveInvoice			<ul style="list-style-type: none"> ○ Y=Yes ○ N=No 	N

- A Single file should contain utilization for that Business date.
- The import will accept only those records where it matches the selected Hall Code.
- Item Codes not found in the list will be skipped.
- Only those utilizations in the file will be displayed, rest will be reset to Zero (0).

SAMPLE FILE CONTENTS

supplier,purchaser,supplierPurchaserRef,creditPeriod,extendedCreditPeriod,purchaserSupplierRef,chargeBearer,settleLeg3Flag,autoAccept,autoConvert,costBearingType,bidAcceptingEntityType,buyerPercent,preSplittingCostBearer,postSplittingCostBearer,splittingPoint,sellerPercent

AD0000589,BA0000047,40,65,30,abcd,S,Y,D,P,,S,P,,,,,N,Y,N