

PLASTIBLENDS INDIA LTD, PALSANA

REQUISITION FOR STATIONARY

To,
HR & Admin Department

Kindly arrange to provide the following item (s) for day-to-day use in our department.

Sr. No.	Description	Unit	Qty.	Remarks

Signature of Indenter

Employee Name :

Employee Code :

Department :

Date :

Signature of Dept. Head

Employee Name :

Employee Code :

Department :

Date :