**Sunil Jawal.**

Vikas Nagar Galli num 15 Jaysingpur banglow num 5 Dist kolhapur -416101 Mobile No:9029202521/8530412521 Email ID :sunilbjawal@gmail.com

**SYNOPSIS**

* Excellent communication Skills, coupled with strong interpersonal and organizing skill.
* Proven track Record in Resolving of customer Queries ensuring their satisfaction.
* Excellent interpersonal, communication coupled with strong customer relation management.
* Seeking a challenging position in reputed organization in the field of Marketing And Sales.

**Experience**

From 25.05.2017 To Till date

Working with Supreme Industries Ltd as Sales Executive

Handing retails and Distribution Network in Following Areas Satara/Sangli/Kolhapur/Solapur/Rantagiri/Nashik/Dhule/Goa with strong dealer network

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**From 01/04/2015 To 31/03/2015**

Working In Tropical Industries International (P) Ltd, As Sales Executive

FOR NEELKANTH KITCHEN SINK AND VINK C.P. FITTINGS

From 01/08/2012 To 31/03/2015

Working For Futura Kitchen Sink (I) Pvt .Ltd. Company. Working As Sales Executive

* Making daily sales order report, sales bill reports, pending order reports, pending sales order, collection report, dispatch Report.

**COSMIC DISTRIBUTORS PVT. LTD.MUMBAI.** Nov,2011 To 30-Aug--12.

Sales Co-ordinator. .

* Attending Order calls from Dealer And Sales man, taking order calls from direct customer, also receiving order by Email.
* Making Purchase bill, sale bill, sales return, purchase return, credit note, clearing outstanding Maintaining Stock of material,etc.
* Solving problems of dealer queries and orders. Making good relationship with Dealer And Vendor.
* Venus water heater, Carysil kitchen sink, cata Appliances, Hafele Appliances, Sleek.
* Making daily sales order report, sales bill reports, pending order reports, pending sales order, collection report, dispatch Report.

**DETA ENTRY.**

SELF TAKEN CONTRACT.

* Managing regular operation like Attendance, Weekly off’s, Target, Appraisal, Payment.
* Manage And Handle all queries and problems to achieve daily target.
* Maintain Good relation with every one working time to get best team work.

**ANDROMEDA MARKETING PVT. LTD.,PUNE.**

Customer Service Executive.

Idea In bond Voice Process-Attending calls from customer’s Solving Problems And Queries.

* Activation And Deactivation of vas pack Services also taking complaint in network and Regular Balance Deduction problem.
* Tata Indicom -In bond Voice Process- Attending calls from new customer taking a lead of new post-paid connection, wire line internet connection Also Wireless Connection. Giving better plan for prepaid connection and Recharge vouchers.
* Making Arrangement of Demo and meetings

**EDUCATION**

Bachelor of Commerce.

University of Kolhapur, Maharashtra,2010.

**IT SKILLS**

Accounting Package : Tally ERP 9.0 & Fact ERP

Office Suite : MS-Office, MS-Excel.

Operating System : Windows 98, Windows XP

**PERSONAL DETAILS**

Date of Birth ; 6th November 1987

Languages Known : Marathi, Hindi & English.

Permanent Address : At- Jawalwadi, Post- Medha,Tal- Jawali, Dist- Satara. Pin Code :415012