**Saajan Khan**

H.No.-5L/10 N.I.T.

Faridabad, Haryana -121001

Contact No: +919971216216

E-Mail: - saajankhan5@gmail.com

**CAREER OBJECTIVE**

To apply my knowledge and skills to utmost satisfaction expected out of a true professional

**WORK EXPERIENCE**

5 Years worked with Parnami Sales & Corporation at Faridabad.

8 Years worked with Yash Tiles and Sanitary at Faridabad.

**Key Responsibilities :**

* Good Listening and Problem-Solving Skills
* Time Management Skills
* Excellent writing and Communication Skills
* Responsibilities Include Managing Customer Expectations
* Interpersonal Skills and Ability to Build Rapport with Clients

**PROFESSIONAL QUALIFICATION**

* **B.Com**

**Completed** from Distance Education via Allahabad University, in 2013

**ACADEMIC DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Year Of Passing** | **Institute** | **% Scored** |
| 10th Pass From CBSE Board | 2008 | D A V Public School | 55% |
| 12th Pass From CBSE Board | 2010 | D A V Public School | 53.6% |

**INTERESTS & STRENGTH**

* Quick learner and a team player.
* Ability to work under pressure.

**PERSONAL PROFILE**

Birthdate : January 05, 1989

Languages known : English and Hindi

Address : House No. 300, Sec-46, Faridabad (Haryana) - 121001

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

Date:

Place: Faridabad (Saajan Khan)