



Dear Employer:

The Career Focus participant bearing this letter is eligible for funding from the Government of Canada of up to 50% of his or her wages for a minimum of 16 weeks.

The Career Focus program uses financial incentives to help you, the employer, address Canada's skills shortages and high costs of hiring and training new employees by subsidizing the wages of highly motivated youth. They get the experience they need to establish themselves in a career, while you get help meeting your initial hiring and training requirements.

To be eligible, you must have a vacant full time position that fit within a wide range of high-demand occupations (we can provide a complete list). If you decide to hire a qualified program participant, you will be entitled to receive a subsidy reimbursement of up to 50% or to a maximum of \$8.50 per hour of their salary for a minimum of 16 weeks.

Hiring one of our program participants has several potential benefits for you. They tend to be technologically adept, energetic and quick learners who understand the global marketplace. But most important, they are looking for a productive, satisfying way of bringing what they have learned through their past education and experience into a workplace like yours.

The application process is simple and takes about 2 business days for us to complete. Please contact us today at 604-777-6152 or email Janice Rempel, Program Assistant, at rempelj@douglascollege.ca

We look forward to working with you.

Sincerely

David Bellamy, Career Consultant

Career Focus Program, Douglas College

604-777-6006 or 604-587-6636 bellamyd@douglascollege.ca

