



AMAL RAHMAN. K.K

ACCOUNTANT / STORE MANAGER



amalahmanamalu@gmail.com



8921888606



CALICUT, KERALA

SKILLS

Good working knowledge in tally prime, ms excel

Good working knowledge in SAP FICO and SAP BUSINESS ONE

Good working knowledge in SAGE50 and QUICKBOOKS

Good working knowledge in SAGE50 and QUICKBOOKS

JOURNAL ENTRIES AND LEDGER POSTING

BANKING OPERATIONAL KNOWLEDGE

ACCOUNT PAYABLE & ACCOUNT RECEIVABLE

LANGUAGES

English
Full Professional Proficiency

Malayalam
Full Professional Proficiency

Arabic
Full Professional Proficiency

Hindi
Full Professional Proficiency

INTERESTS

Driving

Travelling

Sports

WORK EXPERIENCE

Job Related to accounts

EMMY BOUTIQUE, BALUSSERY (01/05/2020 - 31/12/2020)

CERAMIC PLAZA BALUSSERY (01/01/2021- 31/11/2022)

Achievements/Tasks

- timely, accurate information
- internal controls
- ability to use system productively
- work well with others

PERSONAL PROJECTS

A STUDY ON IMPACT OF INNOVATIVE FUNCTIONS OF RETAIL BANKING SERVICES WITH SPECIAL REFERENCE TO THE FEDERAL BANK LIMITED (02/2021 - 04/2021)

EDUCATION

B.com computer application

Calicut university

03/2020,

Computerised Office Management

VHSS, Balussery

Kozhikode

03/2017,

Post Graduate Diploma in Corporate Accounting & Management (PGDCAM)

IPA CALICUT

02/2021 - 05/2022,

CALICUT

ACCOUNTING SPECIALIZATION

* Good working knowledge in finalisation of accounts of trading manufacturing and service organisation like hospital, educational institution, construction companies, advertising concern etc, using tally prime

CERTIFICATES

PGDCAM

Tally corticated

Project corticated

Participation corticated in Gst, Gst Returns, Gst return filling & Gst payment reference

SAP FICO CERTIFICATE

QUICKBOOKS CERTIFICATE

SAP BUSINESS ONE CERTIFICATE

SAGE 50 CERTIFICATE

Financial heads for college art fest of the college