

# Parvinderjeet Kaur

Persuading Computer Programming Diploma At Seneca College

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Reliable employee seeking [Job Title] position. Offering excellent communication and good judgment.



## Skills

- ◆ Organization and Time Management
- ◆ MS Office
- ◆ Cultural Awareness
- ◆ Excellent Communication
- ◆ Attention to Detail
- ◆ Self-Motivated
- ◆ Excellent learning skill

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Excellent



## Education

- ◆ **Apr 2020 - High School Diploma**  
**Mar 2021** Hira Public Senior Secondary School - Rupnagar , Punjab , India



## Additional Information

- ◆ I have a great leadership skill and i was my class monitor for five years and got a medal for good leadership skill.



## I also have a six month certificate of basic computer course which includes word, excel, PowerPoint

- ◆ After completing my 12 th grade, i started my six month computer course and i am a one of good student of my class and i passout my computer course with 'A' grade.