

exoticcar



## USER MANUAL

### Getting Started

Login screen and gaining access.

### Making Your Way Around

Navigating the home screen.

### Bookings

Managing bookings.

### Customer Inquiry

Performing customer inquiries.

### Employee Inquiry

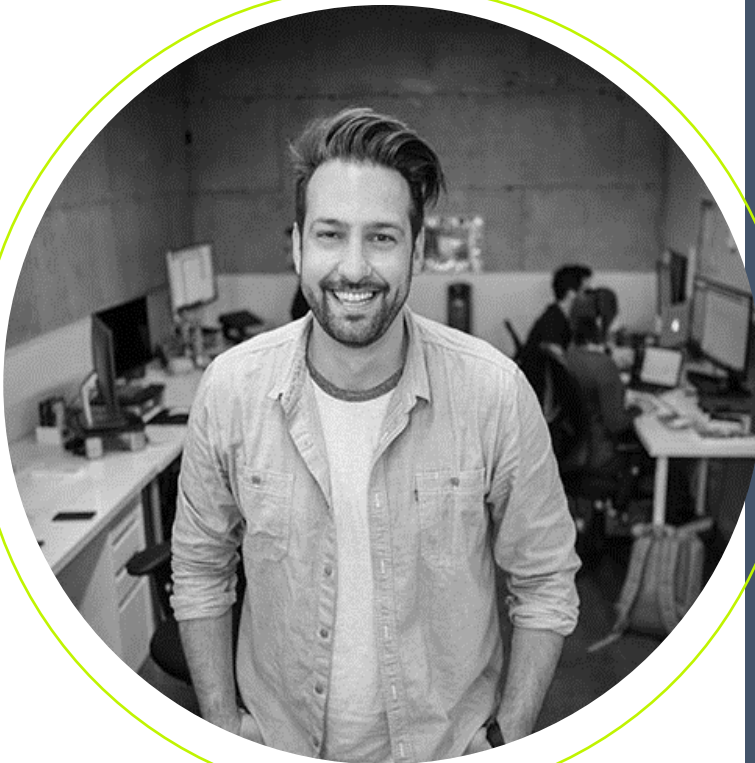
Performing employee inquiries.

### Stock Inquiry

Performing stock inquiries.

### Reports

Viewing company reports.



## DETAILS

1. Username  
This is your login credential. You will have been assigned a username upon hiring.
2. Password  
The use of a password is to guard individual privacy.
3. Sign In  
Once you have entered your username and password, click Sign In to gain access.
4. ?  
This is the Help button in case you get stuck.

## GETTING STARTED

**exoticcar** Main Menu  
*Because life's too short to rent ordinary cars*

Username

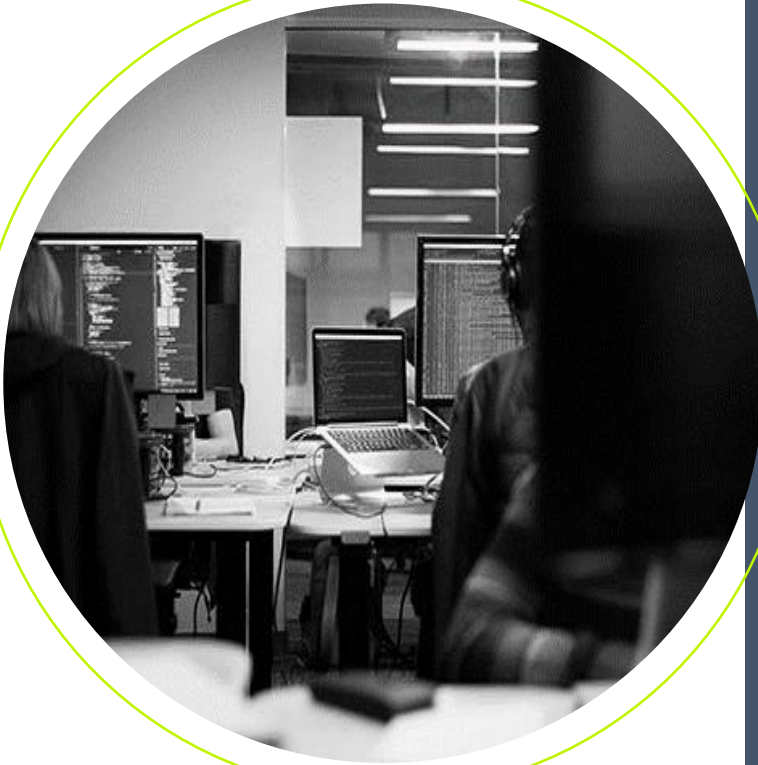
Password

Sign In ?

Right off the bat, the user is greeted with the Main Menu. Here, you will find the following features:

1. Username
2. Password
3. Sign In
4. ?





## MAKING YOUR WAY AROUND

When you sign in as admin, you are greeted by the Admin Main Menu. Here, you will find the following features:

1. Bookings [as Admin]  
Use this option to gain administrative access to Bookings.
2. Customer Inquiry  
Use this option to perform a customer inquiry.
3. Employee Inquiry  
Use this option to perform an employee inquiry.
4. Stock Inquiry  
Use this option to perform a stock inquiry.
5. Reports  
Use this option to view available reports.
6. Logout  
Use this option to log out of your account.



“Because life’s too short to rent ordinary cars.”





**exoticcar** Bookings [as Admin]

Transaction ID

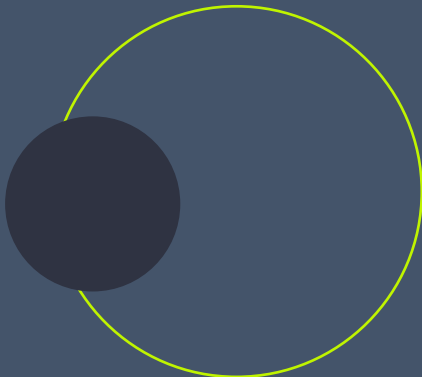
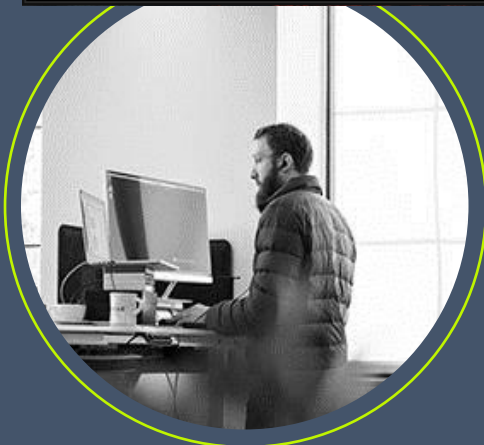
Rental Transaction Table

Update

Destination Branch ID

Employee ID

Return Date



## BOOKINGS

**exoticcar** Bookings [as Admin]

Add Update View

Find Cars [as Admin]

Pick Up Location  Drop Off Location

Pick Up Date:  Pick Up Date [Formatted]

Drop Off Date:  Drop Off Date [Formatted]

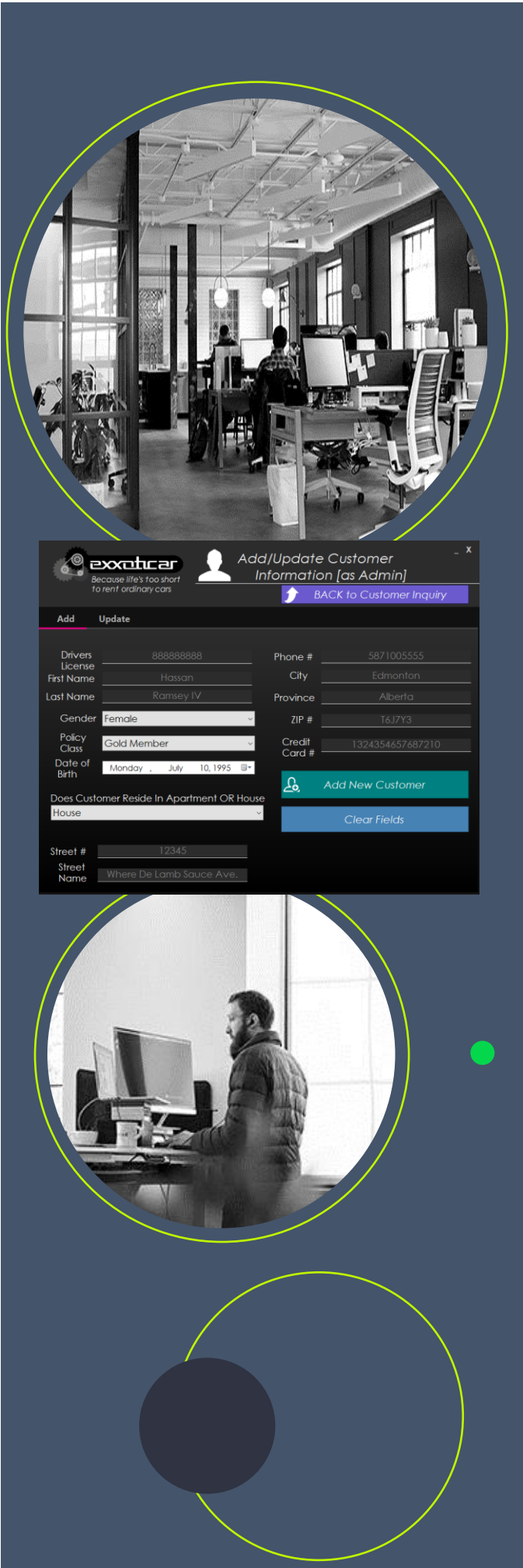
- New bookings can be created using the Add tab. Input the applicable information and hit Find Cars to perform a search for available cars. Hit Clear Fields to start over.
- Existing bookings can be modified using the Update tab. The booking is retrieved using the Transaction ID. Enter the information you would like modified and hit Update.
- Existing bookings can be accessed using the View tab. The booking is retrieved using the Transaction ID.
- You can return to the main menu by clicking Admin Main Menu.

**exoticcar** Bookings [as Admin]

Add Update View

Transaction ID

View Transaction Table



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**Add/Update Customer Information [as Admin]**

[BACK to Customer Inquiry](#)

**Add** **Update**

Drivers License	888888888	Phone #	5871005555
First Name	Hassan	City	Edmonton
Last Name	Ramsey IV	Province	Alberta
Gender	Female	ZIP #	T6J7Y3
Policy Class	Gold Member	Credit Card #	1324354657687210
Date of Birth	Monday, July 10, 1995		
Does Customer Reside In Apartment OR House	House		

[Add New Customer](#) [Clear Fields](#)

Street # 12345  
Street Name Where De Lamb Sauce Ave.

**CUSTOMER INQUIRY**

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**Customer Inquiry [as Admin]**

[Search](#) [Clear](#)

Search Customer By Drivers License  [Search ALL Customers](#)

[Add/Update Customer INFO](#)

**Basic Customer Information**

Name:  Date of Birth:

Gender:  Phone #:

**Customer Rental Transactions LOG**

[Admin Main Menu](#)

- Specific customer inquiries can be performed using driver's license numbers. Enter this in the field provided, then click the search button to initiate a search. This brings up a log of all customer records.
- The clear button clears the form of all results.
- The entire customer database can be accessed by clicking Search All Customers.
- New customers can be added, and existing customer information can be updated using the Add/Update Customer INFO button. This bring up a new window with separate tabs to add or update, with all relevant fields.
- You can return to the main menu by clicking Admin Main Menu.

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**Add/Update Customer Information [as Admin]**

[BACK to Customer Inquiry](#)

**Add** **Update**

**Update Customer Information [as Admin]**

Enter Customer Drivers License

Select Which Information You Want To Update

Enter INFO For Chosen Field

[Update Customer Information](#) [Clear Fields](#)





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**Add/Update Employee Information [as Admin]**

[BACK to Employee Inquiry](#)

**Add** **Delete**

Employee ID [ 5 Digits Long ] Phone # [ 10 Digits Long ]

First Name [ 15 Characters MAX ] City [ 15 Characters MAX ]

Last Name [ 15 Characters MAX ] Province [ 15 Characters MAX ]

Gender  ZIP # [ 6 CHARACTERS LONG ]

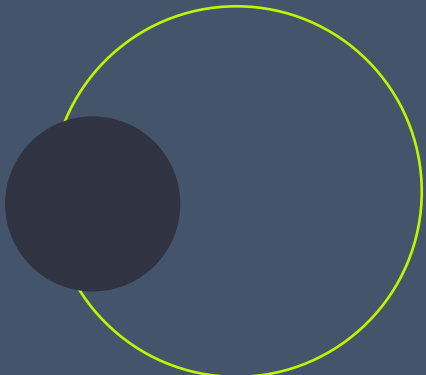
Date of Birth June 13, 2019 Residing Branch ID [ 3 Digits Long ]

Salary \$ [ 9 Digits Max ] [Add New Employee](#)

Does Employee Reside In Apartment OR House  [Clear Fields](#)

Street # [ Numbers ONLY ]

Street Name [ 25 Characters MAX ]



## EMPLOYEE INQUIRY

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**Employee Inquiry [as Admin]**

[Add/Delete Employee INFO](#)

Search Employee By Employee ID [Enter Employee ID] [Search](#) [Clear](#) [Search ALL Employees](#)

**Basic Employee Information**

Name:  Salary:

Branch ID:  Phone #:

**Employee Rental Transactions LOG**

[Admin Main Menu](#)

- Specific employee inquiries can be performed using employee ID numbers. Enter this in the field provided, then click the search button to initiate a search. This brings up a log of all employee records.
- The clear button clears the form of all results.
- The entire employee database can be accessed by clicking Search All Employees.
- New employees can be added, and existing employees can be deleted using the Add/Delete Employee INFO button. This brings up a new window with separate tabs to add or delete, with all relevant fields.
- You can return to the main menu by clicking Admin Main Menu.

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**Add/Update Employee Information [as Admin]**

[BACK to Employee Inquiry](#)

**Add** **Delete**

**Enter Employee ID**  
to start the deleting process

12121

[X](#) [DELETE EMPLOYEE](#)

[Clear Field](#)



**exoticcar** Stock Inquiry [as Admin] Admin Main Menu

View Add Delete

### New Vehicle Addition

VIN [ 17 Characters Long ] Year [ ]

License Plate [ 6 Characters Long ] Branch ID [ e.g. '101', 3 Characters Long ]

Model [ e.g. 'Audi R8 ' ] Status [ ]

Body Type [ ]

**Add** **Clear**



**exoticcar** Stock Inquiry [as Admin] Admin Main Menu

View Add Delete

### Delete Vehicles From Registry

Search Term 1FDAW46Y69EA65731

Car Name: Lamborghini Aventador SVJ

**OK**

## STOCK INQUIRY

**exoticcar** Stock Inquiry [as Admin] Admin Main Menu

View Add Delete

### View Vehicles From Registry

Search By Status [ ]

Select Available [ ]

**Search** **Clear**

☐ Include Car Rates And Fees In Search Results

#### Search Results

vin	licensePlate	bodyType	model	gasType	year	branchId	rentStatus
00WP020MGJY...	V3AM5F	sedan	Audi RS7	premium unleaded	2018	109	available
1C3BC56D1G52...	KQGRBJ	supercar	Lamborghini Hura...	premium unleaded	2018	101	available
1FDAW46Y69EA...	FYJMUJ	supercar	Lamborghini Ave...	premium unleaded	2018	103	available
1FTEF14Y1JKB0...	FROUEC	hypercar	Bugatti Chiron	premium unleaded	2018	102	available
1FTNF20FX3EA8...	OWBVVN	sedan	Audi RS7	premium unleaded	2018	101	available
1FTNW21F21EA...	VLMGHM	hypercar	McLaren Senna	premium unleaded	2018	101	available
1FTRX14W2SNA...	MVGXLL	supercar	Lamborghini Hura...	premium unleaded	2018	102	available
1FUPARYB0PL4...	DYKAGN	hypercar	Koenigsegg One:1	premium unleaded	2018	101	available
1G1JC81W9HJ2...	KYWUYH	supercar	Ferrari 488	premium unleaded	2018	101	available
1G8AW18F06Z1...	KYWUYH	supercar	Ferrari 488	premium unleaded	2018	103	available

- Vehicle stock can be viewed from the View tab. Simply select what filter you would like to search by and what search terms you desire.
- All existing stock can be displayed by clicking the Search ALL Items button.
- If you would like to display all fees and rates in the results, select the Include Car Rates and Fees In Search Results option.
- New stock can be added using the Add tab. Simply enter all prompted information and click Add. The form can be cleared using the Clear button.
- Existing stock can be deleted using the VIN. When a valid VIN is entered, a dialogue box appears with the model of vehicle in question. Clicking Delete Vehicle carries out the task. The form can be cleared using the Clear button.
- You can return to the main menu by clicking Admin Main Menu.

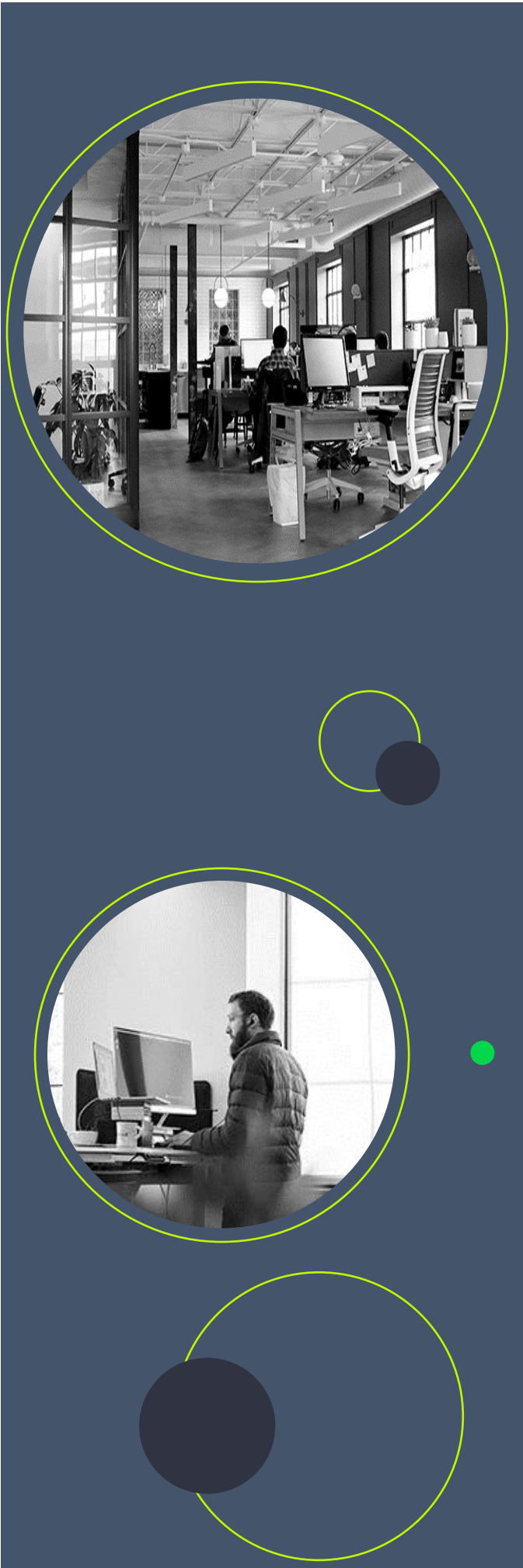
**exoticcar** Stock Inquiry [as Admin] Admin Main Menu

View Add Delete

### Delete Vehicles From Registry

Search Term 1FDAW46Y69EA65731


**DELETE VEHICLE** **Clear Field**



# REPORTS



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Reports [as Admin]




Main Menu

Please select the type of reports  
you want to generate:

1) Branch ID With The Highest Average Employee Salaries  
2) Customers With The Highest Rental Transactions (Regular Customer)  
3) Branch ID With The Lowest Rental Transactions  
4) Branch ID With The Most Cars Rented Between Dates (Year):  
5) Most Popular Car Rented Out Between Dates (Year):


Generated Report:




Generate Report

Clear


- You can browse available reports using the drop-down menu and selecting which report you would like displayed.
- After making a selection, hit Generate Report to display the report. A table will populate, detailing the report.
- Hit the Clear button to clear the form.
- You can return to the main menu by clicking Main Menu.



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Reports [as Admin]




Main Menu

Please select the type of reports  
you want to generate:

1) Branch ID With The Highest Average Employee Salaries

Generated Report:

branchID	avg emp salary
101	1250000
103	100000
106	45000
109	45000
107	40000
104	32500
102	32500
105	32000
108	20000



Generate Report

Clear