# **PASHA GHODS**

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# **Professional Summary**

As a passionate and emerging Web Developer, I bring a fresh perspective combined with a solid foundation in front-end and back-end technologies. My proficiency in HTML, CSS, JavaScript, and various CSS frameworks is complemented by a deep understanding of responsive design and user experience principles. With a keen eye for detail and a commitment to crafting efficient, accessible web solutions, I excel in translating design concepts into functional and engaging websites. My adaptability and eagerness to embrace new challenges are matched by my ability to quickly learn and apply new technologies. Collaborative by nature, I thrive in team environments where I can contribute to innovative web development projects and continuously expand my skill set. With a unique background in commercial real estate, I offer a distinctive blend of technical prowess and business acumen. My journey in web development is grounded in a strong understanding of client needs and market trends, skills honed during my experience as a commercial real estate agent. This experience has instilled in me a profound appreciation for the importance of clear communication, negotiation, and strategic thinking. Transitioning these skills into the realm of web development, I excel in creating user-centric, responsive web designs that cater to diverse user needs.

#### Skills

- Front-End Development: Proficient in HTML,
  CSS, JavaScript, and React.
- Back-End Expertise: Skilled in server-side languages like Node.js
- Database Management: Experienced in SQL, NoSQL, and database optimization.
- Bootstrap Mastery: Expert in using Bootstrap for responsive and mobile-first web design.
- Effective Communication: Skilled in clear, concise verbal and written communication.
- **Team Collaboration**: Proven ability to work effectively in team settings.

- Problem-Solving: Adept at identifying issues and implementing practical solutions.
- **Time Management**: Efficient in managing time and prioritizing tasks to meet deadlines.
- Adaptability: Flexible and able to adjust quickly to new challenges and environments.
- Attention to Detail: Committed to precision and accuracy in all aspects of work.
- Quick Learner: Rapidly acquires and applies new skills and concepts.

# Work History

- Developed and maintained list of available properties suited to different needs and budgets for both commercial and industrial use.
- Generated leads for sales and rental properties through cold calls and referrals.
- Reviewed property listings, interviewed potential clients, accompanied clients to properties and effectively communicated condition of sales.
- Established positive flow of communication with agents, clients, attorneys and personnel involved in closing transactions.
- Developed and implemented marketing strategies to maximize sales and attract new clients.
- Appraised commercial properties, maintaining accuracy and employing knowledge of area markets for accuracy.

#### Office Manager/Executive Assistant

01/2015 to Current

Plus Architects – Los Angeles, CA

- Coordinated special projects and managed schedules.
- Used QuickBooks to produce monthly invoices, reports, and other deliverables.
- Greeted arriving visitors, determined nature and purpose of visit and directed individuals to appropriate destinations.
- Managed executive calendars, scheduling meetings and appointments and coordinating travel arrangements to optimize time.
- Answered high volume of phone calls and email inquiries.
- Upheld strict timetables by maintaining accurate, balanced calendars.

## Education

No Degree: Software Engineering/Web Development

Expected in 02/2024

**UCLA** - Los Angeles, CA

**DRE License #02110054**: Real Estate **CA Realty Training** - Los Angeles, CA

05/2021