

Dear special speaker,

Thank you so much for agreeing to speak for us and giving your time and energy to encourage the people of Bible Baptist Church. We are excited about having you and are praying that your ministry to us be a blessing.

While we want you to feel at liberty to follow the Spirit in your ministry to us, we ask that you follow <u>our special speaker policies</u>:

- We ask that you only use the King James Version of the Bible in the pulpit.
- We ask that you dress in business attire (i.e. a suit, a shirt and tie)
- We ask that you preach a "Bible message" unless specifically asked to do otherwise.

 Either announce a text, read it and tell us what it means or announce a topic and develop it through the Bible.

 Nothing will be less appreciated by our church than a message that is not clearly flowing from and anchored to the Bible.
- We ask that your sermon be of reasonable length. (No more than 45 minutes.)
- We ask that your sermon be *positive* and *relevant* to the church. Sermons on topics that mostly apply to people outside of our church (homosexuality, abortion, politics, contemporary church movements, textual issues) should be avoided *unless you have been specifically asked to speak on one of these topics by the pastor.*
- Screens are available for your use. Do not feel pressured to use them. If you do choose to use them, please make sure their use does not overpower your sermon. (You can either hook up your computer via HDMI or give a Keynote or Powerpoint file to me before the service.)

We look forward to treating you as our guest. If there is anything you need for your time with us, please let us know, and we will do anything we can to take care of you. *Please keep track of any travel expenses so we can reimburse you for them.* If you have any questions, please let me know.

Thank You,
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