|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NO | TANGGAL  PENGIRIMAN | NOMOR DAN TANGGAL SURAT | HAL & ISI SINGKAT | TUJUAN | KETERANGAN |
| ${no} | ${tgl} | ${no\_surat}, ${tgl\_surat} | ${uraian\_singkat} | ${tujuan} | ${ket} |

MENGETAHUI **……., ……, ………**

**KEPALA BPD** **SEKRETARIS BPD** **………..**

**…………………………** **..………………………………….**