

DEV PATEL

My Contact

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Skills

- **Communication**
Excellent Communication skills (verbal and report writing)
- **Computer literacy!**
Working knowledge of computers including MS Office and financial software
- **Attention to details!**
Keen observing skills with analytical mind and deep focus on details.
- **Team member**
Honesty, cooperativeness, and resiliency exhibits in every aspect.

Education Background

- **Centennial college**
Bachelor's in Game Programming
Currently Enrolled - 2025
- **Crystal International School**
Higher Secondary Education From Non-medical Stream
Completed in 2022

Availability

- **MONDAY: 7:00AM - 6:00PM**
- **TUESDAY: 7:00AM - 4:00PM**
- **WEDNESDAY: 7:00AM - 6:00PM**
- **THURSDAY: 8:00AM - 4:00PM**
- **FRIDAY: 8:00AM - 4:00PM**
- **SATURDAY: 8:00AM - 11:00PM**
- **SUNDAY: 8:00AM - 11:00PM**

PROFESSIONAL SUMMARY

An IT student with excellent interpersonal and verbal communications skills, strong working knowledge of computer systems including MS Office and many various software. A positive attitude, and the ability to provide excellent customer service. A highly reliable team member who can work under pressure with multitasking skills and be a professional who takes pride in your dress, department, and performance always.

Professional Experience

Customer Service Representative, Rogue Marketing.

01/23-Present

- Perform customer service and sales experience.
- Expert in communication and listening.
- Prepare cheques and print invoices.
- Perform POS transactions.

Sales and Marketing Representative, Wadiya Electronics

01/22-09/22

- Engage in marketing on social media.
- Sell products and services.
- Organize work information.

Customer Service Representative, State Bank of India

07/21-11/21

- Cognitive skills (math calculations)
- Manage and reconciles cash transactions.
- Proven ability to foster sales
- Work on latest technological systems.