From: spatell2813@gmail.com

To: harshpatel1129@gmail.com

Subject: Thank you for helping

Dear Harsh,

I hope this message finds you well. I wanted to take a moment to sincerely thank you for your support on the project.

I truly appreciate the time you dedicated. Your help means a great deal to me, and I am grateful for the chance to work together.

Best regards,

Shreya Patel

Mobile: 7862805579

From: spatell2813@gmail.com

To: patodiyasneha16211@gmail.com

Subject: Sincere Apology

Dear Sneha,

I want to sincerely apologize for missing the meeting. I understand this may have caused inconvenience, and I’m truly sorry. It was not my intention, and I take full responsibility. I’m working to make sure this doesn’t happen again.

Thank you for your understanding, and please let me know if there’s anything I can do to help make things right.

Best regards,

Shreya Patel

Mobile: 7862805579

From: spatell2813@gmail.com

To:dhavalbhandari112@gmail.com

Subject: Reminder for deadline

Dear Dhaval,

I hope you’re doing well. I’m writing to kindly remind you about the upcoming deadline originally scheduled for 28th May 2025. Please let me know if there’s anything you need from me.

Looking forward to your response. Thank you for your time and attention.

Best regards,

Shreya Patel

Mobile: 7862805579

From: spatell2813@gmail.com

To:ghanshyampatel428@gmail.com

Subject: Reminder for deadline

Dear Ghanshyam,

I hope you’re doing well. I’m writing to kindly ask if we could have a conversation about my current salary.

I’ve really enjoyed working at Variance Infotech and have taken on extra projects. I believe I’ve added good value to the team and would appreciate it if we could review my salary.

Please let me know a good time to talk. Thank you for considering my request.

Best regards,

Shreya Patel

Mobile: 7862805579

From: spatell2813@gmail.com

To:kruparathod@gmail.com

Subject: Reminder for deadline

Dear Krupa,

I hope you’re doing well. I’m writing to let you know that I am resigning from my position as UI/UX Designer at Variance Infotech. My last working day will be 31st May 2025.

I’ve really enjoyed working here. Thank you for all the support and opportunities you’ve given me. I’ve learned a lot and appreciate the experience.

Thanks again, and I hope we can keep in touch.

Best regards,

Shreya Patel

Mobile: 7862805579