

Team 38

Customer Meeting Minutes 9/11/2023

CSCI-P465/565 (Software Engineering I)

Meeting Attendees

Zane Ellis Snider

Sri Rashmitha Boya

Rishi Sanjaykumar Patel

Harshitha Nooli

Sahithi Vasireddy (Client)

General Meeting Info

Meeting Purpose: The purpose of this meeting was to meet up with our client (TA) and then fill out the required documents for this week.

With Client (TA)

Date: 09/18/2023 (Friday)

Start Time: 12:00 PM

Stop Time: 12:20 PM

Just our Group

Tuesday (9/12/2023)

Start Time: 9:30 PM

Stop Time: 10:10 PM

Sunday (9/17/2023)

Start Time: 6:00 PM

Stop Time: 6:40 PM

Old Business

Action Item Status:

Decided what technology stacks we will be using - COMPLETED

New Business

Discussions Summary: We have set up GitHub, JIRA, and Microsoft Teams. We also filled out the Weekly Status report document. Today, we met with our client (Sahithi Vasireddy) to discuss the details of the project. We explained the items that we have completed till date that includes setting up the environments deciding tech stacks. Sahithi gave us certain suggestions on how to plan about going ahead with the project. Then we completed the rest of the documents.

Decisions Summary: We have decided that we will be meeting with our client once a week as discussed. Based on the discussion we filled out the Project Plan Document The team will hold regular meeting every week.

New Action Items: Team is responsible for starting development work with initial backend, frontend and database setup in project. Team will start upon sprint 1 deliverables and will meet regularly for discussing the progress of the project.
