**Team 38 – Patient & Insurance Management System**

Sprint <2> Retrospective Report

# Date: 10/16/2023

# Attendees:

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| Zane Ellis Snider |
| Sri Rashmitha Boya |
| Rishi Sanjaykumar Patel |
| Harshitha Nooli |

# Metric Performance Summary:

— The overall number of story points we accomplished this sprint and the number of deliverables we delivered on schedule are the metrics used to evaluate the sprint.

— Our current metric value for finished narrative points is 4, and our current metric value for on-time delivery percentage is 85%.

# Note Positive Issues:

—Since this is the second sprint, we tried to correct shortcomings that we faced in first sprint, so as to not repeat them in current sprint. However, the team is finding its rhythm and developing good communication skills. We delivered everything and finished four story points.

—We are also becoming more adept at organizing work and assigning them to team members to achieve optimal efficiency. The crew is extremely driven and has a great attitude, which encourages everyone to work harder on each task.

—We have started to have knowledge transfer meetings within team to reduce the time being spent on non productive work setup.

—We have started to have group meeting thrice a week and we had multiple impromptu meetings within teammates to keep the development work ongoing.

—We have been effective in working together to guarantee that everything is finished by the deadline. Team members are helpful when learning new tools needed to complete duties.

# Negative Issues:

— There is room for improvement in the way we are trying to colloborate considering the varied timings of each team member

—Finding a meeting time that works for everyone on the team might be difficult.

— It's simply time to complete the real program development. Hopefully, the team will get more efficient as time goes on and documentation duties become less common.

— Scheduling meetings in a coordinated manner

# Suggested Improvements:

—Frequent in person meetings helps in understanding all the team members thought process more clearly. This makes sure that everyone on the team who is working on the same stack—front-end or back-end—is in sync.

—Up to date information transfer and constantly keeping in touch with team members will help more in team bonding.

—Accept that combining a few team meetings with the weekly meeting would be a practical way to address scheduling concerns.

—A separate meeting on first day of sprint for better sprint planning helps in keeping up the momentum for the rest of the sprint.