

Introduction

Planning to step into the business world? Choose UAE is one of the developing business hubs globally with the factors of tax-friendly incentives, planned geographical sites and intelligent business government. Quickplus Business Setup Services is UAE's leading and specialized business formation company offering fast, reliable company setup services in Dubai. Moreover, we offer, Business Set-up (Company Formation), Instant Trade License with Virtual Office, PRO services, Tax & Legal Advisory Services, Visa & License Renewals, ISO Registration, Trademark & Certificate attestation services, and all the necessary approvals from Dubai Regulatory Authorities ensuring your experience hassle-free with urgency and utmost professionalism. We demonstrate our expertise in mainland UAE, free-zone and offshore sites.

Quotation

Client Details		Date	2024-09-24
Client Name	Ameera	Quote #	QSM-DXB-PL-26740/24
Contact Number	528918124	Customer ID	QSM_13597/24
E-mail ID	528918124	Prepare By	suzan (+97142588800)

Dear Mr/Ms. Ameera,

Thank you very much for your inquiry and appreciate your interest for choosing Quickplus.

We have received your inquiry regarding your interest in setting up a Professional License (Documents Clearing Services) in Dubai Mainland, hereby please find below the activity description for the same for your kind reference.

Activity Details

Activity Code	8299003
Activity Name	Documents Clearing Services
Activity Group	Typing and translation
License Type	Professional
Activity Description	Includes firms which undertake submitting commercial and personal documents belonged to others to government and non-government bodies and follow up until finalization.

Phase 1 - License Registration	Cost
Name Reservation	AED 620.00
Initial Approval	AED 120.00
Typing fee	AED 395.00
Ejari	AED 6000.00
Service Fee, Documentation Fee & 1 Year Pro Services Fee	AED 2500.00
License Fee (Payment Voucher) covered up to	AED 8760.00
Total	AED 18395.00

Phase 2 - Immigration & Partner Visa 2 years per visa	Cost
Establishment Card	AED 576.00
Investor Visa (Inside Country)	AED 1125.65
Status change	AED 675.00
Stamping	AED 775.65
Medical (Basic/Normal)	AED 322.75
Emirates ID	AED 383.00
Total	AED 3858.05

Net Total	AED 22253.00 (Fee Inside the Country)
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Validity : 15 days from the Quotation Date

We Can Assist You

- Bank Account Opening Assistance
- VAT Registration, VAT Filing
- Accounting & Bookkeeping
- PO Box Services
- Import & Export Code
- Auditing Services
- Payment Solutions - POS Machine, Payment Link & Payment Gateway
- Business Loan & Mortgage Services
- Digital Marketing - Branding, Website Development, Social Media Marketing & Search Engine Optimization (SEO)
- Visit Visa Services

Terms & Conditions

- All fees mentioned above except Service charge and Special Service (if any) are government charges with original receipts and no hidden charges.
- All the charges at DED and other government departments are to be borne by you, which will be supported with original payment voucher.
- Service fee is not refundable.
- A sum of amount will be deducted corresponding to the status of the work completed; in case the work is suspended by the client.
- We accept credit card payments

Please Note

- As it's Professional license, wherein you will be 100% shareholder of the company and Sponsor/ Local Partner/Representative will be a local service agent with 0% shares.
- Our fees include all the legalities and liaise with the relevant government department, associated with your start-up, processing requirements, finalizing legal documents, and all other PRO services like investor visa, labor visa, employee visa, typing, labor card contract etc.
- Government fee are subject to change and applicable to pay as actual.

Document Required to Initiate The Process:

- Passport copies of the shareholder.
- Residence page & Emirates ID of the shareholder/ visit visa.
- 3 -4 Optional Trade names of the company (on the basis of your preference)
- Educational Degree/Certificate i.e. Management Degree that can prove the owner is Professional.
- NOC/Cancellation paper from the sponsor required for Residence Visa holder. Not applicable for Visit Visa.

SI. NO	After License Works: Upon Client Request
Account Title	QUICK PLUS MRK SRV SOCIAL MD CO LLC
Bank Name	ABU DHABI COMMERCIAL BANK
Account No	13185447820001
IBAN	AE980030013185447820001
Branch Code	751 / IBD-AL RIGGAH ROAD
BIC / Swift	ADCB AEAXXX

**For any further clarification, please do not hesitate to contact
(Business Setup Consultant +971 4 258 8800) We will be more than happy to assist you**