

# QUOTATION

Alpha Company

Quotation No: QTN-2025-0069  
Date: 25/08/2025

Muradnagar  
Phone: 4398598357983  
Email: alphacompany@gmail.com  
GST: 9473659346947

## Bill To:

Customer Name: John Doe  
Email: john.doe@example.com  
Phone: 9876543290

S.No.	Product/Service	Quantity	Rate	Amount
1	pencil	5	Rs. 150.00	Rs. 750.00

Subtotal:	Rs. 750.00
Discount (10.00%):	- Rs. 75.00
Subtotal after Discount:	Rs. 675.00
Tax Total:	Rs. 135.00
<b>Total Amount:</b>	<b>Rs. 810.00</b>

## Terms & Conditions:

### New Terms & Conditions

- All invoices must be paid within 30 days of issue.
- Late payments will incur an additional charge of 2% per month on the outstanding amount.
- Users are responsible for maintaining the confidentiality of their account credentials and must report any unauthorized access immediately.

- All content on this platform, including software, documents, and data, is the property of the company and may not be copied, distributed, or modified without prior written permission.
- We are not liable for any indirect, incidental, or consequential damages arising from the use of our services.
- The company reserves the right to suspend or terminate accounts that violate these terms without prior notice.
- These terms are governed by the laws of [Your Country], and any disputes will be resolved in the courts of [Your City].
- We may update these terms periodically. Continued use of the service indicates acceptance of the updated terms.
- For any questions or clarifications regarding these terms, please contact our support team.

### **Basic Terms & Conditions**

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Thank you for your business!

Digitally Signed  
Admin Authorized