

# QUOTATION

Alpha Company

Quotation No: QTN-2025-0038  
Date: 24/08/2025  
Valid Until: 30-08-2025

Muradnagar  
Phone: 4398598357983  
Email: alphacompany@gmail.com  
GST: 9473659346947

## Bill To:

Customer Name: John Doe  
Email: john.doe@example.com  
Phone: 9876543290

S.No.	Product/Service	Quantity	Rate	Amount
1	MacBook Pro	10	Rs. 100.00	Rs. 1180.00
2	pencil	5	Rs. 150.00	Rs. 885.00

Subtotal:	Rs. 1750.00
Tax Total:	Rs. 315.00
<b>Total Amount:</b>	<b>Rs. 2065.00</b>

## Terms & Conditions:

### New Terms & Conditions

- All invoices must be paid within 30 days of issue.
- Late payments will incur an additional charge of 2% per month on the outstanding amount.
- Users are responsible for maintaining the confidentiality of their account credentials and must report any unauthorized access immediately.
- All content on this platform, including software, documents, and data, is the property of the company and may not be copied, distributed, or modified without prior written permission.

- We are not liable for any indirect, incidental, or consequential damages arising from the use of our services.
- The company reserves the right to suspend or terminate accounts that violate these terms without prior notice.
- These terms are governed by the laws of [Your Country], and any disputes will be resolved in the courts of [Your City].
- We may update these terms periodically. Continued use of the service indicates acceptance of the updated terms.
- For any questions or clarifications regarding these terms, please contact our support team.

## **Basic Terms & Conditions**

- All invoices must be paid within 30 days of issue.
- Late payments will incur an additional charge of 2% per month on the outstanding amount.
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- The company reserves the right to suspend or terminate accounts that violate these terms without prior notice.
- These terms are governed by the laws of [Your Country], and any disputes will be resolved in the courts of [Your City].
- We may update these terms periodically. Continued use of the service indicates acceptance of the updated terms.
- For any questions or clarifications regarding these terms, please contact our support team.

## **Important Terms & Conditions**

- All invoices must be paid within 30 days of issue.
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- For any questions or clarifications regarding these terms, please contact our support team.

Thank you for your business!

\_\_\_\_\_  
Authorized Signature

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