**Pimpri Chinchwad Education Trusts’s**

Pimpri Chinchwad College of Engineering

(An Autonomous Institute

Permanently Affiliated to Savitribai Phule Pune University)

**Sector No 26, Pradhikaran, Nigdi, Pune**

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Self Appraisal Form Faculty Members

|  |  |
| --- | --- |
| Name of Faculty Member | {faculty\_name} |
| Designation | {faculty\_designation} |
| Department | {faculty\_department} |
| Appraisal Period and Year | 1st April 2024 to 31st March 2025 |

**Part A: Academic Involvement:**

Table ‘A’: Academic Involvement [Semester-II of AY 2023-24 and Semester-I of AY 2024-25]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Parameter(s)** | **Guidelines (Marks Computation)** | **Max. Marks** | **Marks Obtained** |
| **1** | **Average of Result analysis of Courses Taught in Semester - I and semester - II** | ***Marks = 10\* {(No. of students with 60% and above\*5 + No. of students with 50% to 59% \* 4***  ***+ No. of students with 40% to 49%\*3) / (Total No. of students)}***  **OR**  ***Marks = 10\* {(5\* No. of students with CGPA***  ***6.31 and above + 4\* No. of students with CGPA 5.26 to 6.3 + 3\* No. of students with CGPA 4.21 to 5.25) / (Total No. of students)}*** | **50** | {A1\_total\_marks} |
| **2** | **Course Outcome of Courses Taught in Semester - I and semester - II** | **Timely submission and updation of Course Outcome of courses taught in academic year with Program NBA Team**  ***Marks = 20# + (Average CO attainment of both semester in percentage \*30 / 100)***  ***# to be awarded for*** timely submission of CO attainment | **50** | { A2\_total\_marks} |
| **3** | **Development of e-leaning- contents** | **Development of e-learning-contents in form of Video/Notes/Handouts/ Slides based on Syllabus/ Content Beyond Syllabus/ Research/ Technology related and Uploading of the same on personal website in academic year (AY)**  **Marks=Number of instances of e-learning-**  **content developed and uploaded on personal website in AY \* 10** | **50** | { A3\_total\_marks } |
| **4** | **Academic Engagement** | **Marks = 50 \* [ (Addition of Number of students present for lectures or practical labs or tutorials conducted in academic year over of the taught subjects) / (Addition of total number of enrolled students for those subjects for the conducted lectures or**  **practical labs or tutorials) ]** | **50** | { A4\_total\_marks} |
| **5** | **Theory / Practical Teaching Load** | **Marks = Minimum of {50, 50 \* [ (Average of Total Weekly Load per Semester+’E’)/ Minimum Load as per Cadre]}**  **Minimum Load as per Cadre per week per Sem:**   * **Professor : 12 Hrs.** * **Asso. Professor : 14 Hrs** * **Asst. Professor : 16 Hrs**   **‘E’= 2 for taking admin responsibility listed as Deputy Director/ Dean/ HoD/ Asso. Dean ‘E’ = 2 to Ph.D. Supervisors having Scholars enrolled at PCCoE Research Centre**  **Max value of ‘E’ = 4** | **50** | { A5\_total\_marks} |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **6** | **UG Project / PG Dissertations Guided** | **Marks = Minimum of [40, (Total number of UG projects + PG dissertation guided in academic year)\*20]** | **40** | { A6\_total\_marks } |
| **7** | **Feedback of faculty by student** | **Marks=Average Percentage of feedback performance index of subjects taught in current academic year** | **100** | { A7\_total\_marks} |
| **8** | **Conduction of Guardian [PTG] Meetings** | **Proper conduction of PTG meetings in a semester (Minimum 6 meetings in a year)**  **Marks = [ (Total number of PTG meetings \* 50) / 6 ]**  **(Marks=50 for Student Counseling efforts to be considered in case of Deputy Director/ Deans/ HoDs/ PG Coordinators/ Ph. D.**  **Coordinators)** | **50** | { A8\_total\_marks } |
| **Total of Marks Obtained : Academic Involvement** | | | | **{A\_total\_marks}** |

Part A: **Academic Involvement: Obtained Marks Summary**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Cadre** | **Professor** | **Associate**  **Professor** | **Assistant**  **Professor** |
| Cadre wise maximum considerable marks of Academic Involvement | **300** | **360** | **440** |
| Obtained marks Calculated from Academic Involvement (as per Table ‘A’) | **X ={Prof\_A}** | **Y ={Assoc\_A}** | **Z={Assis\_A}** |
| Actual Academic involvement Marks in Self appraisal | **X \* 0.68 ={Prof\_A\_total\_marks}** | **Y \* 0.818 ={Assoc\_A\_total\_marks}** | **Z ={Assis\_A\_total\_marks}** |

**Part B. Research and Development:**

Table ‘B’: Research and Development

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Description** | **Guidelines** | **Max Marks** | **Marks Obtained** | **Marks after**  **Verificati** |
| **1** | **Number of Papers Published in Quality Journal (Being among First Two Authors)** | **Marks=100 Per paper indexed in SCI/SCIE Journal (WoS) in academic year** | **-NA-** | {sci\_papers\_marks} |  |
| **Marks= 50 Per paper indexed in ESCI Journal (WoS) in academic year** | {esci\_papers\_marks} |  |
| **Marks= 50 Per paper indexed in Scopus Journal in academic year** | {scopus\_papers\_marks} |  |
| **Marks= 10 Per paper indexed in UGC CARE listed Journal and not in SCI/ WoS/ Scopus in academic year** | {ugc\_papers\_marks} |  |
| **Marks= 5 Per paper indexed in none above mentioned indexing in academic year** | {other\_papers\_marks} |  |
| **2** | **Paper Publication in International Conference (Being among First Two**  **Authors)** | **Marks= 30 Per paper indexed in Scopus / WoS in academic year** | **180** | {scopus\_conf\_marks} |  |
| **Marks= 5 Per paper indexed in none above mentioned indexing in academic year** | {other\_conf\_marks} |  |
| **3** | **Book Chapter Publication (Being among First Two Authors)** | **Marks= 30 Per Book Chapter indexed in Scopus /WoS International Book in academic**  **year** | **150** | {scopus\_chapter\_marks} |  |
| **Marks= 5 Per Book Chapter indexed in none above mentioned indexing in academic year** | {other\_chapter\_marks} |  |
| **4** | **Book Publication (as Author)** | **Marks= 100 Per Book Published with International Publisher as Author and**  **indexed in Scopus/WoS in academic year** | **200** | {scopus\_books\_marks} |  |
| **Marks= 30 Per Book Published with**  **International/National Publisher as Author in academic year (non indexed)** | {national\_books\_marks} |  |
| **Marks= 10 Per Book Published with local Publisher as Author in academic year** | {local\_books\_marks} |  |
| **5** | **Last 3 Years Citations** | **Per 3 Citations in Web of Science 3 Marks** | **50** | {wos\_citations\_marks} |  |
| **Per 3 Citations in Scopus 3 Marks** | {scopus\_citations\_marks} |  |
| **Per 3 Citations in Google Scholar 1 Mark** | {google\_citations\_marks} |  |
| **6** | **Indian Patent/ Copyright in Individual Name (Being among First Two Inventors)** | **Marks=20 Per Indian patent/copyright commercialized with individual name in academic year** | **20** | {individual\_commercialized\_marks} |  |
| **Marks=15 Per Indian patent/copyrightt granted with individual name in academic year** |  | {individual\_granted\_marks} |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **7** | **Indian Patent/ Copyright in the Name of College** | **Marks=100 Per Indian patent/copyright commercialized with in the Name of College in academic year , academic year m1, academic year m2** | **200** | {college\_commercialized\_marks} |  |
| **Marks=30 Per Indian patent/copyright granted with in the Name of College in academic year** | {college\_granted\_marks} |  |
| **8** | **Grants received for research projects** | **Marks =10 Per Two Lakh Rupees Received in academic year (to all investigators in project)** | **-NA-** | {research\_grants\_marks} |  |
| **Revenue Generated**   * **Through Consultancy Work** * **through patent Commercialized with the Name of College** * **through Product Developed & Commercialized with PCCoE Stake** * **by Startup** | {consultancy\_revenue\_marks}  {patent\_revenue\_marks}  {product\_revenue\_marks}  {startup\_revenue\_marks} |  |
| **Fund Received to Startup** | {startup\_funding\_amount} |  |
| **9** | **Revenue Generated through Training Programs like Corporate training/ FDPs/ STTP/ Workshops etc.** | **Marks=5 Per 10k Rupees Received in academic year**  **(for all names from team in office order)** | **40** | {training\_marks} |  |
| **10** | **Non-research/ Non consultancy Grant** | **Marks=5 Per 10k Rupees Received in academic year (for all names from team in office order)** | **40** | {nonresearch\_grants\_marks} |  |
| **11** | **Product Developed with PCCoE-CIIL Stake (non start up)** | **Marks= 100 Per Product Developed & Commercialized in academic year with PCCOE-CIIL Stake (with sales profit above 50k in academic year )** | **100** | {commercialized\_products\_marks} |  |
| **Marks=40 Per Product Developed in academic year with PCCOE-CIIL Stake** | {developed\_products\_marks} |  |
| **Marks= 10 Per POC (Proof of Concept) Developed in academic year with PCCOE- CIIL Stake** | {poc\_products\_marks} |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **12** | **Start Up with PCCoE- CIIL Stake** | **Marks= 100 for Revenue Generated by Startup Registered under PCCOE-CIIL in academic year (Profit in academic year above 50k)** | **-NA-** | {startup\_revenue\_pccoe\_marks} |  |
| **Marks= 100 Received Funds from Government Body/ Industry/ Investors to Startup Registered under PCCOE-CIIL in academic year (Revenue in academic year above 5 Lakhs)** | {startup\_funding\_pccoe\_marks} |  |
| **Marks= 40 Per Product Developed under Startup Registered under PCCOE-CIIL in academic year** | {startup\_products\_marks} |  |
| **Marks=10 Per POC (Proof of Concept) Developed under Startup Registered under PCCOE-CIIL in academic year** | {startup\_poc\_marks} |  |
| **Marks= 5 per Start-up Registered under PCCOE-CIIL in academic year** | {startup\_registered\_marks} |  |
| **13** | **Award/ Fellowship Received**  **(Only from Statutory Agencies/ Government Bodies/ Recognized Professional Societies)** | **Marks= 30 Per International Award Received in academic year** | **50** | {international\_awards\_marks} |  |
| **Marks= 20 Per Government/ Government Recognized Bodies Award Received in academic year** | {government\_awards\_marks} |  |
| **Marks= 5 Per National Award Received in academic year** | {national\_awards\_marks} |  |
| **Marks= 50 Per International Fellowship Received in academic year** | {international\_fellowship\_marks} |  |
| **Marks= 30 Per National Fellowship Received in academic year** | {national\_fellowship\_count} |  |
| **14** | **Outcome through National/ International Industry/ University Interaction** | **Marks=10 Per MoU active in the academic year for the faculty member involved in keeping the MoU active** | **-NA-** | {active\_mou\_marks} |  |
| **Marks= 20 Lab development in collaboration with industry in academic year for the faculty member involved in collaboration** | {lab\_development\_marks} |  |
| **15** | **Industry association resulting in student internship or Placement with Individual Efforts and**  **Contacts** | **Per Internship/Placement Offer 10 Marks** | **-NA-** | {internships\_placements\_marks} |  |
| **Total of Marks Obtained : Research and Development** | | | |  |  |

**Part B. Research and Development: Obtained Marks Summary:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cadre** | **Professor** | **Associate Professor** | **Assistant Professor** |
| Cadre wise maximum considerable marks of Research and Development | **370** | **300** | **210** |
| Obtained marks Calculated from Research  and Development (as per Table ‘B’) | **X=** | **Y=** | **Z={section\_b\_total}** |
| Actual Research and Development Marks in Self appraisal | **Minimum (370, X)=** | **Minimum (300,Y)=** | **Minimum (210,Z)=** |
| Actual Marks after Verification |  |  |  |
| Signature and Name of verification Committee members |  | | |

**Part C. Self-Development:**

Table ‘C’: Self Development

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Description** | **Guidelines** | **Max Marks** | **Marks Obtained** |
| **1** | **Qualification**  **[ Professor/ Asso. Prof. ]** | **Marks= 20 PDF Completed** | **20** |  |
| **Marks= 15 PDF Ongoing** |  |
| **Qualification [ Asst Prof. ]** | **Marks= 20 Ph.D. Degree Awarded / Thesis Submitted** | **20** | {qualification\_marks} |
| **2** | **Training Program Attended**  **Faculty is encouraged to participate in Faculty development/ training activities/ STTPs**  **program of 2- week** | **Marks= 20 Attended 2-week program** | **40** | {training\_attended\_marks} |
| **Marks= 10 for each Attended 1-week program** |
| **Marks= 5 for each Attended 2 to 5 Day Program** |
| **Marks= 2 for each Attended 1 Day Program** |
| **3** | **Training Program Organized**  **Faculty is encouraged to organize/ participate as resource person in Faculty development program/training activities/STTPs program of 2-week** | **Marks= 40 for each Organized 2-week**  **program (for all names from team in office order)** | **80** | {training\_organized\_marks} |
| **Marks= 20 for each Organized 1-week program (for all names from team in office**  **order)** |
| **Marks= 10 for each Organized 2 to 5 Day Program**  **(for all names from team in office order)** |
| **Marks= 2 for each Organized 1 Day Program (for all names from team in office order)** |
| **4** | **PhD Guided (Extra)** | **Marks= 50 Per PhD Degree Awarded to Scholar guided in academic year at PCCoE**  **Research Centre** | **-NA-** | {phd\_guided\_marks} |
| **Marks= 25 Per PhD Thesis submitted by**  **Scholar guided in academic year at PCCoE Research Centre** |
| **Marks= 10 Per PhD Scholar being guiding in academic year at PCCoE Research Centre** |
| **Total of Marks Obtained : Self-Development:** | | | |  |

**Part C. Self-Development: Obtained Marks Summary:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cadre** | **Professor** | **Associate**  **Professor** | **Assistant Professor** |
| Cadre wise maximum considerable marks of Self Development | **160** | **170** | **180** |
| Obtained marks Calculated from Self  Development (as per Table ‘C’) | **X=** | **Y=** | **Z={section\_c\_total}** |
| Actual Self Development Marks in Self appraisal | **Minimum (160, X)=** | **Minimum (170,Y)=** | **Minimum (180,Z)=** |

**Part D: Portfolio – Departmental & Central**

* The marks to be considered by Faculty member for the involvement in portfolios at institute level and/or at Department level are given in table ‘D’ : Part I
* For Administrative portfolios like Deputy Director/Dean/ HoD/ Associate Dean the portfolio involvement marks to be considered as Table’ D’: Part II

List of Portfolios Handled

|  |  |
| --- | --- |
| Institute Level | Department Level |
|  |  |

Table ‘D’: Portfolio – Departmental & Central: Part I

* Marks to be awarded by Dean (for central portfolio work) and /or HoD (for department portfolio work)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No** | **Professor / Associate Professor / Assistant Professor** | If Involved in Both Institute level portfolio and department level  portfolio | If Involved in Institute level portfolio only | If Involved in and department level portfolio only |
| I | Marks to be awarded by Dean(s) [Maximum Marks=60]  **Name and sign of Dean**………….. |  |  | ------- |
| II | Marks to be awarded by HoD Maximum Marks=60  **# Name and sign of HoD**………….. |  | ------- |  |
| **\***Total marks Considered as to be awarded by Dean /HoD | | Average of ‘Sr. No I’ and ‘Sr. No. II’ of this  Table = | Sr. No I of this Table  = | Sr. No. II of this Table  = |

# Before signing, HoD is requested to verify the claims of marks buy the Faculty in Parts A,B and C of the form

|  |  |  |
| --- | --- | --- |
| **Cadre** | **Professor /Associate Professor/ Assistant Professor** | **Marks Awarded** |
| Self Awarded Marks (50 % of Max) for Handling the Institute  Level or Department Level Portfolios | **60** |  |
| \*Marks to be awarded by  Dean (for central portfolio work) and /or HoD (for department portfolio work) | **60\*** |  |
| **Total of Marks Obtained:** Portfolio – Departmental & Central: Part I: | |  |

Table’ D’: Portfolio – Departmental & Central : Part II (For Deputy Director/ Dean/ HoD/ Associate Dean)

* Marks to be awarded by Director (For Deputy Director/ Dean/ HoD) and by Dean (for Associate Dean)

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No** |  | For Deputy Director/ Dean/ HoD | For Associate Dean |
| I | Marks to be awarded by Director [Maximum Marks=60]  **Name and sign of Director**………….. |  | -------- |
| II | Marks to be awarded by Dean [Maximum Marks=60]  **Name and sign of Dean**………….. | -------- |  |

|  |  |  |
| --- | --- | --- |
| **Cadre** | **Associate Dean** | **Marks**  **Awarded** |
| Self Awarded Marks (50 % of Max) for Handling the Administrative  Position as Dean/ HoD/ Associate Dean | **60** |  |
| For ‘Deputy Director/ Dean/HoD’ Marks to be awarded by Director  For Associate Dean Marks to be awarded by Dean | **60** |  |
| **Total of Marks Obtained :** Portfolio – Departmental & Central: Part II (For Deputy Director/ Dean/ HoD/ Associate Dean) | |  |

E. **Extra-ordinary Contribution/ Any other contribution (non listed in parameters of A, B, C)**

The faculty member may list the Extra-ordinary Contribution/ Any other contribution (non listed in parameters of A, B, C) of academic year in bulleted form

|  |  |
| --- | --- |
| **Cadre** | **Marks Awarded** |
| The maximum marks to be awarded by **Faculty to self** for the Extra-ordinary Contribution/ Any other contribution (non listed in parameters of A, B, C) of academic year  [Maximum Marks=50] |  |

Table: Summary Marks Obtained/Awarded of self Appraisal System

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Part** | **Description of Self Appraisal System Part** | Cadre Specific Maximum Marks | | | Marks Claimed by Faculty | Marks Obtained  after Verification |
| **Professor** | **Associate Professor** | **Assistant Professor** |
| A | Academic Involvement | 300 | 360 | 440 |  |  |
| B | Research and Development | 370 | 300 | 210 |  |  |
| C | Self-Development | 160 | 170 | 180 |  |  |
| D | Portfolio – Institute Level and  /or Departmental Level | 120 | 120 | 120 |  |  |
| E | Extra-ordinary Contribution | 50 | 50 | 50 |  |  |
| AW\* | Administration Weightage Deputy Director/ Dean/HoD/ Associate Dean) | 100 (for Deputy Director/ Dean/ HoD) and  50 (for Associate Dean) | | |  |  |
| **Total\***  \*Minimum of [1000,  Claimed/Obtained Marks] | | **1000** | **1000** | **1000** |  |  |
| \*Please Note: The Total Marks claimed by faculty/ Marks obtained after verification can not exceed 1000.  (including Deputy Director/ Dean/HoD/ Associate Dean; the Total marks will be a Minimum of [1000, Claimed/Obtained Marks] ) | | | | | | |

**Undertaking**

I hereby declare that I have carefully read the guidelines of the Self Appraisal Form and filled the marks after understanding of the same. I assure that the information and data filled in the Self Appraisal Form is TRUE to best of knowledge and I have all the proofs for the claimed marks in all parts/subparts.

Name and Signature of Faculty Member with Date:……………………………………….