

# RESUME



## RIDDHI PATEL

**B.COM, MBA**

### CONTACT INFO

#### MOBILE NUMBER

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#### E-MAIL

ridhhipatel2112@gmail.com

### AREA OF INTEREST

“Working with different kinds of people and see their way to doing at work different levels and get experience and gain useful knowledge from them.”

- Reading Books
- Travelling
- Learning Updated Technology

### HOBBIES

Surfing Internet, Reading & Watching news, Travelling.

### STRENGTH

Confident and Determined  
Ability to cope up with different situations  
Time management  
Hard working  
Honesty, Optimistic

## BRIEF SUMMERY

- ❑ MBA - Post Graduate in a finance Graduation Field, seeking for an opportunity in finance sector and relevant.

## CAREER OBJECTIVES

- ❑ To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills which would enable me as a fresh graduate to grow while fulfilling organizational goals.
- ❑ To work in an organization which offers continuous challenges and excellent growth prospects, where I could contribute significantly to the organization through conceptual and technical skills.

## EDUCATION QUALIFICATION

Qualifying Level	University/Board	Year Of Passing	Percentage Obtained
MBA	Parul University, Vadodara	2023	7.09 (CGPA)
B. Com	M.S University, Vadodara	2021	FIRST Class
HSC	GHSEB, Gandhinagar.	2018	FIRST Class

## TECHNICAL SKILLS

Operating Systems	Windows9, XP/2000/7/8
	Microsoft Office Word, Microsoft Office Excel, Microsoft Office Power Point, Tally ERP9 with GST

## WORK EXPERIENCE

### Investmart Securities Private Limited

Currently working at Investmart securities private limited in Customer service department as a Executive Business Development

## CURRICULUM PROJECTS FOR M.B.A

### Project 1:

**Title:** Oil and Natural Gas Corporation Limited (ONGC), Vadodara

**Duration:** 2 Months (Internship)

## PERSONAL DETAILS

1. **Full Name:**

Riddhi S. Patel

2. **Date of Birth:**

21/12/2000

3. **Gender:**

Female

4. **Marital**

**Status:** Single

5. **Language**

**Known:** English,  
Hindi & Gujarati

6. **Nationality:**

Indian.

## Learn From the Internship:

- Comprehensive problem-solving ability to deal diplomatically with people.
- Willingness to adopt any kind of technology.
- Positive attitude, hard working.
- Can adopt any kind of environment.
- Ability to rapidly build relationship and set up trust.

## DECLARATION

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I hereby declare that all above-mentioned Information's are True,  
Complete, and correct to the Best of my knowledge.

**Place:** Vadodara  
**Date:** \_\_/\_\_/ 2022

**RIDDHI PATEL**