



NIKI GANDHI

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OBJECTIVE

I believe that long goals can be achieved by dividing them into smaller achievable short term goals. My current short term goal is to learn and to be a part of organization that can help me to grow my career.

SKILLS

- Listener
- Communication
- Co-operative
- Loyal
- Hard working
- Good Knowledge of Excel,
- TALLY Basics

INTERESTS

- Socializing
- Traveling
- Volunteering
- Community work
- Dancing
- Making logos or templates

LANGUAGE

- English
Profesional working proficiency
- Hindi
Full Professional Proficiency
- Gujarati
Native or Bilingual Proficiency

EXPERIENCE

Oct 2022 - **Chetan Gandhi & Associates**
Current Articleship

EDUCATION

2023-Present **Maharaja Sayajirao University of Baroda**
PG Diploma in Accounts and Finance
Persuing

2020-Present **The Institute of Cost Accountants of India**
Cost and Management Accounting
Persuing

June 2018 **Institute of Chartered Accountants of India**
Chartered Accounting
Attempt Entrance Exam

2018-2020 **The Maharaja Sayajirao University of Baroda**
Bachelor of Commerce (B.Com)
CGPA: 7.48

2016-2017 **Sardar Vallabhbhai Vidhyalaya**
Higher Secondary Certification
Percentage: 86.4%
Percentile : 99.53

2014-2015 **Sardar Vallabhbhai Vidhyalaya**
Secondary School Certification
Percentage: 77%
Percentile : 96.04

SPECIALISATION

Preparations of Cost Audit Reports

Preparing Alloction sheet for generating Cost sheet

Filing GSTR-1 & 3B

Preparing data for submission of CMP-08

Filing GSTR-4