

-:RESUME:-

JIMISHA MACHHI

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➤ **OBJECTIVE:-**

To continuously extend the horizons of my knowledge and also utilize my skills and abilities to positively influence the people around me and thereby contribute to the growth and the development of the organization.

➤ **EDUCATION QUALIFICATION:-**

Examination	Board/ University	Year of Passing	Percentage
SSC	GSEB	2010	75%
HSC	GSHEB	2013	65%
B.Sc(Microbiology)	Gujarat University	2016	Second Class

➤ **STRENGTH:-**

- ❖ Zeal to Learn.
- ❖ Sense of responsibility and a very hard worker.
- ❖ Ability to adjust to the circumstances.
- ❖ Confident and positive natured.
- ❖ Good communication and People Management Skill.
- ❖ Ability to take challenging work

➤ **COMPUTER SKILL:-**

- ❖ MS Office
- ❖ Basic Knowledge

➤ **Personal Information:-**

- ❖ Name:- Jimisha Machhi
- ❖ Father's Name:- Arvindkumar Machhi
- ❖ Mother's Name:- Premilaben Machhi
- ❖ Date Of Birth:- 17/02/1996
- ❖ Gender:- Female
- ❖ Marital Status:- Single
- ❖ Nationality:- Indian
- ❖ Religion:- Hindu
- ❖ Languages Known:- English, Hindi, Gujarati

➤ **Work Experience:-**

- ❖ Worked as a CRO (Customer Relation Officer) for 1 year in Airtel Telecommunication, Ahmedabad.(July 2016 – Feb 2017)
- ❖ Worked as a Tele-Counselor and as a Consultant for 1 year in a well-known Visa Consultancy named Kanha Overseas, Godhra.(April 2017- March 2018)
- ❖ Worked as a Pt. Counselor for 1.6 year in well-known Hospital Indira IVF, Ahmedabad.(December 2018 – Jan 2020)
- ❖ Worked as a Visa-Counselor and as a Consultant for 1 year in a well-known Visa Consultancy named NB Visa world, Ahmedabad.(March 2023 – Nov 2023)

➤ **Declaration:-**

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Thanking You,

Date:-

Place:-Godhra, Gujarat

Sincerely

(Jimisha Machhi)