

RESUME

NAME: **BASETTI RAJESWARI**

Mobile: 6281202942 , 8333079256.

Email ID: rajeswaribasetti@gmail.com

<https://www.linkedin.com/in/rajeswari-basetti-567b99236?>

OBJECTIVE:

To be a part of an organization that gives me an opportunity to learn, to perform and excel which in turn helps for the growth of organization and me as well.

EXPERIENCE:

1. Six months Industrial training at GPW, Nandigama.
2. Worked as Technician Apprentice at **SDSC SHAR, Sriharikota.** (2019-2020)

EDUCATIONAL QUALIFICATION:

Qualification	Institution	University/board	YOP	Percentage
MBA (Masters in Business administration)	PB Siddhartha Arts and science college	Krishna university	2023	75
B.com (computers)	Chaitanya Degree College, Nandigama	Krishna university	2021	72
DCCP (Diploma in commercial computer practice)	Govt., Polytechnic womens college, Nandigama.	State board of technical education and training	2019	84.5
SSC	ZP High School, Konayapalem.	Board of secondary education(AP)	2016	8.8

TECHNICAL SKILLS:

1. Typing 45 words per minute.
2. MS-OFFICE, Tally ERP 9, HTML (basics).
3. C-Language
4. Shorthand 80 WPM
5. Powerbi (basics)

Achievements :

- Secured merit prizes in semester exams
- Participated in testprac English Olympiad test Offered by ETS(Educational Testing service)

STRENGTHS:

- I am a quick learner and emotionally strong.
- I feel responsible for my actions and to my work.
- I am punctual, confident and hardworking.
- I am flexible within the working environment and able to adapt quickly.
- I have good friendly nature and can able to work independently as well as in.

PERSONAL DETAILS:

Father: **Basetti Narayana**

Mother: **Basetti Lakshmi**

Date of Birth: **20.07.2001**

Nationality: **Indian**

Marital Status: **Not Married**

Known Languages: **Telugu, English**

Address:

Door No:2-9, Konayapalem(v), Chandarlapadu(M), NTR(D), Andhra Pradesh – 521182.

Date:

Place:

(B Rajeswari)

