

# TINOKUNDA VICTORY KATURUZA

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📍 Parul University, Waghodia road, Vadodara, Limda Village, Gujarat

## 🚀 SKILLS

- Problem solving • Decision making
- Communication skills

## 🗺️ LANGUAGES

- English • French

## 🎯 OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization

## 👛 EXPERIENCE

### CASHIER

November 2019 - October 2020

#### OK SUPERMARKET

- Greeted customers to the store, following through on requests and orders
- Ensured the shop floor was maintained to a high standard and all merchandise was displayed on neatly at all times, especially during busy periods
- Carried out all transactions on cash register, including cash checks, card payments and refunds or exchanges
- Regularly trusted to open and close store, including balancing the cash drawer
- Successfully handled customer complaints by resolving issues and offering discounts when appropriate, with managers

### Accounting assistant (internship)

April 2022 - June 2022

#### DROPOUT ENGINEER'S CAFE

- Reconcile invoices and identify discrepancies
- Create and update expense reports
- Process reimbursement forms
- Prepare bank deposits
- Enter financial transactions into internal databases
- Check spreadsheets for accuracy
- Maintain digital and physical financial records
- Issue invoices to customers and external partners, as needed
- Review and file payroll documents
- Participate in quarterly and annual audits

## 🎓 EDUCATION

**Bachelor's degree in Accounting and Finance - First class with distinction**

2020-2023

Parul University

7.73

**Advanced level (12th standard)**

2018-2019

Uzumba high school

75%

## Ordinary Level

Rimuka High 1 school

80%



### REFERENCE

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Mr Ardesb Patel - DROPOUT ENGINEER'S CAFE

Accounting manager and Ceo

+917285829322



### ADDITIONAL INFORMATION

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Participated for budgetary events



### MY CUSTOM SECTION

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#### Summary

A one year of experience with a good background in accounting experience where I worked with meeting customers and perform having the capacity to handle several priorities while collaborating w