

1st February 2023

RESUME

Sneha Babu

Mobile no: 9426031025

Email: snehababu6030@gmail.com



CAREER OBJECTIVE

Seeking an opportunity to work for a leading organization which offers me learning avenues and utilize my skills to achieve professional and organizational goals.

EDUCATIONAL QUALIFICATION

Qualification	College/School	Board/University	Percentage/CGPA	Year
MBA	Navrachana University	Navrachana University	CGPA: 6.58 (Accounting and finance)	June 2020
B.Com Honours	The Maharaja Sayajirao University Of Baroda	The Maharaja Sayajirao University Of Baroda	CGPA: 6.16 (Accounting and finance)	April 2018
H.S.C	Convent of Jesus and Mary, Fatehgunj, Vadodara.	GSEB	77.6% (Commerce)	March 2015
S.S.C	Convent of Jesus and Mary, Fatehgunj, Vadodara.	GSEB	70.5%	March 2013

INTERNSHIPS

- Koshambh Multitred Pvt Ltd
Did summer internship of 20 days from 16th May 2017 till 7th June 2017 as a part of my bachelors programme.
- United Way of Baroda
For social internship worked under projects for orphans and destitute and organized various programs form 10 Dec to 29th Dec 2018.
- Ram Ratna Wires (RR KABEL)
Underwent full time internship for a period of eight weeks as an integral part of MBA degree from 13th May to 6th July 2019.

PROJECT EXPERIENCE

- Completed summer internship report on “A comparison on financial statement analysis of Pharmaceutical Company”
- Did a research on “Women in Entrepreneurial World”
- Did MBA thesis on “A Study on Agile Accounting for MSME”
- Prepared working capital as well as Credit Monitoring Arrangement report for Ram Ratna Wires during my full time internship.

CONFERENCE/WORKSHOP/TRAINING/ SEMINAR

- Participated in seminar on “Integration of Economy and Financial Market”
- Attended a seminar on “contemporary issues and challenges in banking and investment” hosted by Navrachana university
- Attended a guest talk on “Treasury management” by K.H. Rhirram - Senior VP Business Development with Chella Software
- Attended an interactive session on analyzing the impact of COVID19 on various sectors and industries across the globe

ACHIEVEMENT/AWARD

- Star of the Month for exceptional performance in the organization for the year 2021.

CURRENT EXPERIENCE

- Currently working at Baroda Global Shared Services which is a Subsidiary company to Bank of Baroda as a Senior Executive in Digital Banking Department.
- Worked on a team specializing in resolving and addressing issues related to IMPS and UPI mode of payments of Bank of Baroda.
- CRM- Financial and Non Financial complaints, Customer data, Reports are part of the daily activities involved in day-to-day activities.

Date of Joining	02.11.2020	Trainee	Digital Banking IMPS Complaints team
Date of Confirmation	01.06.2021	Regular Employee	Digital Banking IMPS Complaints team
Date of Promotion	01.01.2022	Executive	Digital Banking IMPS & UPI Complaints team
Date of Promotion	01.01.2023	Senior Executive	Digital Banking IMPS & UPI Complaints team

EXTRA CIRRICULAR ACTIVITIES

- Was posted as Treasury volunteer in the general body meeting of management@nuv.
- Participated in programme on disaster management organized by national service scheme.
- Coordinator for organizing management fest by management@nuv.

PERSONAL PROFILE

Date of Birth	: 08-01-1997
Gender	: Female
Blood Group	: O +ve
Marital Status	: Single
Nationality	: Indian
Religion	: Christian
Languages Known	: English, Hindi, Gujarati and Malayalam
Personality traits/ Skills	: Open to change, Adaptability, Problem Solving, Interpersonal Skills, Good communication, Excel
Residential Address	: B-137 Jay Jalaram Nagar Society, Near Mother's School, Gotri road, Vadodara 390021

I hope the particulars given above would convince you, of my suitability and I assure you that if I shall given a chance to serve under your kind control, I would discharge my duties honestly to the entire satisfaction of my superiors.

Thanking You.