

DEVANG DILIPBHAI PRAJAPATI

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Career objectives

To achieve a high degree of professional expertise and capability and attain professional enrichment by drawing the best out of myself and channelize it towards excellence in order to successfully contribute to organization in the field of Accounts.

Work Experience:

- Expenses & Purchase Booking as per terms of Purchase order, GRN Checking & Work order.
- Cash Expenses Booking as per company rules and proper approval.
- Pass Payment and Receipt entry with GST Calculation, TDS Deduction, Advance settlement Etc.
- Timely Payments of TDS, GST, PF & Professional Tax with proper calculation and working.
- Monthly Reconciliation of Purchase with GSTR-2B/2A & follow up with vendor for outstanding GST Credit.
- Prepare Documents as per requirements of Managements and Senior for claim of Governments grant.
- Preparation of Payroll calculation and Make salary Payments.
- Daily Reconciliation of Bank Statements & Cash statements.
- Monthly interest Calculation & Comparison of Company CC Accounts and Amount debited by Bank Accounts.

Qualities & Skills:

- Time Management.
- Hard Working.
- Always Ready for New Task & Work.
- Positive Attitude.
- Co-ordination with site and Factory.

Academic Details.

Degree	Institution/ School/University	Year of Passing	Percentage (%)
M.com	M.s University Of Baroda	2017-19	46%
B.com	M.s University Of Baroda	2014-17	65%
HSC (Commerce)	GSHEB - Utkarsh School	Mar-14	73%
SSC	GSB - Rameshwar Vidyalaya	Mar-12	85%

Language Knowledge.

English, Hindi, Gujarati.

Personal Basic Details

Name	Devang D Prajapati
Date of Birth	20 Aug,1997
Gender	Male
E-Mail	devpraj97@gmail.com
Mobile	+91 7265815738
Marital status	Unmarried
Hobbies /interests	Sports, Cycling, Social work.
Address	33, Sharddha Nagar, Near Rupal Park, Gotri Road , Vadodara-390021.

Worked Experience in Organization.

- Currently, I am working in Aikya Chemicals Private Limited (Group Company of Cube Construction), Subhanpura, Vadodara as Junior Accountant From 8 Feb,2022 to till now.
- I have been worked as Accountant in Shah's Accon, Alkapuri Vadodara From 1st Sep,2021 to 31st Jan,2022.
- I have been worked as accountant in the well-known Chartered accountant firm in vadodara named as J.R.S. Patel & Co. (Now merged & also known as JHS & Associates LLP) from 10th Aug,2020 to 31st July,2021.

Declaration

I, Devang Prajapati declare that the above information is true and correct to the best of my knowledge and nothing has been concealed or distorted.

Thanking You
Devang Prajapati