

## VAISHALI SRINIVASAN

Mobile No: 09867033224 Email: VAISHUVICKY18@gmail.com

### CAREER OBJECTIVE

A B.COM in Banking and insurance graduate looking for a challenging career in the commercial or finance and accounting field where I can enhance my skills and knowledge which can further become beneficial to the organization.

### SKILLS

- Knowledge in Tally, MS Excel, MS Word and PPT.
- Basic knowledge in Journal entries and Balance sheet.
- Excellent communication skills (Both verbal and written)

### EDUCATION

- **B.COM** in Banking and Insurance with **70%** from **Lady Doak College**, Madurai, India (2018).
- **HSC** with **88.3%** from **St.Joseph's Matriculation Higher Secondary School**, Madurai, India (2015).
- **SSLC** with **85.4%** from **St.Joseph's Matriculation Higher Secondary School**, Madurai, India (2013).

### TECHNICAL SKILL SET SUMMARY

Operating system	Window 7/10
Tool	Tally

### PROJECT DETAILS

#### E-banking:

- Took survey and created awareness about e-banking to the rural peoples.
- We educated people about how to use mobile banking and net banking.
- Based on the survey report we educated people how to avoid bank visits for transactions.
- Presented survey report to the college students and managements.

### CORE STRENGTHS

- Time management
- Quick learner
- Ability to do multitask.
- Flexibility and adaptability

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**PERSONAL DETAILS**

Name	Vaishali Srinivasan
Present Address	8/20, Asif Manzil, 3 <sup>rd</sup> main road, coconut garden street, Madiwala Extn, Bangalore - 560068.
Date of Birth	18/05/1998
Marital Status	Married
Languages known	English, Tamil and Sourashtra.
PAN	OIEPS8851P
Nationality	Indian
Job preference	Permanent Work From Home

PLACE:  
DATE:

**VAISHALI**