

# Nimisha Rana



+91-7567669853



[rananimisha115@gmail.com](mailto:rananimisha115@gmail.com)

## **CAREER OBJECTIVE:**

To add value to the organization by applying academic knowledge, skills, and perspectives gained through experience in the fields of accountancy, auditing, taxation, financial management, banking, insurance, and law, as well as by contributing unique ideas.

## **EDUCATIONAL QUALIFICATION:**

- LLM (Business Law) – M.S.University, Vadodara (2023)
- LLB (General & Special) - M.S. University, Vadodara (2021)
- Masters in Banking & Insurance - M.S. University, Vadodara (2014)
- P.G. Diploma in Banking & Insurance - M.S. University, Vadodara (2012)
- B. Com (Finance Management) - M.S. University, Vadodara (2010)

## **OTHER QUALIFICATION:**

Appeared in CA Final exam - May 2023.

## **WORK EXPERIENCE / INTERNSHIP:**

1. Worked with Y Iyer & Co. Chartered Accountants as an Audit Assistance from August 2015 to 23 June 2023, last drawn CTC 17000/-.
2. One month internship with Bank of Baroda, Leharipura New Road branch as part of my PG Diploma in Banking & Insurance Course M.S. University.
3. Internship with K. C. Mehta & Co. Chartered Accountants, From September 2007 to July 2011 as a part of my Chartered Accountancy Course of ICAI.

## **KEY STRENGTHS & SKILLS:**

### **Personal**

1. Punctual & Disciplined
2. Highly Motivated
3. Dedicated
4. Adaptable

### **Working**

**Audit** – Statutory, internal, concurrent

**Financial Statements** – Preparation, reviewing and analyses

**Audit Report** – Preparation and Filing

**Returns** – filing of ITR, GST, VAT, Service Tax, TDS [Proprietaries, Partnerships, Trusts, Schools, Hospitals, Restaurants, Companies and Government organizations, Banks and insurance companies]

**Others** – Preparing 15CA/CB, Projections, appeals, etc.

**COMPUTER SKILL:**

MS Office, Internet, Tally ERP9, Genius Software

**PERSONAL DETAILS:**

Name : Rana Nimisha  
Date of Birth : 12/05/1990  
Father s Name : Kishorbhai Rana  
Husband's Name : Mihirkumar k Rana  
Nationality : Indian  
Sex : Female  
Marital Status : Married  
Languages Known : Gujarati, Hindi and English  
Permanent Address : B 3, Shivkrupa, Aksharvan Society, Besides Sports Complex,  
Bileshwar Mahadev Road, Manjalpur, Vadodara, - 390-011

**DECLARATION:**

I hereby declare that the above-mentioned information is true to the best of my knowledge and belief.

**DATE:**

**PLACE:**

**(Nimisha Rana)**