

Prachi Patel

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SUMMARY

I am currently **studying Master of Business Administrator** at **C.K. Shah Vijapurwala Institute of Management**. Scaling new heights and leaving a mark of excellence by offering 1 month of work experience in the **AIM INDIA** as an Internship in Marketing & Finance.

TECHNICAL SKILLS

- Accounting Skill
- Accounting Standard
- Portfolio Management
- Financial Management
- Computer Skill
- Calculation
- Cash Analysis
- Organization Skill
- Time Management
- General Ledger Skill
- Tally +GST

WORK EXPERIENCE

❖ AIM INDIA

Marketing & Finance as Intern, July 2023 – Aug 202

- Recognized for dedication to providing comprehensive service to clients
- Encompassing thorough evaluation of needs to recommend the best policies
- Looking to build a strong career whilst aiding clients with insurance premiums, coverage and claims information.
- Proper guide for customer
- To manage the store sales, staff & overall growth of the company
- Proper handling of internal customer relationship management
- Excellent time management equally handle
- Ability to speak articulately and credibly

EDUCATION

Passing of Year	Degree/Course	School/University	Percentage/CGPA
Running	Master of Business Administrator	C.K Shah Vijapurwala Institute of Management (GTU)	
2022	Bachelor of Commerce	The Maharaja Sayajirao University	59.50%
2019	H.S.C	Maharani Girls' High School	64%
2017	S.S.C	Maharani Girls' High School	57%

CERTIFICATES

- Tally +GST

PERSONAL DETAILS

- Address B/4 Jagdish Park Soc., GIDC Road, VadodaraGujarat, India – 390001
- Date of Birth 25 – April – 2002
- Gender Female
- Marital Status Unmarried
- Language Known English, Hindi, & Gujarati

DECARATION

I hereby declare that all the information provided above is true to best of my knowledge andunderstanding.