

Lokhandwala Mohammad Juned

10, Maheta Park outside of mahudi gate,

Dabhoi-391110

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junedlokhandwala987@gmail.com

Career Objective: -

To work where my skills, Knowledge, Work Experience will be utilized to the maximum enabling me to grow with the organizational growth thus leading me to a successful career.

Academic Career: -

The Maharaja Sayajirao University, Vadodara – Master of Commerce

In 2023, I have successfully finished my master's degree with a score of **58.8%**.

The Maharaja Sayajirao University, Vadodara – Bachelor of Commerce

In 2021, I have successfully finished my bachelor's degree with a score of **61.4%**.

The Mahedaviya Sarvajanic high school, Dabhoi – H.S.C

In 2018, I have successfully finished my higher secondary exam with a score of **53.7%**.

Personal Information: -

Date of birth: - 08-05-2001

Language known: - Hindi, Gujarati, English

Father name: - Ismailbhai Lokhandwala

Marital status: - unmarried

Hobbies: - listening music & playing cricket as well as watching

Nationality: - Indian

Certificates: -

I have successfully completed several professional certificates course, including tally ERP, GST, Income tax, Microsoft office suite encompassing word, excel and PowerPoint, These certificates highlight my expertise in financial management, taxation, and accounting practices.

Knowledge: -

1. Accounting
2. GST return with tally
3. Income tax return

1. Accounting: -

- Bank reconciliation
- Sales Purchase Invoice Entries
- journal Entries
- Accounts Finalization
- Prepare Balance Sheet, Profit and Loss A/c And Trading A/c.

2. GST Return: -

- Filing Gstr-1/IFF Return
- Filing Gstr-3B Return
- Filing CMP-08 Return
- New GST Registration Process and Handling Other GST Compliances.
- Making E-Way Bill

3. Income Tax Return

- Filling ITR-1 individual return
- Filling ITR-2 individual with business income
- Filling ITR-3 business income with capital gain
- Filling ITR-4 business return

Strength: -

- Good communication skill
- Hard & Smart working
- Believe in Team Work
- Transparency
- Trustworthy and attention to confidentiality

Declaration:-

I hereby declare that the information provided in this resume is true to the best of my knowledge and belief. I understand that any false statement may result in disqualification from consideration or termination of employed.

LOKHANDWALA JUNED