# CURRICULUM VITAE OF MR. ANIRUDDHASINH ZALA



#### > Personal Details

♣ Name : Aniruddhasinh Ajitsinh Zala

♣ Date of Birth : 21/05/1990

♣ Birth Place : Vadodara (Gujarat)

♣ Marital Status : Married

🖶 Gender : Male

4 Hobbies : Traveling, Listening Music, Reading

♣ Language's Known : English, Hindi & Gujarati

### > Address & Contact Number

♣ Address : "Green-Villa", Delama Behind Bhadra Kacheri

Near Bhathuji Temple, Panigate Vadodara 390006.

♣ Contact Number : +91 95588 48814, (Home) +91 63524 29043

**↓** E-Mail Address : <u>zalaaniruddhasinh007@gmail.com</u>

## > Educational & Qualification

| Std / College             | Board / Institute                  | Passing Year                | Result                        |
|---------------------------|------------------------------------|-----------------------------|-------------------------------|
| 10 <sup>th</sup> (S.S.C)  | G.S.E.B. Gandhinagar               | March – 2006                | 50.43 %                       |
| 12 <sup>th</sup> (H.S.C)  | G.H.S.E.B.<br>Gandhinagar          | March – 2009                | 43.86 %                       |
| I.T.I COPA                | N.C.V.T                            | July – 2010                 | 68.00 % Pass                  |
| I.T.I COPA Apprenticeship | G.S.R.T.C Division Office Vadodara | 13/04/2012 to<br>12/04/2013 | 74.00 % Pass                  |
| T.Y.B.A                   | B.A.O.U University                 | July – 2016                 | 51.83 % 2 <sup>ND</sup> Class |

# > Experience

- ♣ Currently I working with IFFCO-TOKIO GENERAL INSURANCE COMPANY LIMITED Position as Executive on 21/04/2023 to continue. (Back Office Operation Work, Banking, Customer Services Executive)
- ♣ I have a worked in CHOLAMANDALAM MS GENERAL INSURANCE COMPANY LIMITED Position as Executive Branch Customer Service Dated on 07/10/2022 to 20/04/2023. (Policy Issuance, Banking, Walking Customer Service, E-mail Cordination)
- ♣ I have a worked in Star Health & Allied Insurance Company Limited Dated 24/01/2022 to 29/10/2022. Position as Officer (Back Office Operation Work Policy Issuance, Endorsement Process, Banking Process Etc.)
- ♣ I have a worked in Alembic Pharmaceutical Company Formulation-1 (Contract Under Mycor Human consultant) Position of Production Data Collection Executive cum Data Entry Operator since 03/02/2020 to 22/01/2022
- ♣ I have a worked in Health India Insurance TPA Dated 01/07/2016 to 31/01/2020

  Company Designation of Executive cum Receptionist Computer Data Entry Operator.
- ♣ I have a worked in Karvy Data Management till Date to 15/05/2012 to 10/06/2016.
- ♣ I have worked in Kemrock Industries & Export Limited as a Production Data Entry Operator for 1 Year.

#### > Declaration:

♣ I hereby declare that the information furnished above is true the best of my knowledge.

Place: (Vadodara) Gujarat.

Date: / 07 /2023

You're faithfully,

A.A.Zala