

Purab Thakkar

Anand, Gujarat, India

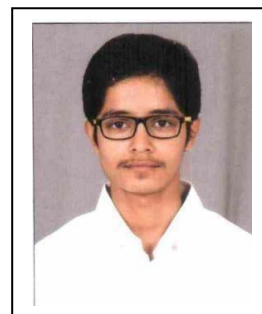


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Experience:-

(Handling Father Shop: - 05 Nov 2022 to 20 Feb 2023.)

- Due to unfit condition of father, handling the shop.

JOB – Concord Biotech Limited (Joined at 1 July 2022 to 31 Oct 2022.)

Purchase & Procurement:-

- Purchasing as per the indent.
- Vendor research and negotiation in terms of price, delivery and payment.
- Vendor development.
- Make PO and do follow up for work completion on time as described in PO.

JOB - Purnima Engineering Works (Joined at 18 Oct 2021 to 30th June 2022.)

Production Planning Control:-

- Do planning as per material arrived in the workshop.
- Work allocation to the operator/worker as per the time schedule.
- QC check in every phase of the production cycle from start to end like incoming inspection, after production.
- Assessing all the operators and workers with QC system and 5S implementation.

Sales and marketing:-

- Initiating and developing relationships in target organizations for business development.
- Analyzing & amp (adjustment to be made in); reviewing the market response/requirements to accomplish the business goals.
- Assessing business potential in allocated market after carefully studying and strategizing.
- Identifying market segments for business development potential & amp (adjustment to be made in); cultivating relationship management with high value clients for enhancing the level of order generation.
- To Study complete inquiries based on Technical requirements, specifications and in line with our manufacturing capability and coordinate with other departments e.g. Design, Procurement etc.
- Submit the Techno-commercial offers to client & amp (adjustment to be made in); provide the technical clarification to the client.
- Techno-commercial discussion and negotiations with client to finalize the order.
- Monitor post order and after sales activities periodically.
- Motivating sales team, define individual responsibilities. Manage team in terms of grooming, motivation, review/ appraisal of performance, identify T & amp (adjustment to be made in); needs & amp; recommend for the same.
- Ensure submission of invoices and payment collection from the allocated customer.

Purchase & Procurement:-

- Purchasing as per the indent.
- Vendor research and negotiation in terms of price, delivery and payment.
- Vendor development.
- Make PO and do follow up for work completion on time as described in PO.

JOB: - RITESH ENGINEERING WORKS (JOINED AT 1ST July 2018 TO 30 SEPT. 2021)

Sales and marketing:-

- Initiating and developing relationships in target organizations for business development.
- Implementing marketing strategies to build company's brand.
- Analyzing & amp (adjustment to be made in); reviewing the market response/requirements to accomplish the business goals.
- Assessing business potential in allocated market after carefully studying and strategizing.
- Identifying market segments for business development potential & amp (adjustment to be made in); cultivating relationship management with high value clients for enhancing the level of order generation.
- To Study complete inquiries based on Technical requirements, specifications and in line with our manufacturing capability and coordinate with other departments e.g. Design, Procurement etc.
- Submit the Techno-commercial offers to client & amp (adjustment to be made in); provide the technical clarification to the client.
- Techno-commercial discussion and negotiations with client to finalize the order.
- Monitor post order and after sales activities periodically.
- Motivating sales team, define individual responsibilities. Manage team in terms of grooming, motivation, review/ appraisal of performance, identify T & amp (adjustment to be made in); needs & amp; recommend for the same.
- Ensure submission of invoices and payment collection from the allocated customer.

Mechanical Design:-

- Mechanical Design of equipment (Pressure vessels, Heat Exchanger, Columns, etc.,) as per ASME Section VIII Div.-1, IS Code or as per client requirements.
- Subsequent follow up & discussion for drawing approval, technical queries.
- Preparation of design & drawings documents
- Preparation of Technical purchase specification as per client & code requirement.
- After receipt of work Order, study the client datasheet, Applicable specification, standard.

Welding Engineer & Quality control & Quality Assurance Engineer:-

- To prepare WPS, PQR & amp (adjustment to be made in); weld plan as per the job requirement & amp (adjustment to be made in); get the approval of the documents from client / TPI and make available to Manufacturing.
- Welder / Welding Operator performance qualification, documentation & amp (adjustment to be made in);.
- Welder training – by providing welding and material technical support and guidance.
- Carry out weld defect analysis and prepare CAPA.
- Carry out incoming inspection of welding consumables as per code & amp (adjustment to be made in); TPS.
- Responsible for Intergranular Corrosion Testing, Chemical Analysis, Microstructure examination of welding along with compilation of reports.
- Check tanks or PV Circumference, Height, OD, ID, Welding Thickness, Nozzle orientation template, Man hole dia., angular measurement, dye penetrate test of welding area, Helping third party for prepare testing of UT-RT ;this testing done by third party.
- After all the quality checks fill this details are in the hard copy and excel sheet/word sheet.
- Incoming inspection of valves, sight glass, seamless pipe, flanges, plate, Round bar, PMI test. Hydro test details preparation as per design specification
- Collecting TC from the vendors for proof as per the QMS 9001:2015 system as said supplied quality by the vendor.
- Supervising the team of production team as per the requirement as said in the QMS 9001:2015 system or MD's said.
- Preparation of documents of Internal documents of company for QMS 9001:2015 Standard operating procedure like HSE, Bribe, Miss behavior, Warning, Non authority, Non conformity reports, , Production planning reports, Purchase vendors list, client's list, design sheets, Live manufacturing and manufactured equipments list, Quotation sheets, Sales terms and conditions, Warranty documents, Marketing advertising domains like (LinkedIn, Trade India, India mart, etc.), Daily follow-up list for all the departments, Future expansion document preparation for new equipment procurement, Purchasing terms and conditions, Payments follows up sheet, Quotation file sheet, Inquiry sheet, PO sheet, Guide line sheets, Daily employee report sheets., Marketing sheets (Area wise), Customer Complaint sheet, 5S implement sheets, New jigs and fixture manufactured sheet, New tool procurement sheet, Raw material inward sheet.,
- Carry out spot check of welding to verify compliance of Welding Procedure Specification.
- Calibration of all welding related instruments, which are used in plant.

- Have knowledge of ISO 9001:2015, ASME, EHS

Estimation:-

- Estimation of Static Equipments (pressure vessels, heat exchangers, etc) as per the requirement of codes and Client's specification
- Cost analysis as per the Company Guidelines.
- Middle level aware with standards and materials
- Carefully study of process data sheet, material specifications & drawings
- To build relationships with internal customers and external suppliers and vendors and manage regular correspondence for quantities, cost and specification.
- Floating of enquiries (RFQ) to vendor for material quotes.
- Prepare cost summary and technical offer.
- Preparing & adjustment to be made in preparing; submitting of proposals, follow-up & adjustment to be made in preparing; correspondence with parties to convert submitted offers into orders.
- Negotiation with vendor along with procurement team to get best material costs in pre-order stage.
- Motivating Estimation personnel, define individual responsibilities. Manage team for their personal self in terms of grooming, motivation, review/ appraisal of performance, identify Training & Development needs and recommend for the same.
- Have knowledge of ISO 9001, ASME, OHSAS, EHS

Senior Procurement Officer

Pan Drugs Ltd (Nandesari)

Nov 2018 – December 2018 (2 month)

Vendor development, vendor management, vendor registration, price negotiation sharing RFQ, purchasing consumables material and engineering equipments like pressure vessel, filters, silo, reactor, pulley, gear boxes, pumps, etc..

Quality Engineer

Resource Engimech (India) Pvt. Ltd. (Vadodara)

Aug 2018 - Nov 2018 (4 months)

Quality inspection of product like checking if thickness, PCD, nominal bore, route face, length, height, radius, diameter, critical angel, degree, space, circularity, parallel, symmetric, perpendicular, hole deep, vibration, ovality, etc.

Internship Trainee

Freudenberg Gala Household Product Pvt Ltd (Adas)

Apr 2017 - Dec 2017 (9 months)

Work in product specifications, product testing.

Apprenticeship

Dhuvaran Thermal power plant (GCEL)

May 2015 - Jun 2015 (2 months)

Education



Gujarat Technological University, Ahmedbabb

Bachelor's degree, Mechanical Engineering

2014 - 2017



Gujarat Technological University, Ahmedbabb

Diploma, Mechanical Engineering

2011 - 2014

Skills

Computer-Aided Design (CAD) • Quality Control • Microsoft Office • Maintenance • Project Planning & Management • Product Development • Manufacturing • Research • Management Assistant to Director, MD, GM, CEO.