

# OMKAR NEWALKAR

## CUSTOMER CARE EXECUTIVE




 Male

 02/11/1997

 7719836457

 newalkarom1@gmail.com

 Goodthoughts.com

 205 Anand House, Phase 4 ,EME  
Temple Road Fatehgung , Vadodara  
,390002

### SKILLS

- Language

English, Hindi, Marathi, Gujarathi

- Computer

Word, Excel, Powerpoint

### CERTIFICATIONS

**2020:** Course in Logistic

**2020:** Course in Digital Marketing

**2020:** Course in Import and Export  
Managment

**2021:** Course in GST

**2022:** Course in Financial Markets

### INTERESTS

Reading Books ,Swimming ,Cooking

### OBJECTIVE

My goal is to possess in-depth knowledge of Accounting, Costing, Financial Services, Insurance and Banking Operations.

I am currently working as Customer Care Executive at HDFC Bank. I handle transactions for customers, including NEFT and RTGS, deposits, withdrawals, transfers, FD Liquidation, cashier's checks, and opening and closing of accounts.

I also looks after welcome desk , managing account opening kits and sending necessary reports to the Head at the EOD.

### EDUCATION

- City International School

Xth

2013 - 2014

----- Passed with 5.6 CGPA

- Sinhgad College of Commerce and Science

XII th

2015 - 2016

----- Passed with 6.5 CGPA

- Savitribai Phule Pune University

B.Com

2016 - 2020

----- 7.5 CGPA ( DISTINCTION )

- Gujarat Technological University

MBA

2020 - 2022

----- 7.67 CPI ( DISTINCTION )

### WORK EXPERIENCE

- Indian Oil Corporation Limited

Internship

25/08/2021 - 24/09/2021

Marketing (SCM)

- Indian Oil Refinery

Internship

21/12/2021 - 20/02/2022

Administration and Management

- HDFC BANK

Customer Care Executive

13/10/2022 - Till Date

Operations

## ACTIVITIES

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- **Social Managment Week Programme**

Leader

6/02/2019 - 12/02/2019

Successfully Collected 20000 toward Army Welfare Funds