

RESUME

AJAYKUMAR RATHOD

MO NO:- 72650 61784.

EMAIL ID :- rathodajay2303@gmail .com

PERSONAL DETAILS: -

FATHER NAME :- RASIKBHAI RATHOD.
BIRTHDATE :- 23rd March 1997.
GENDER :- MALE.
MARITAL STATUS :- MARRIED.
HOBBY :- READING, TRAVELING.
NATIONALITY :- INDIAN.
LANGUAGE KNOWN :- GUJARATI ,HINDI ,ENGLISH.
ADDRESS :- LIMDA CHOWK,BORIAVI-387310.
 TA & DIST-ANAND.

❖ ACADEMIC INFORMATION:-

- 1) **M.Com** - **6.4** CGPA In Sardar Patel University (V.V.Nagar)
 (2020) C.P.Patel & F.H.Shah Commerce Collage (Anand).
- 2) **B.Com** - **6.4** CGPA In Sardar Patel University (V.V.Nagar)
 (2017) T&N.S.Patel Commerce Collage,(Boriavi).
- 3) **H.S.C** - **64.53 %** In G.H.S.E.B
 (2014) Sardar Patel High School (Boriavi).
- 4) **S.S.C** - **81 %** In G.S.E.B
 (2012) Sardar Patel High School (Boriavi).

❖ **SKILL: -**

- I Have Good Knowledge For...
MS Word
MS PowerPoint
MS Excel
Notepad & Internet Use.
- I Have Knowledge for Tally Erp.9 & Tally Prime
Accounting Work, Stock Maintain, Petty Cash etc.
- I Have Basic Knowledge for Import & Export Work.
- I Have Also Basic Knowledge for SAP(HANA) Software.

❖ **EXPERIENCE**

- I have worked as an Account Assistant from "**Amar Cold Storage**" Lambhvel for 2 Years 4 months Experience.
- I have currently work as an Account Assistant from "**PREMIUM CHICK FEEDS PVT LTD**" Anand Last 6 Months.

❖ **Declaration**

I hereby declared that the information furnished above is true and fair to the best of my knowledge.

Yours's Faithfully

AJAY R. RATHOD.