

## **CURRICULUM - VITAE**

**Name:- DHIRAJ CHOUBEY**

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**Contact No :- 8797932086**



### **Career Objectives:-**

To utilize my technical skills and provide a professional service to customers by applying and honing my knowledge and working in a challenging and motivating working environment.

**Total Work Experience:- 6 Years+**

### **Roles & responsibility:-**

- Assess the **service needs of clients**
- **Deputation of 10 to 15 service engineer**
- Create and maintain a directory of **service providers and resources**
- Create and maintain a **database of clients and client needs**
- Assess client issues and provide **recommendations to fix problems**
- Ensure each client is given **the necessary services and follow up to fill ongoing service needs**
- Maintain **good relationships with service providers** and clients to keep **customer base**
- Expand the list of resources and providers to assure there **are no gaps in services**
- Answer telephones **and respond to email inquiries** in the office
- Convincing the customer for Annual Service Contract (ASC).
- **Generating business by recommending spare part of the machinery.**
- On daily basis send the spare parts offer on inquiry of client through ERP.
- Keep tracking of spare readiness status after receiving purchase order from client till it get dispatched.

### **Current Organization:-**

**Company Name:- Kevin process technologies Pvt. Ltd.**  
**Ahmedabad**

Kevin Process Technologies is a technological & market leader in the area of Pharmaceutical Solid Dosage Processing machine manufacturer.

- **Department:- Customer Support**
- **Designation:- Service and spare parts coordinator**
- **Duration:- From 01 Aug 2021 to Till date**

## **Last Organization:-**

**Company Name:- ES infraserive Pvt. Ltd. Indore.**

The company is an authorized dealer of **Tata Hitachi construction machinery Pvt. Ltd.** It is a manufacturing company of **earthmoving equipment** required for **construction excavations**.

- **Department:- Service**
- **Designation:- Sr. Service Engineer and Coordinator**
- **Duration:- From 04 Aug 2018 to 30 July 2021 .**

## **Roles & responsibility:-**

- Attend the machine **in some special case.**
- Attend the service calls on **construction equipments** viz. **Excavators**(EX70, EX110, EX130, EX200, EX210, TMX20, ZX33U, ZX80 ZX120, ZX140H, ZX220), **Backhoe Loader**(Shinrai BX80) and **Wheeled Loader**(TL340H).
- Troubleshooting on **Hydraulic, Engine and Electrical.**
- **PDI, installation and commissioning of new machine.**
- Convincing the customer for Annual Service Contract (ASC).
- Making proper **service reports** on **tab** and assists in **warranty decisions.**
- Assist in **generating spare parts business.**
- Working towards maintaining **good customer relations** and achieving **high customer satisfaction.**
- Generating business by recommending spare part of the machinery.
- Report to the **service manager** with the complete details of **jobs carried out on the machine.**

**Company Name:- Plasto Pvt. Ltd.**

The company is of printing and packaging with **PVC Shrink Products and Laminates.**

- **Department:- Maintenance**
- **Designation:- Supervisor**
- **Duration:- From February 2017 to Oct July 2018.**
- **Responsibilities** are to Maintenance of the packaging machines, CCTV lines, cooling system of the machineries.

## **Academic Qualification:-**

- Passed SSC in 2010 From CBSE
- Passed HSC in 2012 From JAC

- Degree B.E (Mechanical Engineering) form PCE RTMNU in 2017

### **Technical Training:-**

- Tata Hitachi JIT Excavator at Dharwar.
- Tata Hitachi DSIT Test.

### **Soft Skills :**

- Microsoft office 2007, xp, 2003, Windows os xp/7/10 Outlook,Email.

### **Personal Details:-**

- Father's Name:- Ramanand Choubey
- Mother's Name:- Nira Choubey
- Date Of Birth:- 02 September 1995
- Gender:- Male
- Marital Status:- Married
- Language Known:- Hindi, English, Marathi.

### **Contact Address:-**

Dhiraj Choubey  
C/O Vipin krinti, lambha vatva canal road, vatva, Ahmedabad.

Permanent address - Near aghora ashram road, Daltonganj, Palamau, Jharkhand.

### **Declaration:-**

I hereby declare that all the above information on my part is correct.

Date:- 01-02-2023

Place:-Ahmedabad.