

VRUNDA THAKKAR

STUDENT

HARDWORKING COLLEGE STUDENT SEEKING FOR A JOB, BRINGING FORTH A MOTIVATED ATTITUDE AND A VARIETY OF POWERFUL SKILLS.EXCELLENT TIME MANAGEMENT SKILLS, COMBINED WITH A SUPERIOR KNOWLEDGE OF THE CUSTOMER SERVICE INDUSTRY.HIGHLY ORGANIZED, AND SKILLED IN WRITTENAND VERBAL COMMUNICATION, BILINGUAL, HARDWORKING, AND READY TO JOIN MY NEXT TEAM.COMMITTED TO UTILIZING MY SKILLS TO FURTHER THE MISSION OF A COMPANY.

Contact

Phone

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Email

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Address

KHODIYARNAGAR
VADODARA

Education

2021

BCOM WITH SPECIALIZATION IN ACCOUNTING
THE MAHARAJA SAYAJIRAO UNIVERSITY
WITH 6.9 CGPA

2023

MCOM WITH SPECIALIZATION IN BANKING AND
INSURANCE
THE MAHARAJA SAYAJIRAO UNIVERSITY

KEY SKILLS

- BASIC MICROSOFT EXCEL
- BASIC MICROSOFT WORD
- CANVA DESIGNING
- ACCOUNTING SOFTWARE
- TALLY WITHOUT GST
- MARG ERP

Language

ENGLISH

HINDI

GUJARATI

Experience



2020-PRESENT

Company Name I DIAMOND SPORTS

**JUNIOR
ACCOUNTANT**



FEB 2023 TO MAY 2023

Company Name I DALAL AND BROACHA STOCK
BROKING PVT LTD

INTERNSHIP

3 MONTH INTERNSHIP IN DALAL AND STOCK BROACHA STOCK
BROKING PVT LTD.

CO-CURRICULAR COURSES

COMPLETED SHORT TERM COURSE OF DIGITAL MARKETING FROM THE MAHARAJA SAYAJIRAO UNIVERSITY

OTHER ACTIVITIES

SERVED AS JOINT TREASURER IN BANKING AND INSURANCE STUDENT FORUM, A FORMAL GROUP CREATED FROM THE COLLEGE FOR THE STUDENTS.

SERVED AS HEAD OF SOCIAL MEDIA AND PUBLIC RELATION COMMITTEE OF BISF IN FINAL YEAR