
Mayur M Soni

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Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Personal Details

- Date of Birth : 29/11/1991
- Marital Status : Unmarried
- Nationality : Indian
- Religion : Hindu
- Gender : Male
- Place : Vadodara

Education

- **MSU**
Post Graduate Diploma in Business Management (PGDBM) March 2019 - April 2020
58%
- **IGNOU**
Bachelor of Arts (B.A) August 2015 - September 2018
52%
- **Baroda High School (BHS ONGC)**
SSC & HSC SSC - 2008 , HSC - 2010
SSC - 43% , HSC - 48%
- **ITI Tarsali Vadodara**
Web Design from ITI Tarsali Vadodara August 2012 to July 2013
71 %

Other Certificates

- CCC (Nov 2018 to March 2019)
- Ms Office Short Term Course (Oct 2019 to March 2020)
- DFM - Diploma in Financial Management (Sep 2020 to Nov 2021)
- Python with Data Analytics from KS Technology - (From April 2022 to Dec 2022)

Experience

- **Vijay Sales** July 2014 - Feb 2015
Customer Service Executive
Worked as Customer Support Executive
(8 Months)
- **American Infosource Business Solutions - AIS** June 2020 - April 2021
Analyst
Worked as an Financial Analyst Post
(11 Months)

- **Parul University** May 2021 - Oct 2021
BDE
Worked as an Admission Counselor for 6 months and thenafter for In the Parul University I transfer to another department as an clerk from Nov 2021 to Dec 2021
Total Work Duration - (9 Months)
- **V2 Tech Venture Pvt Ltd** Jan 2022 - Feb 2023
Executive Digital Services Position
Worked as in the post of Digital Workforce
(1 Year)

Skills

- Computer Basic - Ms Office
- Advance Excel
- Basics of Python & Tally Prime

Languages Known

- Gujarati
- Hindi
- English

Additional Information

(1) From Feb 2023 to June 2023 I was Preparing for Competitive Exam for the sake of getting job in Public Limited Company but I could not get success.

(2) After Completing Web Design course of 1 year I had started 2 year intership at office Beacon from August 2013 onwards but due to some family issue I worked till June 2014 and thenafter I started Job at Vijay Sales from July 2014 onwards.

Acknowledgement

- I hereby declare that the above mentioned information is true and correct to the best of my knowledge.