

# RESUME

**NAME** : Gohil Mitali Suravatsinh  
**ADDRESS** : The Kanta Road ,Derol-Station  
Kalol,panchamahar-389330.  
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## Carrier Objectives:

- ✓ To Obtain A Position That Will Allow Me To Utilize My Skill, Experience And Willingness To Learn In Making An Organizational Successful.

## Professional certified Qualification:

- ❖ Basic computer
  - Corporate excel, word, certificate of ccc.
- ❖ Accounts:
  - Basic Accounting knowledge with Accounting documentation.
  - Tally ERP 9
- ❖ Soft skills:
  - Communication skill, Time management, Office Etiquettes.

## Education Qualification:

EDUCATION	BOARD/UNIVERSITY	YEAR	PERCENTAGE
M.COM	Shri Guru Govind University	2023	73.00%
B.COM	M.S.University	2020	57.00%
H.S.C	GSHSEB	2017	77.2%
S.S.C	GSHSEB	2015	65.5%

## Personal Skills:

Honest in My work | Creative | Posses Leadership quality | Good in Time Management

## **Personal Detail**

D.O.B : 4/11/1999  
Father's Name : Suravatsinh B Gohil  
Gender : Female  
Nationality : India  
Languages Known: Gujarati,Hindi, English

## **Declaration:**

I hereby declare that the above mentioned statement are true to its nature and any evidence can be produce.

and when required.

**PLACE : Kalol**

**(Signature)  
Gohil Mitali**