

RESUME

MARWAH GURMIT SINGH

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📍 140-B, Motinagar-2, Tarsali, Near Om Nagar,
Vadodara, 390009



CAREER OBJECTIVE

Seeking a challenging and innovative position in a firm that will maximize the Opportunities for me to implement my skill and knowledge as well as use my Capabilities in the best way possible so that I can enrich my skills and aid the development of the firm I work with.

ACADEMIC QUALIFICATION

- ❖ MBA In Finance (DRS. Kiran & Pallavi Patel Global University, June 2023) with 7.68 [CGPA].
- ❖ B.Com (Maharaja Sayajirao University of baroda,Vadodara Gujarat, July 2021) with 6.29 [CGPA].
- ❖ Class 12th (GBSE) from Uma Vidyalaya, Tarsali, Vadodara, in year 2018 with 54.93%
- ❖ Class 10th (GBSE) from Uma Vidyalaya, Tarsali, Vadodara, in year 2016 with 56.67%

EXPERIENCE

- ❖ Fresher

CORE COMPETENCES

- ❖ Knowledge in Tally ERP 9 and GST, Excel, and Word.
- ❖ Basic knowledge in bookkeeping, taxation, and GST-ERP.
- ❖ Excellent communication skills.
- ❖ Good knowledge in end-to end accounts payable.
- ❖ Ability to read and understand balance sheets.
- ❖ Operating System knowledge in Windows Vista, Windows XP, Windows 7/10,

HOBBIES

- ❖ Cricket
- ❖ Reading Books
- ❖ Traveling
- ❖ Writing

PERSONAL DETAILS

- ❖ **NAME** : Marwah Gurmit Singh
- ❖ **FATHER'S NAME** : Marwah Balvir Singh
- ❖ **MOTHER'S NAME** : Marwah Kamaljeet Kaur
- ❖ **DATE OF BIRTH** : 02/12/1999
- ❖ **NATIONALITY** : Indian
- ❖ **MARITAL STATUS** : Unmarried
- ❖ **LANGUAGE KNOWN** : Hindi, English, Gujrati, Punjabi
- ❖ **PERMANENT ADDRESS** : 140-B Motinagar-2, Tarsali, Near Om Nagar,
Vadodara, Gujrat, 390009

DECLARATION

I Gurmit Singh, hereby declare that the information obtained here is true and Correct to the best of my knowledge and belief.

DATE : _____

PLACE : _____