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206 A , Santok Nagar,  
Navayard, Chaani-390002

Marital Status

Married

Date of Birth

1995-25-03

## SKILLS

- Bookkeeping
- Tax Filing
- Data Entry
- Data Analysis
- Office Administration Work
- Computer Skill
- Tally Prime
- Preparing Financial Statement
- Mutual Fund Analysis &

Investment

## LANGUAGES

- English
- Hindi
- Gujarati
- Marathi

# DHANISHTHA MUJUMDAR

## MASTER IN BUSINESS ECONOMICS

### SUMMARY

As Accounting Profession work with +4 years. Work starts from assisting. Work as attending approach. Believe in Ethics.

### WORK EXPERIENCE

Oct 2022 - Present

At Vinayak Steel Industries ( Sardar Estate- Ajwa road)

- Day to day accounting entries as Purchased , Sales ,Bank, Journal Entries, E- Invoicing
- Month and Year end adjustment Entries Interest calculation, TDS & TCS ,Investment & Depreciation, stock maintenance, Pay roll , Tax Computation.
- Monthly GST Filling, Tds & Tcs Filling, Income Tax data working, ESIC filling, Professional Tax for employee

### Experience as Account Assistant

Sep 2021- July 2022 at Frelit Energy Pvt Ltd, Manjalpur  
Salary 14,000/-

Oct 2018 - Sep 2021 at Paras Engineering, Sardar Estate  
Salary 9,000/-

as taxation learning and working at studding B.Com  
at CA firm Raopura

### EDUCATION

**The Maharaja Sayajirao University of Baroda**

Bachelor In Account year 2016 with 69% (B.Com)

Master In Bus. Economics 2018 with 59% (M.Com)

**Maharani Girls High School**

GSEB 2011 with 83% in SSC

GSHEB 2013 with 75% in HSC

**Akhil Gandharva Maha Vidhyalaya**

Diploma in Instrumental and vocal in Music

Bachelor in Vocal