**MALEK AAFTAB AIYUBBHAI**

E-mail : [malekaaftab70@gmail.com](mailto:malekaaftab70@gmail.com)

Mobile No : +91 8140034923

**PERSONAL PROFILE :**

Name : MALEK AAFTAB AIYUBBHAI

Address : Jumma Masjid , Kasba Street . Jambusar 392150

Date Of Birth : 31/03/2001

Hobbies : Traveling ,Playing ,Reading

Marital Status : Unmarried

Gender : Male

Religion : Muslim

Nationality : Indian

Languages Know : English ,Gujarati ,Hindi

**CAREER OBJECTIVE :**

Looking for a challenging job where I can improve my inter personality and to utilize skill to create a better working culture as well as to fulfill the company with the full dedication .

**EDUCATIONAL QUALIFICATION :**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Examination** | **School/Collage** | **Board/University** | **Year of Passing** | **Percentage** |
| 10th | H.S Shah High School Jambusar | GSEB Gandhinagar | March - 2015 | 53.45 % |
| 12th | S & I.C High School Jambusar | GSEB Gandhinagar | March - 2017 | 57.59 % |
| B.com ( Graduate ) | J.M Shah Arts & Com College Jambusar | VNSGU ( Surat ) | September - 2020 | [ 55 % ] CGPA - 5.50 |
| M.com ( Post Graduate) | J.M Shah Arts & Com College Jambusar | VNSGU ( Surat ) | July - 2022 | [ 50 % ] CGPA - 5.00 |

**WORK EXPERIENCE :**

**COMPUTER OPRETER**

Taluka panchayat . Jambusar Dish : Bharuch ( September 16 ,2021 TO 30 June ,2022 )

**Main Job Task & Responsibilities :**

Accounting Data entry based

Office Management & Documentation work

**BASIC COMPUTER KNOWLEDGE IN TALLY ERP 9**

**STRENGHT :**

Positive Thinking

Hard Working

Commitment Towards

**DECLLERATION :**

I do here by declare that statement made in this document are true to the best to my knowledge and belief .

**DATE :**

**PLACE : SIGNATURE**