RESUME

# PRAJAPATI MAHESH RAMESBHAI

*Veer nagar society, line2, radhanpur Ta- Radhanpur, Dist- Patan*

*Gujarat – 385340.*

========================================================================== **PERSONAL DETAILS :**

* *Full Name : PRAJAPATI MAHESH R.*
* *Father’s Name : Shri RamesbhaiJivabhaiPr ajapati*
* *Date of Bir th : 10/07/1997*
* *Per manent Address :varahi, Sub Dist: Santalpur, Dist- Patan, Gujarat*
* *Nat ionality : Indian*
* *Religion : Hindu*
* *Mar ital Status :Unmar r ied*
* *Languages Known : Hindi, English & Gujarati*
* *Contact No : 7490878986*
* *Email : prajapatimaheshr [29@gmail.com](mailto:29@gmail.com)* ***EDUCATIONAL QUALIFICATION***

|  |  |  |  |
| --- | --- | --- | --- |
| *ExamPassed* | *Board/ University* | *Year of*  *Passing* | *Percentage (%)* |
| *S.S.C* | *G.S.E.B Gandhinagar* | *Mar ch 2012* | *67.60%* |
| *Comput er Engineer ing* | *Gujarat Technological University, Ahmedabad* | *2015* | *77.00%* |
| *ITI(DIESEL*  *MECHANIC)* | *GCVT,GANDHINAGAR* | *2016* | *70.21%* |
| *H.S.C* | *G.H.S.E.B Gandhinagar* | *2017* | *40%* |
| *B .COM* | *HNGU PATAN* | *2020* | *65.51%* |

***EXPERIENCE :***

***COMPANY NAME: STARLINE CARS PVT LTD***

***Post:Accountant From:26- 6- 2019 To TILL DATE***

* + *4 Year Of Experience In Accounting*
  + *Experience In Prelaring DayboomAnd Ledger Using Tally And Ms Office*
  + *Experience In Calculating GST Calculations Through Tally*
  + *Daily cash and cheque handling including payment s.*
  + *Handling all cashier related enquiries f romcustomer s.*
  + *Excellent communicat ion skills to build relations with customer s face to face*

# COMPUTER AWARENESS

*Fully conversant with standard business application packages like MS Office,Tally and Internet.*

Sir , Kindly consider my Bio- Data favorable and please give me a chance to work serve in your esteemed or ganizat ion.

DATE : PLACE :

PRAJAPATI MAHESH