Bijal Thakkar

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Vadodara

M.) 9106864313

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Marital Status Married

Language Know: English, Hindi & Gujarati

# Experience

**Nimaaya Hospital**

**Designation :** **Front Desk Officer & Billing**

**Duration: 18 Months (1.5 Years) From Dec 2021 – May 2023)**

* OPD Patient Registration, OPD Billing,
* Indor Registration, Indore Billing & Insurance Fillings (Reimbursement
* Claim Query Solved

**NAND Multispecialist Hospital**

**Designation** : **Front Desk Officer & Billing**

**Duration : 7 Months From April 2021 – October 2021)**

* OPD Patient Registration, OPD Billing,
* Indoor Registration, Indore Billing & Insurance Fillings (Reimbursement
* Claim Query Solved

**LABH PROPERTY (Real Estate Consultancy Company)**

**Designation :** Department Head

**Duration: 3 Year June 2018 – March 2021**

* **Back Office Work ,Tally Calling**
* **Online Property Advertising, Data Entry**

# Education

**Bachelor In Commerce**

Passing Year 2019 Percentage 67%

From The Maharaja Sayajirao University

**Tally ERP 9 -2017**