Name **:-** SAIYED ABDULSAIED ABDULLAH

Contact **:-** 9722218137

Email **:-** saiyed20saeed@gmail.com

Address **:-** Home10-Nr Bhoikabrastan,, Karelibaug B/H

Chandragupt Complex, Sangam Charrasta, Harni Road vadodara

**Career Objective**

Intend to build a career with leading organisation with commitment and dedication, which will help create an atmosphere for potentiality, efficiency and elevation of the career

**Academic Details**

* M. Com from sardar patel university anand with pass class in 2016
* B.com from M.S. university of Baroda with pass class in 2014
* HSC (commerce) from GSHEB with second class in 2011
* SSC from GSEB with second class in 2009

**Skill Set**

* Packages : MS office ( Word, Excel, Power point),
* Tally Prime latest virsion & Tally ERP 9
* Knowledge of GST, TDS , ITR payment also.
* GST & TDS Payment ,Basic work journal entries, sales ,purchase ,outstanding, bank-reco, debit note ,credit note, statutory payments, vedor payment follow.

**Experiance**

(1) **Royalandhra Roadlines Transport** work as a Account execute Join from December 1st week 2015 and since up to april 2017

(2) **Amar cars pvt ltd, Maruti Suzuki India Ltd**  ( Automobiles Showroom) Job profile :- Account executive, Opp, gorwa Bidc vadodara from November 2017 to july-2021.

(3) **Brookfieldz construction firm**, ( Realestate & Hotels), Job profile :-Account executive, joining from 23-July-2021 to since Now. Opp Hotel Taj (vivanta) akota road vadodara 390020.

**Job profile :-** . Account executive work on **Tally Prime** & **Tally ERP 9** Excell

**Strengths**

* Good knowledge of accountancy applications
* Good analytical skills
* Convincing power

**Personal Traits**

* Best in “communication skills”
* Strive to learn new things
* Good knowledge of latest technology advances
* Browsing over Internet

**Personal Profile**

* Date of birth : 28/02/1993
* Languages known : English, Hindi and Gujarati
* Hobbies : Browsing, Cricket,

**OTHER**

* Total Experience **:-** 07+ years
* Relevant Experience **:-**  07+ years
* Current (Take Home) **:-** 23.50K
* Expected(Take Home) **:-** 26 K
* Notice Period **:-** 30 Days