

कार्यालय

आयकर आयुक्त (प्रशासन एवं करदाता सेवाएँ)

तीसरी मंजिल, आयकर भवन,

महर्षि कर्वे मार्ग, मुंबई - 400 020



Office of the

Commissioner of Income tax (Admin & TPS)

3rd floor, Aayakar Bhavan,

Maharshi Karve Road, Mumbai - 400 020

फोन: 022-22120261

Email: mumbai.cit.co.admin@incometax.gov.in

No.MUM/CIT/Admin&TPS/ IPR Circular /2024-25

Dated: 24.01.2025

To,

The Chief Commissioners of Income-tax-1 to 11

The CCsIT (Central)-I & II, CCIT (IT&TP) (WZ) & CCIT (TDS),

The Director General of Income Tax (Inv.),

The CIT (Admn. & TPS), CIT (Exemp), CIT (APA), CIT (Judicial),

The CstT (Audit)-I & II, CstT (DRP)-1 to 3,

The CstT (DR)ITAT (Admn.) & CstT (ITSC) I & II, DIT (I&CI)

The Addl. Director General (Vig.) (West Zone), CBDT,

The ADG, NADT,

The Secretary, Interim Board for Settlement (IBS),

Mumbai.

Madam/Sir,

Subj: Filing of Immovable Property Returns (IPR) for the year 2024 by Non-Gazetted Officials of Income Tax Department, Mumbai - regarding

Ref: CBDT's letter F.No. M/120/2024-ADDL.DIT(Admin)-HRD/5606 dated 27.12.2024

Kindly refer to the para 7 of aforementioned CBDT letter which states "During the year, Recruitment Rules for various cadres have been revised. The officials who have now moved to Group-B (Non- Gazetted) (eg ITI and SrTA now OS) have to now mandatorily file their IPRs with the offices of Pr. CCIT".

2. In this regard, all non-gazetted Group B employees are required to submit their IPR by login to the Income Tax Mumbai website (<https://www.incometaxmumbai.gov.in/>), through "Employee Login" module, download the blank IPR form, fill it up and upload the signed form on the website.

3. Employees may be directed to note that incomplete IPR forms and IPR forms submitted without employee signature will be marked as "INVALID".

4. In this regard, I am directed to communicate that all Group B Officials posted in this region may file their IPRs on the website well before the deadline of 31st January 2025 to avoid last-minute rush and technical difficulties. It is requested that all the Heads of Department may widely circulate this letter to all Group B non-gazetted officials under their charge and ensure timely compliance.

Yours sincerely,

Sandeep Raj
Commissioner of Income Tax (Admin & TPS),
Mumbai