

Training Up Summit Meeting 2015 Supporting Documentation

1. Draft Conference Agenda

While the final agenda will be determined in collaboration with attendees, we expect it to include:

Day 1	09:00	Welcome
	09:15	Lightning introductions in small groups (shuffled 3-4 times in the hour)
	10:30	Coffee
	11:00	Demonstration lessons and feedback
	12:30	Lunch
	13:30	Tutorial: Growing a non-profit
	15:00	Coffee
	15:30	Fail Camp: 5 minutes each to describe things that have gone wrong and what's been learned from them
	17:00	Close
	18:00	Dinner
Day 2	08:30	Breakfast speaker: what we know about teaching and why we believe it's true
	10:30	Coffee
	11:00	Tutorial: Fundraising
	12:30	Lunch (during which attendees propose items for the open space)
	13:30	Working groups: how to move from code camps to fuller participation?
	15:00	Coffee
	15:30	Open space for attendee-chosen topics
	17:00	Close

2. Draft List of Conference Invitees

We have invited the following organizations to send representatives. All have agreed (enthusiastically) subject to a final decision on the date and availability of travel funding:

• CodeEd	• Girl Develop It
• Techtrrs	• Girls Learning Code
• LinuxChix	• Ladies Learning Code
• Ascend	• TechGirlz
• ClojureBridge	• Trans Tech

We will resume invitations once we have a clearer idea about travel costs and support, at which point we will continue with invitations: we have 20 other groups on our contact list, and expect that number will increase significantly through word of mouth and partnership with organizations like NCWIT.

3. Draft Letter of Invitation

Dear [NAME],

All over the world, grassroots groups are trying to fix the tech sector's diversity problem. Whether they focus on women, racial minorities, the elderly, LGBT individuals, or people with disabilities, their goal is to foster greater diversity in tech.

We are organizing a two-day meeting in Boulder, CO on [DATE] to give these groups a chance to share ideas and make connections through lightning talks, demonstration lessons, and tutorials on non-profit governance, fundraising, and how to help people move from workshops to contributing to open source projects and getting hired. We would like to see you there, and thanks to the generosity of several sponsors, we are able to provide travel support for those in need.

If you would like more information, please mail us at summit2015@training-up.org, or visit our website at <http://training-up.org>.

We hope to see you there,
Thanks,

[our names]

4. Draft List of Invited Speakers, Presenters, and/or Panel Participants

We will invite the following to speak:

- Geoffrey MacDougall (Mozilla Foundation): fundraising
- Lucy Sanders (NCWIT): growing a non-profit
- Beth Simon (UC San Diego): what we know about teaching and why we believe it's true

5. Statement of Attention to Diversity

We are confident that attendees will represent the kind of diversity that the groups they come from are trying to achieve.

6. Evaluation and Participant Survey

Elizabeth Patitsas, whose doctoral research at the University of Toronto is exploring the effectiveness of projects to increase diversity in computing, will conduct interviews with attendees during and after the meeting, and also administer a short follow-up survey. Results from this work will be reported to all sponsors, and she will also seek to publish them in a peer-reviewed scholarly venue.

7. Conflict of Interest / Sources of Bias

None.

8. Organizing Committee

- Lukas Blakk (Mozilla and the Ascend project)
- Leigh Honeywell (Ada Initiative)
- Mike Hoyer (Firefox Engineering Community Manager at Mozilla)
- Cindee Madison (leading the Women in Technology program at NumFOCUS)
- Elizabeth Patitsas (PhD candidate, Dept. of Computer Science, University of Toronto)
- Greg Wilson (Executive Director of the Software Carpentry Foundation)