

EXPERIENCE

WOODBINE ACCOUNT EXECUTIVE Oct 2013 – Jan 2014

Ensured projects were delivered on time, on budget, and on par with a client's strategy and managing client's expectations all fell under my responsibility. Other duties include billing clients and estimating projects. Within several months, my team and I took a failing website project to a successfully launched, fully functional website.

ELEMENT THREE DESIGN LEAD Mar 2012 – Sep 2013

I led all creative and extensive brand work for assigned clients, and played an integral role in the process improvement and hiring of the company. I developed best-in-category work across all media from ideation through execution. In addition, I managed my creative team's timeline, capacity and resources, as well as led internal/external project meetings.

MINDFRAME CREATIVE DIRECTOR
Oct 2008 – Feb 2012

My roles at MindFrame, a social marketing startup company, included print and web design, web development, social media management and numerous identity projects. I designed and executed campaigns which utilized various media including email, web, print, sms, and PURL technologies.

EDUCATION

UNIVERSITY OF NOTRE DAME NOTRE DAME, IN Bachelor of Business Administration
Degrees – Graphic Design & Marketing

SKILLS

Adobe InDesign	*	*	*	\star	*
Adobe Illustrator	*	*	*	*	*
Adobe Photoshop	*	*	*	*	
Adobe Premiere	*	*			
HTML/CSS	*	*	*		
Wordpress	*	*	*		
Dreamweaver	*	*	*		
Illustration	*	*	*	*	
Painting	*	*	*	*	

AWARDS

Notre Dame Track & Field team captain NCAA Postgraduate Scholarship nominee Senior Bachelor of Arts *Best in Show* winner Athletic Academic Excellence Big East Academic All-Star Team

ACTIVITIES

Starfish Initiative Mentor Notre Dame Club of Indianapolis Young Alumni (Notre Dame) of Indy Art4Africa

Student Athlete Leadership Institute Student Athlete Advisory Council *References available upon request