

## Officer/Investigator Forms

<a href="#">Administrative Subpoena</a> - updated 02/26/18
<a href="#">Adult Case Worksheet - City of St. Paul</a>
<a href="#">Adult Case Worksheet - Ramsey County</a>
<a href="#">Arrest Disposition Form</a>
<a href="#">Audio Tape Request Form - ECC</a> - Fillable Form updated 05/01/17
<a href="#">BWC Agreement For Deputized SPPD Officers Assigned Fed. Task Force</a> (5/2/18)
<a href="#">Camera Repair Request</a> - (7/11/18)
<a href="#">Car Running Prevention Flier</a> (2/7/18)
<a href="#">Car Running Warning Flier</a> (2/7/18)
<a href="#">Certificate of Arrest by Private Person</a>
<a href="#">CI Memo Deactivate</a>
<a href="#">Consent for Blood Draw Without Court Order at Regions Hospital</a>
<a href="#">Cover Sheet for City Charges</a>
<a href="#">CRO Field Measurement Form</a> Updated 6/1/17
<a href="#">CRO Field Sketch 1 of 2</a> Updated 6/1/17
<a href="#">CRO Field Sketch 2 of 2</a> Updated 6/1/17
<a href="#">Crime Scene Sign-in</a> - updated 02/24/10
<a href="#">CSC Investigation Checklist</a> 1/2/20
<a href="#">CVO/CVH DL Suspension</a>
<a href="#">Detaining Authority RAI Worksheet</a> - updated 03/08/17
<a href="#">DNA Swab Form - Voluntary Consent</a>
<a href="#">DWI Implied Consent Advisory Form</a> - Updated 4-26-18
<a href="#">English only version Cooperating Ind Agreement</a>
<a href="#">Fax Transmittal</a> - updated 10/31/17
<a href="#">Firearms Implied Consent Advisory</a> - updated 05/28/03
<a href="#">Firearm Return LETTER</a> (Fillable PDF)
<a href="#">Firearm Return Application</a> (updated 02/12/2018)
<a href="#">Forensic Service Request Process</a> - updated 5/19/17
<a href="#">Forensic Services - Vehicle Search Warrant Request</a>
<a href="#">Forensic Services - Video Analysis Request</a> - updated 9/13/10
<a href="#">Forfeited Vehicle Form</a> - updated 01.06.20
<a href="#">IBIS (BCA) Data Sheet (NIBIN Form)</a> - updated 3/14/2017
<a href="#">Informant Checklist (new)</a>
<a href="#">Informant Memo Template</a>
<a href="#">Informant Personal History Report</a>
<a href="#">Judicial Determination of Probable Cause to Detain</a>
<a href="#">License Plate Recognition (LPR) Activity Log</a>
<a href="#">License Plate Security Access Control Procedure</a> 1/4/18
<a href="#">Maintenance Request Form</a> 4.23.19
<a href="#">Medical Release</a> - updated 05/03/18

<a href="#">MGA User Acknowledgment Form</a>
<a href="#">Miranda Rights Form</a>
<a href="#">Missing Person Certificate</a> - 1/09/15
<a href="#">Naloxone (Narcan) Acknowledgement Form</a> 11/22/17
<a href="#">Naloxone (Narcan) Acknowledgement Form</a> FILLABLE 11/22/17
<a href="#">Naloxone (Narcan) Admin Fillable Form</a> 02/27/2020
<a href="#">Noted Letter</a> (Gang/Gun) 5/8/18
Obtaining Authorization to Access Substance Abuse Patient Records- <a href="#">Application and Affidavit for Court Order</a> - <a href="#">eFile Form</a>
Obtaining Authorization to Access Substance Abuse Patient Records- <a href="#">Application for Subpoena Compelling Disclosure of Substance Abuse Patient Records</a> - <a href="#">eFile Form</a>
Obtaining Authorization to Access Substance Abuse Patient Records- <a href="#">Court Order Authorizing Disclosure Under 42 C.F.R. Part Two</a>
Obtaining Authorization to Access Substance Abuse Patient Records- <a href="#">Supoena Compelling Disclosure Under 42 C.F.R. Part Two</a>
<a href="#">NSA Worksheet</a>
<a href="#">MN Pursuit Report</a> 11/13/18 (Must open in Explorer)
<a href="#">Offender Tracking Form Fillable</a>
<a href="#">Radar / Laser Unit Report</a>
<a href="#">Ramsey County Judicial Calendar</a>
<a href="#">Sequential Photo Display Form - Witness and Administrator</a> - updated 10/21/19
<a href="#">Sequential Photo Display Form - Alternate Simplified Instructions</a> - updated 06/08/11
<a href="#">Sex Assault Victim Information Consent Form</a> - updated 11.14.19
<a href="#">SIU Digital Evidence Form PM 1112-14 Fillable PDF Version</a>
<a href="#">Staff Study</a> "How To..."
<a href="#">Staff Study</a> (PDF) 02/13/2018
<a href="#">Staff Study</a> (WORD) 02/13/2018
<a href="#">Trespass Notice Form</a> - updated 12/19/18 <a href="#">Trespass Form FILLABLE PDF</a>
<a href="#">Victim Information and Notification (Ramsey County Sheriff)</a> - updated 01/06/11
<a href="#">Victim Notification Letter Template</a> - 01/02/18 ( <a href="#">Creating Letter</a> ) ( <a href="#">Creating Template</a> )

## Amber Alert and Juvenile Forms

<a href="#">ACE Referral Form</a> (All Children Excel) 2/27/2020
<a href="#">ACE Referral Form</a> (Fillable) 2/27/2020
<a href="#">Amber Alert Plan</a>
<a href="#">Amber Alert Phone Tip</a>
<a href="#">Amber Alert Policy</a> - updated 6/22/11
<a href="#">Amber Alert Protocol</a> - updated 6/22/11
<a href="#">Amber Alert Sign-In Sheet EOC</a> - updated 6/22/11

<a href="#">Amber Alert Time Line EOC</a> - updated 6/22/11
<a href="#">Amber Alert Feedback Form EOC</a> - updated 6/22/11
<a href="#">Amber Alert Checklist</a> - updated 6/22/11
<a href="#">Fusion Center Program Overview</a> -updated 3/31/2017
<a href="#">Fusion Center Referral Form</a> - updated 3/31/2017
<a href="#">Juvenile Case Worksheet</a>
<a href="#">Juvenile Investigations updated</a> 7.31.2020
<a href="#">Lockdown Protocols for Schools</a> updated 8/30/2018
<a href="#">Missing Person Checklist (Records and Juvenile use)</a>
<a href="#">PBK Instructions updated</a> 7.31.2020
<a href="#">Project Lifesaver Call-back List</a> - updated 8/12/15
<a href="#">RAI Statutes Table</a> - updated 6/23/14
<a href="#">School Resource Officer Monthly Log</a> - updated 07/22/10
<a href="#">School Incident Form</a> - updated 04/09/10
<a href="#">Youth Offender Building Lives Referral Form</a>

## BCA Forms

<a href="#">BCA Case Acceptance Policy</a> - updated 04/12/17
<a href="#">BCA Occassional Access Form</a> - Updated 12/20/17
<a href="#">Crimes Against Persons (001-EV-CAP)</a> - updated 11/02/18
<a href="#">Criminal Sexual conduct (001-EV-CSC)</a> - updated 11/02/18
<a href="#">Controlled Substance (001-EV-DRG)</a> - updated 04/12/17
<a href="#">Fire Investigation (001-EV-FI)</a> - updated 04/12/17
<a href="#">Property Crimes (001-EV-PC)</a> - updated 04/12/17
<a href="#">Additional Evidence Submission Form (001-EV-ADD)</a> - updated 04/12/17

## Calendars

<a href="#">2020 RDO Calendar</a> - 11.26.19
<a href="#">2021 RDO Calendar</a> 11.12.20
<a href="#">2020 Off Duty Scheduler Calendar</a> 01/06/2020
<a href="#">2021 Off Duty Scheduler Calendar</a> 12/14/2020

## Community Engagement Division

<a href="#">Bicycle Pick Up</a> - updated 8/9/19
<a href="#">Community Engagement Outreach Events Form - 2016</a>
<a href="#">Directed Patrol</a> - updated 8/9/19
<a href="#">House Watch</a> - updated 8/9/19
<a href="#">Premise Survey Request Form</a> - updated 10/27/10

[Ride Along Waiver](#) - updated 01/16/18

## Human Resources

### Commendation

[Commendation Recommendation](#) - Explanation of Awards

[Explanation of Awards](#) - updated 2.1.19

### Worker's Compensation

[General Instructions for Completing JD Paperwork](#)

[First Report of Injury](#)

[Employee's Safety Report](#)

[OSHA Phone Numbers](#)

[Supervisor's Safety Report](#)

[REQ for Test Results of Source From Exposure Claim](#) (Word) Fillable [PDF](#)

### Other

[Background Request CIVILIAN](#) 11.13.19

[Background Request LAW ENFORCEMENT or Feeder Program](#) 11.13.19

[121 Benefits Reimbursement Request Form](#) - 01/09/2020

[Drug and Alcohol Screening Acknowledgement Form](#) - 7/1/15

[Employee Accommodation Request Form](#) - updated 04/01/10

[Interdepartmental Memorandum](#) - 02/24/15

[Interoffice Memorandum](#) (w/ Badge) - 05/09/17

[Interoffice Memorandum](#) (w/o Badge) - 10.19.18

[Minnesota Government Data Practices Act - cost sheet](#)

[Non-Access ID Form](#)

[Notification Preferences: Critical Incident Contact and Line-of-Duty Death](#)

[Recommendation for Merit Pay Denial](#)

[SPPD Letter Head](#) - 01/02/18

[Vacation Schedule Form](#) - updated 06/13/18

### Performance Evaluations

***Please note that new evaluations have been posted as of 3.18.2020. If you have any questions about this process, please contact Sgt. Jake Peterson.***

<a href="#">Performance Evaluation Quick Reference</a>
<a href="#">Self-Assessment Form</a> (Required for ALL positions) 3.12.2020
<a href="#">Police Officer Evaluation</a> (Probationary ONLY) 1.31.19
<a href="#">Sergeant/Commander/ Deputy Chief Performance Evaluation</a> (Probationary) 8.11.2020
<a href="#">Non-Probationary SWORN Performance Evaluation</a> (All Ranks) 8.11.2020
<a href="#">Police Officer Evaluation - Addendum</a> 1.31.19
<a href="#">Police Officer Evaluation - Supervisor Training Manual</a> 2.15.19
<a href="#">Civilian Performance Evaluation</a> (Probationary and Non-Probationary) 8.11.2020
<a href="#">Healthy Living Resource Guide</a> 2.19.19
<a href="#">Performance Improvement Plan</a> 3.13.2020
<a href="#">Performance Improvement Plan</a> (LONG FORM) 3.13.2020

## Warrants

<a href="#">SPPD Threat Assessment</a> (8.31.2020)
<a href="#">St Paul Search Warrant Run Sheet</a> (7.14.2020)
<a href="#">CVO/CVH Sample Search Warrant - eFile Form</a> updated 2/4/17
<a href="#">Waiver &amp; Consent to Search</a>
Search Warrant - <a href="#">eFiling Form</a>
<a href="#">Search Warrant Receipt, Inventory and Return</a>
<a href="#">DWI Search Warrant PP</a>

## AWAIR

<a href="#">AWAIR Program</a> - updated 6/20/12
<a href="#">Safety Inspection Check List</a>

## Workplace Conduct Policy

<a href="#">Workplace Conduct Policy Form - Employees</a> - <b>updated 01/06/14</b>
<a href="#">Workplace Conduct Policy Form - Supervisors</a> - <b>updated 01/06/14</b>

## Internal Affairs

[Internal Affairs Unit Citizen Intake Form](#) - updated 06/03/08

[Internal Affairs - District Level Garrity Warning](#) 12/05/17

[Internal Affairs Investigation Form](#) - updated 05/31/08

## Inspections

[2nd Badge Order Form](#)

[Wallet Badge Order Form](#)

[Training Video for Online Overtime Scheduler \(and cheat sheets\)](#)

[Online Overtime Scheduler Sign In](#)

[Monthly Mayor's Report](#)

[Take-Home Squad](#) Approval Application

[Payroll Deduction Form](#) - updated 7.2.19

\*Both forms must be completed\*

[Off-Duty Employment Application](#) - [\\*\\*Instructions/Reminders](#)

[Payroll Deduction Form - Off Duty](#) 7.3.19

[Department OT- Xcel and CHS Field](#) - updated 11/01/2017

## Maintenance

[Maintenance Request Form](#) 12.14.18

## Purchase and Order Related Forms

[Account Categories](#) - updated 04/17/2018

[Account Codes](#) - updated 9/14/20

[Bike Patrol Uniform Order Sheet](#)- updated 11/17/04

[Business Card Order Form](#)

[Central Supply Request Authorization](#)

[Purchase Requisition Input Form](#) - updated 07/23/2020

[2018 Tax Exemption Form ST3](#) - updated 3/7/2018

[Vest Reimbursement Form - State](#) - updated 05/17 ([Vest W9 Form 2020](#))

## Special Operations Unit

[EAP/Event Action Plan/Ops Plan](#) (UPDATED 07.02.2020)

[Instructions for EAP](#)

<a href="#">201/202 Operations Supplement</a>
<a href="#">204 Team Assignment Supplement</a> 4.24.2020
EAP Super Form (LARGE Events Only)
<a href="#">N95 Replacement Form</a>
<a href="#">Building Decon Request Form</a>

## Technology Unit

### General Forms

<a href="#">Internet Access and Email Policy Acknowledgement Form</a> - updated 05/2017
<a href="#">Internet Access and Email Policy</a> - updated 05/2017
<a href="#">Laptop/Electronic Devices Remote Access Request</a> - updated 05/2017
<a href="#">City-Owned Device Connectivity Request Form</a> - updated 10/31/13
<a href="#">Project Proposal</a> - updated 12/12/13
<a href="#">CIBRS BCA Request by Data Subject</a> - updated 11/07/14
<a href="#">CIBRS BCA Request by Data Subject for Informed Consent</a> - updated 11/07/14
<a href="#">Critical Security Incident Response Procedure Appendix A-G</a>
ICC-Video <a href="#">Citizen Advisory</a>
<a href="#">Outside Agency BWC Request form</a>
<a href="#">Request for Civilian Access to DVS/MyBCA</a> - updated 03/05/15
<a href="#">BWC Security Access Control Procedures</a>
<a href="#">Video Request</a> - updated 7/25/2015

### Cell Phone Policies and Procedures

<a href="#">Cell Phone Monthly Invoice</a> (PDF Version) - updated 02/24/11
<a href="#">Cell Phone Monthly Invoice</a> (Word Version) - updated 11/03/11
<a href="#">Cell Phone Policy</a> - updated 02/25/11
<a href="#">Cell Phone Procurement Policy and Procedures on Cell Phone and PDA Devices</a> - updated 1/31/11
<a href="#">Acknowledgement Form - Cell Phone Procurement Policy and Procedures on Cell Phone and PDA Devices</a> - updated 01/31/11
<a href="#">Shared Devices Acknowledgement Form - Cell Phone Procurement Policy and Procedures on Cell Phone and PDA Devices</a> - updated 01/31/11

## Training

### Travel

<a href="#">Training Request</a> - updated 02/22/2020
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<a href="#">Training with Travel Approval Form</a> - updated 05/03/18
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## **FTO**

<a href="#">Field Training Weekly Report</a> - (2 pages) updated 3/27/18
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<a href="#">Field Training Daily Report</a> - (2 pages) updated 3/27/18
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<a href="#">Field Training Call Sheet</a> - (2 pages) updated 3/27/18
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<a href="#">Field Training Status Report</a> - updated 1/8/18
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<a href="#">Acknowledgement Form for Current FTO's</a> - posted 3/4/14
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<a href="#">FTO Annual Evaluation Form</a> - posted 3/4/14
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<a href="#">FTO Applicant list</a> Check posted 3-4-14
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<a href="#">FTO Log</a> 1/5/18
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## **BWC Review Committee**

### **General Forms**

<a href="#">BWC Review Committee Worksheet</a> - updated 11/2019
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<a href="#">Technology Unit - BWC Review Form</a> - updated 01/2018
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## **Reports - Old Paper Backups- Old Paper Backups**

<a href="#">574-97R</a>	Bulletin - Probable Cause Pickup
<a href="#">571-92R</a>	Case Clearance Report
<a href="#">559-96R</a>	Case Dispositions
<a href="#">622-93R</a>	Continuation/Supplement Report
<a href="#">557-92R</a>	False Alarm Report
<a href="#">621-92R</a>	General Report
<a href="#">620-91</a>	Offense / Incident Report
<a href="#">291-02R</a>	Time Sheet - Towing Contract
<a href="#">116-95R</a>	Change of Address and/or Telephone Number