

Data Mapping & Technology

Using Technology to Support Your Work

Modern outreach relies on data management and technology tools. Understanding how to work with these systems is essential for tracking impact, improving efficiency, and supporting the broader mission.

Data Entry Best Practices:

- Accuracy is paramount—verify all information before submitting
- Legible handwriting ensures data can be read correctly
- Include all required fields—don't leave anything blank
- Double-check contact information for accuracy
- Note any special circumstances or follow-up needs

Technology Tools You'll Use:

- Mobile applications for real-time tracking
- Database systems for petition information
- Communication platforms for team coordination
- Reporting dashboards for monitoring progress

Data Security and Privacy:

- Protect personal information of supporters and colleagues
- Never share access credentials with unauthorized people
- Follow all protocols for handling sensitive data
- Report any security concerns immediately
- Understand data retention and deletion policies

Troubleshooting Technology Issues:

- Document what went wrong and when
- Take screenshots or photos of error messages
- Contact tech support with specific details
- Document workarounds you use in the meantime
- Provide feedback about technology problems to improve systems