

# TANG Jing, Patricia

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**Personal website:** [patricktang1996.github.io/](https://patricktang1996.github.io/)

## Summary

I am currently pursuing my second master's degree in software development at Victoria University of Wellington. Throughout this program, I have gained hands-on experience with various programming languages, agile development methodologies, and version control tools. Additionally, I am expanding my expertise in cloud computing and have obtained the AWS Certified Solutions Architect – Associate certification. My academic journey includes a unique blend of backgrounds in economics, Chinese studies, and software development, providing me with a diverse perspective in problem-solving. Complementing this, I bring four years of valuable work experience as an HR specialist and store manager. These roles have not only honed my adaptability and communication skills but also provided insights into effective team collaboration and problem-solving. I believe this blend of technical foundation, diverse academic knowledge, and managerial experience prepares me to contribute effectively to the IT industry.

## Education

**Victoria University of Wellington**

07/2023- 06/2024(expected)

Master of Software Development

**The Chinese University of Hong Kong**

09/2018- 06/2019

Master of Art in Chinese Studies

**The Chinese University of Hong Kong**

09/2014- 06/2018

Bachelor of Social Science in Economics

## Skills

AREA	DETAILS	RELEVANT EXPERIENCE
Programming Languages & Frameworks	JavaScript, HTML, CSS, React, Node.js Java, C#, Python, PowerShell, Bash, PHP	University Project
Version Control	Git, GitHub, GitLab	University Project
Databases	SQL, MySQL	University Project
Testing	Unit test (J-Unit, Jest)	University Project
Project Management	Agile (Jira)	University Project
UI/UX Design	Figma, Balsamiq	University Project
Cloud	AWS Certified Solutions Architect –Associate AWS Certified Cloud Practitioner	Certification
Operating Systems	Windows, Linux	Regular use
Languages	Mandarin (Native) English (Fluent) Japanese (Fluent)	Regular use

## **Licenses & certifications**

**AWS Certified Solutions Architect – Associate**

Amazon Web Services

**AWS Certified Cloud Practitioner**

Amazon Web Services

## **Master of Software Development - Industry Project**

### **Group Project: SGCNZ Website Redesign**

04/2024- 06/2024

- Redesign the website with a modern, responsive layout adhering to branding guidelines. Focus on clean navigation and content discoverability throughout the redesign process. Enhance the user experience by conducting a UX analysis and addressing identified areas for improvement.
- Responsibilities: code writing, UX design, unit test.
- Skills: Agile project management, WordPress, PHP, JavaScript, HTML, CSS.

### **Group Project: Grab & Go Admin**

01/2024- 02/2024

- Grab & Go Admin is a business management system that provides project stakeholders with order and customer management services. In addition to adding, deleting, modifying, and searching orders and customers, Grab & Go Admin implements functions such as automatic order filling and packing slip generation.
- Responsibilities: solution architecture, code writing(front-end), unit test
- Skills: Agile project management, JavaScript, HTML, CSS, React, Node.js, Express.js, MySQL.

### **Personal Project: Pomodoro Timer**

12/2023

- The Pomodoro timer Chrome extension optimizes time management by dividing work into focused intervals with breaks, fostering productivity. With a user-friendly interface and notifications, it aims to create a flexible tool for efficient work routines and improved concentration.
- Skills: JavaScript (Jest), HTML, CSS, Google Chrome Extension API.

### **Personal Project: Portfolio Website**

12/2023

- URL: [patricktang1996.github.io/](https://patricktang1996.github.io/)
- The webpage can be divided into four sections: Home (including a brief self-introduction and skill showcase), Resume (with a downloadable resume), Project Showcase, and Personal Blog. The webpage will continue to be updated with additional content in the future.
- Skills: JavaScript, HTML, CSS, GitHub Page.

## **Working Experience**

### **HR Specialist**

07/2020-04/2023

*GRG Metrology & Test Hunan Co., Ltd, Changsha, China*

- Schedule meetings, maintain employee files, manage and update HR documents.
- Maintain secure and accurate records of staff-related data such as payroll, turnover rates, and leaves in the database to ensure all employment requirements were met.
- Screen resumes and applications, conduct phone interviews, and assess candidates' qualifications.
- Schedule and coordinate in-person interviews with hiring managers.
- Maintain reports on various activities such as employee training and career progression.

### **Key achievements:**

- Supervised the completion of job application materials maintaining records for over 500 employees.

- Successfully managed two internship programs comprising 220 interns and handled a budget of more than ¥2,000,000 incident-free.

**UMC / Store Manager**

07/2019-06/2020

*Fast Retailing (China) Trading Co., Ltd, Guangzhou, China*

- Maintain stable operation of the store.
- Explore the best plan to improve service level, improve work efficiency and achieve higher performance in store operation.
- Responsible for full-time staff recruitment, staff development and work plan development

**Key achievements:**

- Selected as the Top Ten UMC of 2019.
- The promotion rate of store staff was 100%.
- Attended the Global Store Manager Conference in Japan as the representative of Chinese UMC.

**Interests**

Hiking, hip-hop dance, video editing, language study.

**References****Natalya Nam**

AWS DevOps Engineer

**Snapper Services Limited****Tel:** 022 191 2922**Email:** [natalya.nam@gmail.com](mailto:natalya.nam@gmail.com)**Relationship:** Off-campus Mentor