

PROGRESS REPORT (JAN–JUNE 2010)

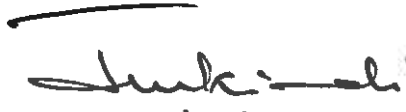
PROJECT NAME	HORTICULTURAL DEVELOPMENT COUNCIL OF TANZANIA SUPPORT PROJECT		
EXECUTING AGENCY	<i>International Trade Centre (ITC)</i>	PROJECT SUPERVISOR	JACQUELINE MKINDI
PROJECT DESCRIPTION ¹	The Objective of the HODECT Support Project is to effectively assist HODECT in achieving its vision of becoming a "Competent and efficient Public Private Sector body guiding the development of the horticulture sub-sector to effectively contribute to poverty reduction and rapid economic growth".		
PROJECT START DATE	August 2009	PROJECT END DATE	February 2011

Budget overview:

	STDF contribution (US \$)	Other donor contribution (US\$) as applicable for co-financing arrangements	In-kind contribution (US \$)	Total (US \$)	% of Total project cost
Projected Total Project Budget (US \$)	253,755	0	101,000	354,755	100
Total expenditure to date (US \$)	137,878	0	101,000	238,878	67.34
Expenditure for reporting period (US \$)	37,067	0	85,000	122,067	51.1
Unspent funds (US \$)	115,877	0	0	115,877	32.64 [°] (committed funds)

¹ Note that this is not expected to change from one reporting period to the next, unless a change to the project objectives/scope is approved by the STDF Secretary

[°] The unspent fund is already committed to cover various activities and services that include Councillors meeting, purchase of office equipment (laptop, office furniture), stationeries, communication, transport, office rent, salary and start an activity on Identification of potential horticultural areas.


 3/11/2010

GENERAL REPORTING**A. BROAD PROGRESS ACHIEVED TO DATE:**

HODECT's recognition has been increased through participation at local and international fora where HODECT's participants were able to interact with other people from different countries and different subsectors. This result has created recognition of HODECT and its activities both locally and internationally. HODECT continues to be the main source of data and intelligence about the industry on a number of issues including standards expected in the international markets. It provides information on horticulture to its stakeholders. HODECT has also managed to partly equip its offices by fixing its own landline telephone, fax and internet connection that were shared with other offices before. Executives and Councillors meetings have continued to provide guidance towards the development of HODECT agenda for the future as was planned in the project outline. Furthermore, HODECT has been heavily engaged with government and other players in the formulation of the National Horticulture Development Strategy, and indeed hosted the National Stakeholders' Meeting in May/June 2010. HODECT has also spearheaded the consultative processes of the National Horticultural Development Strategy, a process that incorporated contributions from the Horticultural Stakeholders.

B. ACTIVITIES IMPLEMENTED DURING THE REPORTING PERIOD:

1. Four Councillors' meetings were held during the period mainly to plan for the National Horticultural Stakeholders Meeting. The National Horticulture Stakeholders' Meeting and Annual General Meetings were held on 31st May -1st June 2010, to discuss among other things the draft of the National Horticulture Development Strategy, for the purpose of collecting contributions from stakeholders in order to incorporate them in the National Horticulture Strategy. The Annual General meeting was also held covering:
 - Annual report for 2008/9
 - Approving the auditor's report for the year 2008/9
 - Approval of the framework of the National Horticulture Development Strategy
 - Review of HODECT By-laws
 - Amendments of the HODECT's Constitution
 - Approval of activities and budget for the year 2010/2011
 - Discussion of the National Horticulture Development Strategy Draft and way forward
2. Other issues discussed in those meetings included;
 - Annual report for 2008/9
 - Approving the auditor's report for the year 2008/9
 - Approval of the framework of the National Horticulture Development Strategy
 - Review of HODECT By-laws
 - Amendments of the HODECT's Constitution
 - Approval of activities and budget for the year 2010/2011
 - Discussion of the National Horticulture Development Strategy Draft and way forward
3. Four consultative Executive Meetings were held to discuss HODECT's financial status, resource mobilization and providing leadership role in the preparation of the National Horticulture Stakeholders' Meeting.
4. Annual General Meetings held to:
 - Amend the HODECT Constitution and By-laws
 - Presentation of HODECT's Annual Progress Report (indicating review of project progress)

National Horticulture Stakeholders' Meeting and Annual General Meetings were funded by the Ministry of Agriculture Food and Cooperatives, Ministry of Industry Trade and Marketing, Global Hort, CRDB Bank and the Tanzania Agriculture Participatory Project (TAPP) funded by USAID.
4. The HODECT CEO was recruited and she has already attended the Parliament in Dodoma to joining in the budget session for the Ministry of Agriculture Food and Cooperatives. During this session, some of the Horticultural products were exhibited to the Parliamentarians as a means of



displaying some improved varieties of Horticultural crops (organic apples and avocados).

5. The Tanzania Cluster Competitiveness Program (TCCP)- The World Bank funded program under the Prime Minister's office, was contracted to develop the National Horticulture Strategy. HODECT was given the responsibility to disseminate the draft Strategy Document for stakeholder discussions and to make inputs to the processes.
6. HODECT representative participated at the National Agricultural Exhibition in Dodoma (an annual exhibition for agricultural products, technologies and services) in Tanzania and HODECT's publicity material (brochures, banners and posters) were prepared and 300 brochures were disseminated.
7. HODECT participated in two International fora to promote HODECT and its standards programme (ITC-AU led Private Sector Forum in Uganda in July 2010, and an International Horticulture Congress in Lisbon, Portugal in August 2010). At both occasions HODECT was publicized widely through brochures disseminated and exchanges of national /international contacts. These two meetings helped HODECT ascertain the significance of a structured approach to PPP and also the importance of agro.-based business development vis-avis importance of issues such as SPS and NTBs. From these two exposure missions it was clear for HODECT that there is an urgent need for HODECT to:
 - HODECT to continue to tackle policy issues which are a setback to the development of the industry (e.g. Tax imposed on Airfreight of Horticultural crops) which HODECT and TAHA worked together for the government to wave it. The tax is now waived.
 - HODECT continued to solicit funds from its stakeholders by preparing project proposals to implement various planned activities, and subsequently the Ministry of Industry Trade and Marketing agreed to fund a HODECT project valued at USD 260,000.
 - Capacity building of HODECT must continued in terms of procurement of equipment (desk top computer, scanner, a colour printer, UPS, etc.

C. ACTIVITIES REMAINING FOR NEXT PERIOD AND BEYOND:

The main activities remaining included the following:

1. Finalize the HODECT inputs to the National Horticultural Development Strategy and the strategy itself.
2. Organise Council meetings to deliberate on issues pertaining to development of the industry and disseminate widely.
3. Continue capacity building of HODECT in terms of additional staffing, furniture, equipment, etc.
4. Engage and participate in national, regional and international fora involving regional and international STDs issues as well as other horticulture business development.
5. Identification of potential horticultural areas in Iringa, Manyara, Arusha, Kilimanjaro, Tanga, Morogoro, Coast, Mtwara, Lake region and Mbeya.
6. Carry out value chain analysis of selected crops for the purpose of solving problems encountering the crop(s) to reach the market.
7. HODECT to continue tackling government policy constraints as well as business community partnership issues which is critical for the development of the Horticulture industry.
8. Evaluate the project performance; International Evaluation by STDF.

D. OTHER COMMENTS:

The second trench of the project fund came later than expected, a situation that forced HODECT to get bridging finance from other sources in order to cater for the Stakeholders' meeting and the day to day operations of the office (i.e. rent, salary payments, participation in exhibitions and fora, furniture etc). This means that some of the HODECT activities were financed by borrowed funds he stakeholders meeting was held, but some money had to be borrowed to cover some expenses that were to be covered by the project fund hence repayment of such money. The committed funds from the first batch of funds were spent as per

expenditures shown below. Some expenditures (office goods and services and the NHSW) which were to be borne by the project were covered by various sources like Ministry of Industry Trade and Marketing -MITM, Ministry of Agriculture Food and Cooperatives-MAFC and fund raised from various stakeholders. This generous support helped HODECT to run its activities successfully.

Deliverable / Targets Table (Log-frame)

Item ID	Item Description	Target Finish Date	Actual or Forecast Finish Date	Status: (% Complete)	Comments
1	Activity 1. Organise Executives and Council meetings to deliberate on issues pertaining to development of the horticulture industry and disseminate results of such consultations	Jan. 2011	Feb. 2011	150%	More meetings than originally planned were held in a year because of many issues that were to be discussed during the establishment period of HODECT (e.g. as to date Nine Councillors meetings were held against the planned four meetings per year)
2	Activity 2 Build capacity of HODECT in terms of staffing, furniture, equipment, etc.	October 2010	Dec. 2010	50%	Funds awaited
3	Activity 3 Participate in national, regional and international fora through meetings, exhibition, etc.,	October 2010	January 2011	50%	Funds awaited

Item ID	Target Delay Notes.
1	A) There is no serious negative impact to the project as a result of the delay in reimbursement of the project funds. Luckily HODECT was able to solicit funds from the government and stakeholders to run its activities.

Mid -project financial statement


s/n	ACTIVITY	IMPLEMENTATION	PLANNED BUDGET	EXPENDITURE	BALANCE
1	Office operations and management	Salaries and related expenses for HODECT staff	8,600	6,000	2,600
		Procurement of equipment, stationeries, furniture, sundries	2,091	0	2,091



		Office operations: Communication, courier services, travel, office rent, etc	5,290	4,540	750
		Internet bills	850	630	220
2.	Preparation for identification of potential horticultural areas in Iringa, Manyara, Arusha, Kilimanjaro, Tanga, Morogoro, Coast, Mtwara, Lake region and Mbeya.	-Identify the consultant -Preparation of TOR, -Briefing meetings	3,010	0	3,010
3	HODECT meetings	Councillors meetings	15,400	10,510	4,890
4	Promoting HODECT activities	Participation to various fora (prepare promotional materials)	8,000	7,887	113
5	TAHA's administration	Administering project activities	7,500	7,500	0
	Grand total		50,741	37,067	13,674

EXPENDITURE OF COMMITTED FUNDS FROM THE FIRST INSTALLMENT

s/n	ACTIVITY	IMPLEMENTATION	EXPENDITURE
1	Office operations and management	Salaries and related costs for HODECT staff	14,456
2	HODECT meetings	Councillors/Executive meetings and participation to the Horticulture Strategic Meetings	11,900
		Meetings for recruiting the Executive Director	4,900
3.	Funding the National Horticulture Stakeholders Meeting	Additional payment to the conference facilities	5,000
		Payment to the NHS workshop consultant	13,000
	Total		49,256


 3/11/2010