

**(SEPTEMBER 2009 – FEBRUARY 2010)**

**THIS REPORT HAS THE PURPOSE OF DESCRIBING THE PROGRESS ACHIEVED SO FAR IN RELATION TO THE BROADER GOALS AND OBJECTIVES OF THE PROJECT.**

**THIS REPORT MUST CLEARLY DESCRIBE THE PROGRESS ACHIEVED SO FAR BY PROVIDING THE NECESSARY DOCUMENTATION, WHICH SUPPORTS THAT SUCH GOALS HAVE BEEN MET FOR THIS STAGE.**

PROJECT TITLE	Development and Implementation of a Bovine Livestock Movement Control System		
IMPLEMENTATION BODY	SENASA/IICA	PROJECT SUPERVISOR	IICA
PROJECT DESCRIPTION <sup>1</sup> [Insert text with four or seven lines describing the <u>objectives/scope</u> of the project]	To strengthen the Epidemiology Surveillance National Program from the National Animal Health Service in such a way that it facilitates the management of information regarding livestock production and any event of epidemiological interest that may arise, and gradually and sustainably develop an animal traceability program in the primary production processes, while facilitating its continuity into other production and trade processes.		
PROJECT START DATE	01 March 2009	PROJECT END DATE	28 February 2011

**I. GENERAL BUDGETARY OVERVIEW:**

	FANFC Contribution (USD\$)	Contribution from other donors (USD\$), based on co-funding agreements	In kind Contribution (USD\$)	Total (USD\$)	Total project cost %
Total Foreseen Project Budget (USD\$)	465,220.00	-	199,380.00	664,600.00	100
Total Expense to date (USD\$)	78,201.11	-	199,380.00	277,581.11	41.76
Expenditure during the term of the report (USD\$)	40,991.44	-	105,694.29*	146,685.73	22.07
Unapplied Funds (USD\$)	387,018.89	-	0	387,018.89	58.24

\* SENASA's actual contribution was US\$ 108,301.28, however the agreed contribution was exceeded and the above table only shows the agreed amount, but this additional sum will be reported separately.

<sup>1</sup> We don't expect this line item to vary from one term to another, unless the FANFC Secretary approves a modification of the objectives or scope of the project.

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**A. GENERAL REPORT****B. GENERAL PROGRESS ACHIEVED UP TO DATE:**

The operative training phase for SENASA staff has continued, including reviewing and updating the current registry of establishments. Advancement of records updating is being evaluated periodically.

A group of consultants for the pilot project in the Brunca region was formed, integrated by cattlemen, organizations and officials from SENASA. Three working sessions were held and a timetable of activities to be done in the framework of the pilot project was established.

The purchase of equipment continues.

Technical specifications were defined for the development of applications for the registry of establishments and animal movement control.

A process for the development of IT applications was initiated for the registry of establishments and animal movement control.

Two meetings have been held with the public force for the definition of the terms of conditioning process of the mobilization inspection posts.

Conditions are being generated for the implementation of the pilot plan.

All manuals and guides to be used in the pilot project activities have been updated.

An agreement is being formulated between SENASA and CORFOGA for the engagement of 8 technicians to provide follow-up activities to the pilot project.

Continuity was provided for the presentation of the proposal under the new normative framework for the control of bovine livestock, through the Law proposal: "Law for the control of mobilization and prevention of robbery and theft of livestock".

Repercussions: Awareness of key stakeholders has been achieved for the success of the pilot plan; a group of consultants for the pilot plan was formed, and dissemination and awareness activities were carried-out directed to producers, transporters and marketers; necessary conditions for the good development of the project objectives.

### C. ACTIVITIES IMPLEMENTED DURING THE REPORT TERM:

Conditions were prepared for the implementation of the pilot project through:

- Execution of 3 simulations in the office to rehearse the implementation of the forms and other operational aspects of the Program. (Annex 1. Conclusions of the workshops carried-out in the Brunca Region September 2009). Corresponds to activities 8 and 12 of the project.
- Conformation of the consultant group integrated by the United Cattlemen Chamber from the South, the Independent Cattlemen Chamber from the South, and the Cattlemen Chamber from Coto Brus, cattlemen organizations that represent most of the producers from the region. Furthermore, the participation of SENASA's Regional Director, the official in-charge of the regional registry, the Regional Administrator, the Coordinator of the National Traceability Program and the Ministry of Agriculture and Livestock (MAG) Agricultural Extension Service Regional Director.
- Awareness sessions with cattlemen, transporters, auctions, officers from the MAG and SENASA's extensions offices. (Annex 2. Training to producers and public force) Corresponds to activities 8 and 12.
- Working sessions with the consulting group.
- Establishment of work timetable.

The format for the transportation guide was updated, incorporating the observations and suggestions obtained in the awareness workshops and simulations. Corresponds to activity 4.

The staff in-charge of updating databases training process has continued, field visits have been carried-out to monitor the progress, determine the problems that have surfaced and implement corrective actions. (Annex 3. Maintenance and updating of the registry of establishments.) Corresponds to activity 1.

Technical specifications were defined for the development of applications for the registry of establishments and the animal movement control (Annex 4. Technical specifications). Corresponds to activity 6.

IT applications development process was initiated (registry of establishments and movement control), by contracting of a specialized consulting firm through a public tender. Corresponds to activity 7.

Equipment purchase continued (Router, server, rack). Corresponds to activity 5.

Continuity was given to the presentation of the proposal for a new normative framework for the bovine livestock movement control, through the Law proposal: "Law for the control of mobilization and prevention of robbery and theft of livestock. Incorporating in this proposal to the Law all the necessary elements to achieve the implementation of the project. There was participation in several hearings in the subcomission of Agricultural Affairs of the Legislative Assembly, for the discussion of the Law project. Corresponds to activity 2.

**D. PENDING ACTIVITIES TO BE IMPLEMENTED DURING THE FOLLOWING TERM AND IN THE FUTURE:**

Most of the programmed activities for the period have been fulfilled according to the project's timetable (annex 5). According to the same timetable these are partially fulfilled: Elaboration of the guides and procedure manuals, officializing of regulatory and normative aspects (still pending the Law Decree) and installation of IT programs and interconnection equipment with the different offices: Pending: define and condition the mobilization inspection posts, IT equipment purchase for the operative phase, registry of producers in the new system and assignment of the new brand, registry and enabling of transporters and other types of establishments, distribution of forms and guides for the transportation of bovines, beginning implementation of the movement control new system and final evaluation.

**E. OTHER OBSERVATIONS:**

Some problems associated to the implementation of the Veterinary Certificate of Operation (CVO) surfaced in relation to the conditioning of the registry of producers in the processing of the CVO, with the expense it represents. This situation has caused inconformity in some sectors, which limits the voluntary registration of producers in the registry system that is part of this project. A moratorium of payment for the CVO for a year was approved as an alternative, which has temporarily solved the problem.

A different degree of progress has presented the regions database updating.

Out of the 8 regions, the process in two is practically concluded (Huetar Caribbean and Brunca), in one of them there is 50% advance approximately (North Huetar). In the 5 remaining some difficulties have come up which are highlighted next (Chorotega, Occidental Central, South Central, Metropolitan and Central Pacific).

The problems that have been detected are:

- The responsibility that the technicians have that are carrying out the work revision and debugging the database, having to tend to other tasks at their field office, which affects performance.
- Short of field staff to go and verify in-situ the inconsistencies found in the database, as well as capturing data of new farms still not registered.
- Deficiency in the coordination between field staff and that of the revision headquarters in the office.
- Moreover, problems of disrespect were detected to procedures and established guidelines for the performing of the revision and updating the process for farm registry.

The following corrective actions are being implemented:

- Field follow-up and supervision visits are being held, and as part of this follow-up meetings at the regional are carried out where everyone involved in the process participate.
- Regions that are more delayed in the work are being reinforced with field staff from the regions that have already finished and have completed the registry of farms.
- Training is an ongoing activity.
- Administrative sanctions are being considered for officials that do not comply with the tasks assigned.

**I. Foreseen Outcomes/Objectives Table (Logical Framework)**

Element Identification	Element Description	Completion Date set as an objective	Effective or Foreseen Completion Date	Status: (% completed element)	Observations
1. Project start	Contract signing	31-01-2009	23-02-2009	Completed	
2. Report Elaboration	Initial report			100% Completed	
	Bi-annual reports			100% Completed	Submitted after each half term of implementation. Delivery dates are being complied with.
	Follow-up reports			33% in process	It refers to advance reports submitted for STDF Committee meetings.
3. Information and dissemination campaign among stakeholders	Socialize the project among SENASA's staff	28-02-2011	-	50% in process	
	Project dissemination with other stakeholders	28-02-2011	-	40% in process	A few activities were performed in alliance with TDV Global
4. Establishment Registry maintenance and Update	Database revision and classification of databases of existing production units	12-12-2009	31-05-2010	60% in process	
	Procedure Definition	15-06-2009	30-07-2009	100% finished	
	Responsible Staff Training	20-03-2009	28-02-2011		Training given to IT technicians but other maintenance responsible personal still need to be trained. It was decided to keep it as a permanent training program.

	Establishment Registry maintenance and Update (Field Revision)	28-02-2011		15% in process	
5. Commission Normative Analysis and Discussion	Workshops and Discussion Seminars	30-08-2009	24-07-2009	100% finished	
	Officializing of legislation	30-04-2010		75% in process	
6. Design and Elaboration of Application Guides and Instructions	Update existing drafts	30-08-2009	30-07-2009	100% finished	
7. Partial acquisition of IT equipment and software development licenses	Definition and approval of specifications			100% finished	
	Equipment and License Acquisition.			100% finished	
	Equipment delivery to SENASA			100% finished	
8. Development and validation of IT applications	Definition of terms of reference	30-08-2009	31-01-2010	100% finished	
	Development of applications	28-02-2009	30-04-2010	40% in process	
	Validation of applications	30-08-2010		Has not started	
9. Define and condition the mobilization inspection posts	Definition of posts to be conditioned	28-02-2010		Has not started	Two meetings have been held to start the coordination process between SENASA and the public force. The formulation of an agreement between the two institutions is in process.
	Definition of needs for conditioning	28-02-2010		Has no started	

	Conditioning	28-02-2010		Has not started	
10. Purchase of IT equipment for all regional headquarters and offices enabled to capture information	Specifications definition	30-11-2009	28-02-2010	90% in process	During the first semester a change was requested in the project's budget. Part of the equipment will be purchased under the routine purchase process of SENASA.
	Approval of the specifications and purchase order	30-11-2009	28-02-2010	90% finished	Missing specifications for printers and bar code scanners
	Purchase of equipment and licenses for the offices	30-11-2009	15-03-2010	80% in process	There is equipment purchased, waiting for a resolution of an appeal by one of the suppliers
	Purchase of printers and bar code scanners	30-11-2011	30-09-2010	Has not started	The process will start when specifications are approved
	Delivery of equipment to SENASA	30-11-2009	31-12-2010	Has not started	In reference to office computers the delivery program is scheduled for April 2010, the rest of the equipment will be delivered as it is acquired.
11. Training of SENASA's staff, agricultural Service Agencies, Police, Auctions, abattoirs	Workshops with different stakeholders	28-02-2010	28-02-2011	40% in process	It was decided to keep it as a permanent training program
12.	Conclusion of the project			0%	Has not started
13.	External evaluation of the project			0%	Has not started

<p><b>Objective.</b> <i>It is not necessary to provide the following information if the objective has been achieved and if the corresponding information has been furnished in a previous report. If the objective has not been achieved or a possibility exist for its delay, please indicate:</i></p> <p>A) <i>Probably repercussions for the project.</i></p> <p>B) <i>Reasons for the delay.</i></p> <p>C) <i>Corrective measures to be adopted, accordingly.</i></p>	
Element Identification	Notes regarding the delay of achieving an objective.
1.	A) B) C)
2	A) B) C)
3	A) B) C)

## 2. Financial status at mid or end of the project

1. A periodic financial status has the purpose to measure and monitor the “initial budgetary costs” compared to “real costs”. Please provide a financial statement for expenditures for the term currently under evaluation, as well as total expenses up to date. The financial statement must make reference to the project’s initial budget and must number the real expenses compared to foreseen expenses (and indicate the transferred balance<sup>2</sup>) for each element.

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<sup>2</sup> Unapplied funds representing more than 25% of the funds committed for a determined term, can only be transferred for the following year with previous authorization from the FANFC Secretary. Unapplied funds that represent less than 25% of the committed expenses will be automatically transferred.