

(MARCH – AUGUST 2009)

THE PURPOSE OF THIS PROJECT REPORT IS TO DESCRIBE THE PROGRESS OF THE PROJECT AGAINST MILESTONES AND THE BROADER AIMS OF THE PROJECT. IT SHOULD CLEARLY DESCRIBE PROGRESS WITH EVIDENCE THAT THE MILESTONES TO THIS STAGE HAVE BEEN ACHIEVED.

Project Name:	Strengthening the capacity of government officials responsible for food safety, animal and plant health, and agricultural trade in Nepal to effectively implement SPS measures and related trade obligations		
Executing Agency:	FAO	Project Supervisor:	Senior Nutrition and Consumer Protection Officer, RAP
PROJECT DESCRIPTION ¹ : [Enter 4 to 7 lines of text broadly describing the objectives / scope of the project].	<p>The overall objective of the project is to reduce food safety risks for domestic consumers in Nepal, enhance the protection of animals and plants and promote economic development through increased food and agricultural exports that meet international SPS requirements.</p> <p>More specifically, the project will train a core group of <i>master trainers</i> (food safety, animal and plant health, and agricultural trade) and <i>frontline officers</i> (food inspectors, plant protection and quarantine officers, veterinary inspectors and quality control officers, animal quarantine officers and junior technicians) on implementation of SPS measures and compliance with international SPS requirements.</p>		
Project Start Date:	15 March 2008	Project End Date:	14 March 2010

Budget overview:

Description	STDF contribution (US \$)	In-kind contribution (US \$)	Total (US \$)	% of Total project cost
Projected Total Project Budget (US \$)	347,900	35,050	382,950	100
Total expenditure to date (US \$)	307,358	31,000	338,358	88.36
Expenditure for reporting period (US \$)	94,620	13,800	108,420	28.31
Unspent funds (US \$)	40,542	4,050	44,592	11.64

¹ Note that this is not expected to change from one reporting period to the next, unless a change to the project objectives/scope is approved by the STDF Secretary

GENERAL REPORTING**A. BROAD PROGRESS ACHIEVED TO DATE:**

[Enter 4 to 7 lines of text broadly describing the work achieved to date on the project.]

An inception mission was carried out in May 2008 and a backstopping mission was carried out in September 2008 and March 2009. Training of master trainers in the area of food safety, animal health and plant health have taken place. National workshops to finalize the in-country training programme were organized. Curricula for each training module have been developed. Terms of Reference for the overseas training prepared and among the master trainers, 12 officers from the respective three Departments participated in the overseas training, organized at Kasetsart University, Bangkok, Thailand. About 90 percent of the in-country training programme on food safety, animal health and plant health in the context of the SPS Agreement has been completed.

B. BROAD WORK ACHIEVED THIS PERIOD:

[Enter dot-point list of items which were completed² in the review period.]

- Second backstopping mission was conducted by the LTO of the project from 11-20 March 2009.
- 12 Mid-level officers from the plant health, animal health, food safety, and agricultural trade participated in study visit and specialized training abroad (Bangkok).
- One Project Steering Committee Meeting and two technical team/group meetings organized.
- An International consultant to organize in country training on Animal Health Risk Analysis recruited in June for 10 days.
- Relevant training materials, guidelines and manuals (FAO publications) to meet national needs distributed to the respective three Departments.
- About 45 percent of the total in-country training programme on animal health, food safety, and plant health completed in this period.
- At the end of each training course, training materials were reviewed and updated as needed.
- Expendable equipments (training materials and supplies) procured and delivered to the respective Departments.
- Regular monitoring of the in-country training programmes, organized at different regions of the country, done by the FAO and the respective Departments.

C. BROAD WORK REMAINING FOR NEXT PERIOD AND BEYOND:

[Enter 4 to 7 lines of text broadly describing the work remaining to be done beyond the current period on the project.]

During the next reporting period implementation of in-country training programme on food safety, animal health and plant health will be continued. An international consultant will be recruited at least for seven days to carry out subject specific training on food safety, which were not adequately covered during ToT programme and overseas training. The third backstopping mission is tentatively scheduled to take place in December 2009. FAO will organize a field visit to closely monitor the project implementation in collaboration with other members of the Project Steering Committee (PSC). PSC meeting will be organized in October 2009 to review the project progress and to provide advice and guidance to the implementation of the project activities for the remaining period. Evaluation of the entire training programme based on a survey and interviews with participating trainees and their supervisors will be done by LTO of the project on his subsequent missions. Final workshop will be carried out before the end of this project to share project's outcomes with concerned stakeholders. Project external evaluation will be done by independent evaluator after the project completion.

Other Comments: Refresher training programmes may be required to fulfil the gaps identified on the training outcomes after having evaluation of entire training programme by the LTO.

² if milestone has not been achieved or has only partly been achieved, briefly explain reason

Deliverable / Targets Table (Log-frame)

Item	Item Description	Target Finish Date	Actual or Forecast/ Finish Date	Status: (% Complete)	Comments
1	Contract signed	1 March 2008	April 2008	Complete	11 Mar'08 (FAO) and 3 Apr'08 WTO)
2	Review and finalize the content of in-country training programme	August 2008	September 2008	Complete	
3	Adapt relevant training materials, guidelines and manuals to meet national needs, and develop supplementary materials as required	August 2008	September 2008	Complete	
4	Select master trainers in food safety, animal and plant health and agricultural trade to deliver the training programme	August 2008	August 2008	Complete	
5	Implementation of ToT programme for master trainers in three respective departments	Sept. 2008	September 2008	Complete	51 Mid-level officers trained
6	Organize workshops to finalize in-country trainings materials and prepare a curriculum of each training module	November 2008	November 2008	Complete	Three Depts. Prepared curriculum of each module
7	Select participants and implement in-country trainings on food safety (205, animal health (202), and plant health (192)	December 2008	December 2009	Average Progress 90 %	On going
8	Review the needs identified for overseas training and study visits to complement the in-country training,	September / October 2008	September / October 2008	Complete	
9	Select mid-level officers to participate in overseas training and make necessary arrangements for this training	Oct/Nov. 2008	Oct/Nov. 2008	Complete	Government nomination received on 18 Jan.,09
10	Organize overseas training for selected Government officers (12)	February 2009	March 2009	Complete	
11	Evaluate the entire training programme based on a survey and interviews with participating trainees and their supervisors	December 2009	December 2009	Not started	Subject to the fielding of mission of LTO
12	Refresher training programmes	January 2010	February 2010	Not Started	Based on the requirements
13	Organize final workshop and project conclusion	Jan/Feb. 2010	Jan/Feb. 2010	Not started	
14	Project external evaluation	April 2010	April 2010	Not Started	After the completion of the project

Target. <i>The following information is not required if a target has been met and the information has been provided in a previous project report. If a target has not been achieved or is likely to be delayed, provide:</i> A) <i>likely impact on the project.</i> B) <i>Reason for delay.</i> C) <i>Corrective action planned to be taken, if any.</i>	
Item ID	Target Delay Notes.
1	A) B) C)
2	A) B) C)
3	A) B) C)

Mid (End)-project financial statement

The purpose of periodic financial statement is to measure and monitor the 'original budgeted costs' versus 'actual costs'. Please provide a financial statement of expenditures for the current review period as well as total expenditure to date. The financial statement should refer to the original project budget and list actual versus planned expenditure (and list balance carried forward³) on an itemized basis.

Please find attached herewith the Project Financial Status Reports up to 28 February 2009, which will reflect the total expenditure of the previous reporting period and Financial Report as at 31 August 2009, which will reflect the total expenditure to date.

Expenditure for the current review period is USD 94,620 (total expenditure to date USD 307,358 - total expenditure up to the end of February USD 212,738).

³ Unspent funds that represent more than 25% of committed funds for a specific reporting period could be carried forward into the following year only by authorization from the STDF Secretary. Unspent funds that amount to less than 25% of committed expenditure shall be carried forward automatically.