

(MARCH 2010 – AUGUST 2010)

THIS REPORT HAS THE PURPOSE OF DESCRIBING THE PROGRESS ACHIEVED SO FAR IN RELATION TO THE BROADER GOALS AND OBJECTIVES OF THE PROJECT.

THIS REPORT MUST CLEARLY DESCRIBE THE PROGRESS ACHIEVED SO FAR BY PROVIDING THE NECESSARY DOCUMENTATION, WHICH SUPPORTS THAT SUCH GOALS HAVE BEEN MET FOR THIS STAGE

PROJECT TITLE	Development and Implementation of a Bovine Livestock Movement Control System in Costa Rica		
IMPLEMENTATION BODY	SENASA / IICA	PROJECT SUPERVISOR	IICA
PROJECT DESCRIPTION ¹ [Insert text with four or seven lines describing the <u>objectives/scope</u> of the project]	To strengthen the Epidemiology Surveillance National Program from the National Animal Health Service in such a way that it facilitates the management of information regarding livestock production and any event of epidemiological interest that may arise, and gradually and sustainably develop an animal traceability program in the primary production processes, while facilitating its continuity into other production and trade processes.		
PROJECT START DATE	01 March 2009	PROJECT END DATE	28 February 2011

I. GENERAL BUDGETARY OVERVIEW:

	FANFC Contribution (USD\$)	Contribution from other donors (USD\$), based on co-funding agreements	In kind Contribution (USD\$)	Total (USD\$)	Total project cost %
Foreseen Project Budget (USD\$)	465.220,00	-	199.380,00	664.600,00	100
Total Expense to date (USD\$)	137.072,30	-	199.380,00	328.147,7	50,62
Expenditure during the term of the report (USD\$)	58.871.19	-	-	58.871.19	8,85
Unapplied Funds (USD\$)	328.147,70	-	-	328.147,70	49,38

- The real contribution from SENASA has surpassed the accord of the agreement, nonetheless, each period SENASA continues contributing in kind. Total contribution will be reported in the last report.

¹ Keep in mind that we don't expect this line item to vary from one term to another, unless the FANFC Secretary approves a modification of the objectives or scope of the project.

A. GENERAL REPORT

B. GENERAL PROGRESS ACHIEVED UP TO DATE:

Revision and updating of records of establishments has continued. There is a continuous evaluation on the progress of record updating. Corrective actions were taken in cases in which problems with the data recording were detected, through written notices.

The consultants group has worked on the pilot plan, integrated by chambers and Cattlemen, organizations from the Brunca region, in the implementation of activities that began in June according to the established timetable. As part of the pilot plan forms and applications developed for the movement control are being used.

Applications have been developed for the registry of establishments and movement control and group traceability of bovines, and are in the field validation stage.

Reference terms were defined for the development of the mobile application for the movement and individual traceability of bovines.

Purchase of equipment continued.

Inter-institutional cooperation agreement signatures are in process by the Public Security and Agriculture and Livestock Ministers, the agreement for the operation of movement control posts.

A purchase process of mobile posts for movement control has begun and police offices that will be conditioned are being selected.

A "Law for the control of movement and prevention of robbery and cattle theft" was enacted on May 07 2010. A Law regulation was elaborated through a commission integrated by producers, traders, industrialists' organizations and SENASA.

The offices for SENASA and Agricultural Services Agencies (ASAs) from the MAG that will be enabled to assist users the project starting October year 2010 were defined.(Annex 1. Offices to be recondition).

The conditioning process began with network connections to the offices of SENASA and ASAs from the MAG that will participate in the Traceability Program.

A national dissemination and awareness campaign was formulated, beginning its implementation.

Repercussions: The operative phase of the project with the pilot plan in the Brunca region began, enabling the validation and adjustment of information applications, the forms and user registry procedures and delivery of documents. The definition of the project's regulatory framework was achieved in a participative and joint manner with organizations and representatives from all sectors involved. A dissemination strategy was developed and activities of awareness and dissemination aimed at producers, transporters and traders were executed; the necessary condition for the appropriate development of the objectives of the project. The operating of offices throughout the country began from the registry and attention to the users.

C. ACTIVITIES EXECUTED DURING THE OBJECT TERM OF THE REPORT:

C.1 Implementation (operative phase) of the Brunca region pilot plan :

- Continuation of the work sessions with the consultant's group and work timetable follow-up. There were 5 total sessions that took place with the consultant group in addition to the coordination meetings with other stakeholders (see annex2: "Summary of tasks performed in the pilot plan").
- The stakeholder registry procedure and document submission was defined. Training of personnel responsible for user attention on the registry procedure and use of forms was provided.
- Opening of registry headquarters: these were established with the participation of producer organizations from the region 9 registration offices of which two correspond to SENASA, three to the Agricultural Extension Service from the Ministry, one to the Cotobruense Auction Corporation, one to the Chamber of Southern United Cattle Ranchers (*Ganaderos Unidos del Sur*) and two to the Southern Independent Chamber of Cattlemen). As of the date of closing, 832 forms have been delivered and 212 stakeholders have registered among cattle ranchers and cattle transporters.
- Project support agreement approval on behalf of the Cattle Ranchers Corporation (CORFOGA). This collaboration agreement with CORFOGA, will allow hiring four data-entry and customer service people for a period of four months.
- Applications, forms and registry and movement control procedures were validated and adjusted. It began with the use of registry modules for establishments and agricultural activities (SIREA), as well as the office and auction modules for the application of group traceability. Virtual tests with the abattoir module were initiated.
- Training and dissemination events were carried out in coordination with the different Chambers of Cattle Ranchers and Auctions Houses, 62 training courses were carried out with a total of 2.597 participants. Previously, 3 workshops had been held.

C.2 Revision of databases:

Database revision and updating of production units were concluded and continued with on-site revision of incomplete or inconsistent records.

The progress achieved in the verification in the field are the following: Central Pacific Region 98%, South Central Region 68%, Metropolitan Region 78%, North Huetar Region 79%, Chorotega Region 87%, Occidental Central Region 89%, Brunca Region 100% and Caribbean Region 100%. Corresponds to activity 1.

"The Law for the control of movement and cattle poaching and theft", and a commission for the regulation of said Law was formed, integrated by CORFOGA, Producer Organizations, Cattle Auction Federation, Abattoirs and SENASA. Approval of the Law implies that cattlemen must register their establishments before November of the current year, reason why the equipment was purchased in order to condition offices at SENASA and the MAG that will participate in this process. Correspond to activity 2. (see annex 3: Rules and regulation).

Technical specifications were defined for the development of applications for the individual movement control and the mobile application to update field data. (Annex 4. Technical Specifications). Correspond to activity 6.

Purchase of equipment continued (computers, bar code readers, laser printers and the bar code and GPS). Correspond to activity 5.

A dissemination and awareness strategy was formulated, and the dissemination and awareness strategy process of implementation of the same began. (Annex 5. Strategy Presentation).

<p>D. PENDING ACTIVITIES TO BE IMPLEMENTED DURING THE FOLLOWING TERM AND IN THE FUTURE:</p> <p>Most of the scheduled activities have been fulfilled for the term according to the timetable (appendix 5). According to the this timetable partially completed are: Elaboration of a procedure manual, equipment interconnection with the different field offices, distribution of forms for the transportation of bovines and producer registry and enabling of transporters, and other type of establishments under the system. Still pending: the conditioning of mobilization inspection posts, start up of the new movement control system implementation at the national level and final evaluation.</p>
<p>E. OTHER OBSERVATIONS:</p> <p>It is important to underline that for the traceability program implementation not only offices from SENASA are being enabled, but MAG offices as well, which expands its nationwide coverage. Additional resources from SENASA are available for this purpose.</p> <p>Furthermore, the private sector is being actively involved, which favors the sustainability of actions developed within the framework of the project, via producers' organizations agreements for registration services of cattle ranchers and transporters. Also, there is the participation on behalf of CORFOGA for the implementation of the pilot plan, with the aid of an economic contribution to complete equipment and personnel requirements in some offices.</p> <p>On the other hand, still pending is the Ministry's guidelines to enable the Agricultural Service Agencies included in the attached list.</p> <p>Regarding fund execution; this report indicates that 30% the funds were applied and received from the STDF, at date of closing, expenses were committed for US \$ 111,454.00 in Annex 6 expenses which were committed are fully detailed. (Annex 6. Committed expenses)</p> <p>Finally, there is an evaluation of the project's progress planned by an external expert, with the purpose of assessing the need to make changes in the execution of activities. Said evaluation is covered with funds contributed by the IICA.</p>

I. Foreseen Outcomes/Objectives Table (*Logical Framework*)

Element Identification	Element Description	Completion Date set as an objective	Effective or Foreseen Completion Date	Status: (% completed element)	Observations
1. Project start	Contract signing	31-01-2009	23-02-2009	Completed	
2. Report Elaboration	Initial report			100% Completed	
	Bi-annual reports			100% Completed	Submitted once each semester of execution is finalized. Delivery dates are being fulfilled.

	Follow-up reports			50% in process	Related to progress reports submitted to the Committee STDF meetings.
3.Information and dissemination campaign among stakeholders	Educate SENASA staff on the project	28-02-2011	-	100% completed	Several workshops and meetings were held with SENASA staff.
	Project dissemination with other stakeholders	28-02-2011	-	60% in process	A few activities held in alliance with TDV-Global, already included in a report. Furthermore, there has been progress with the design of a dissemination strategy, which is being implemented.
4. Establishment Registry maintenance and Update	Database revision and classification of existing production units	12-12-2009	31-05-2010	100% Completed	
	Procedure Definition	15-06-2009	30-07-2009	100% Completed	
	Responsible Staff Training	20-03.2009	28-02-2011	75% in process	Training was provided for IT technicians but still some other personnel in charge of maintenance have to receive it-it was decided to keep it as an ongoing training program.
	Establishment Registry maintenance and Update (Field Revision)	28-02-2011		87% in process	
5. Commission Normative Analysis and Discussion	Workshops and Discussion Seminars	30-08-2009	24-07-2009	100% Completed	

	Legislation officialization	30-04-2010		85% in process	The Law was approved, regulation is still in process.
6. Design and Elaboration of Application Guides and Instructions	Update existing drafts	30-08-2009	30-07-2009	100% Completed	
7. Partial acquisition of IT equipment and software development licenses	Definition and approval of specifications.	31-08-2010		100% completed	Completed purchase of equipment with funds from STDF. Shortage of equipment will be purchased with funds from SENASA and from a contribution from CORFOGA
	Equipment and License Acquisition	31-08-2010		100% completed	
	Equipment delivery to SENASA	31-08-2010		100% completed	
8. Development and validation of IT applications.	Terms of reference definitions.	30-08-2009	31-01-2010	100% completed	
	Applications development	28-02-2009	30-04-2010	70% in process	Registry applications have already been developed for establishments, and group control movement, development of new applications is in progress.
	Validation of applications	30-08-2010		50% in process	Applications developed in pilot plan are being used, the necessary adaptations will be made based on field observations

9. Define and condition the movement inspection posts	Definition of posts to be conditioned.	28-02-2010		100% completed	Two meetings have been held to start the coordination process between SENASA and the police authorities. The formulation of an agreement between the two institutions is in progress. Mobile posts will be used, these are in purchase process.
	Definition of needs for conditioning.	28-02-2010		50% in process	
	Conditioning	28-02-2010		Has not started	
10. Purchase of IT equipment for all regional headquarters and offices enabled for the capture of information.	Specifications definition	30-11-2009	28-02-2010	100% completed	A change of project budget was requested during the first semester. Part of the equipment will be conducted under the routine purchase process of SENASA.
	Approval of specifications and purchase request.	30-11-2009	28-02-2010	100% completed	
	Purchase of equipment and licenses for offices	30-11-2009	15-03-2010	100% completed	SENASA will contribute with the missing equipment.
	Purchase of printers and bar code scanners de barras	30-11-2011	30-09-2010	20% in process	Part of the equipment has yet to be delivered (40%). Missing equipment will be purchased with funds from SENASA and CORFOGA (40%).
	Delivery of equipment to SENASA	30-11-2009	31-12-2010	80% in process	Equipment has been delivered as it has been purchased. Printers not supplied.

11. Training of SENASA personnel from SENASA, Agricultural Service Agencies, Police, Auctions and Abattoirs.	Workshops with different stakeholders	28-02-2010	28-02-2011	60% in process	It was decided to keep it as an ongoing training program.
12.	Conclusion of project			0%	Has not started
13.	External project evaluation			0%	Has not started

Objective. *It is not necessary to provide the following information if the objective has been achieved and if the corresponding information has been furnished in a previous report. If the objective has not been achieved or a possibility exist for its delay, please indicate:*

- A) Probably repercussions for the project.*
- B) Reasons for the delay.*
- C) Corrective measures to be adopted, accordingly.*

Element Identification	Notes regarding the delay of achieving an objective.
1.	A) B) C)
2	A) B) C)
3	A) B) C)

2. Financial status at mid or end of the project

1. A periodic financial status has the purpose of measuring and monitoring the “initial budgetary costs” compared to “real costs”. Please provide a financial statement for expenditures for the term currently under evaluation, as well as total expenses up to date. The financial statement must make reference to the project’s initial budget and must number the real expenses compared to foreseen expenses (and indicate the transferred balance²) for each element.

² Unapplied funds representing more than 25% of the funds committed for a determined term, can only be transferred for the following year with previous authorization from the FANFC Secretary. Unapplied funds that represent less than 25% of the committed expenses will be automatically transferred.