

(16 AUGUST 2008 – 15 FEBRUARY 2009)

THE PURPOSE OF THIS PROJECT REPORT IS TO DESCRIBE THE PROGRESS OF THE PROJECT AGAINST MILESTONES AND THE BROADER AIMS OF THE PROJECT. IT SHOULD CLEARLY DESCRIBE PROGRESS WITH EVIDENCE THAT THE MILESTONES TO THIS STAGE HAVE BEEN ACHIEVED.

Project Name:	Strengthening the capacity of government officials responsible for food safety, animal and plant health, and agricultural trade in Nepal to effectively implement SPS measures and related trade obligations		
Executing Agency:	FAO	Project supervisor:	Peter Sousa Hoejskov
PROJECT DESCRIPTION ¹ : [Enter 4 to 7 lines of text broadly describing the <u>objectives / scope</u> of the project].	The overall objective of the project is to reduce food safety risks for domestic consumers in Nepal, enhance the protection of animals and plants and promote economic development through increased food and agricultural exports that meet international SPS requirements. More specifically, the project will train master trainers and frontline officers on implementation of SPS measures and compliance with international SPS requirements.		
Project Start Date:	15 March 2008	Project End Date:	14 March 2010

Budget overview:

	STDF contribution (US \$)	In-kind contribution (US \$)	Total (US \$)	% of Total project cost
Projected Total Project Budget (US \$)	347,900	35,050	382,950	100
Total expenditure to date (US \$)	176,464	17,200	193,664	51
Expenditure for reporting period (US \$)	152,048	15,800	167,848	44
Unspent funds (US \$)	171,436	17,850	189,286	49

¹ Note that this is not expected to change from one reporting period to the next, unless a change to the project objectives/scope is approved by the STDF Secretary

GENERAL REPORTING**A. BROAD PROGRESS ACHIEVED TO DATE:**

[Enter 4 to 7 lines of text broadly describing the work achieved to date on the project.]

An inception mission was carried out in May 2008 and a backstopping mission was carried out in September 2008. Training of master trainers in the area of food safety, animal health and plant health have taken place. National workshops to finalize the in-country training programme were organized. Curricula for each training module have been developed. Terms of Reference for the overseas training finalized. 12 mid-level Government officers have been selected to participate in the overseas training, which is being organized from 15 to 26 February 2009 at Kasetsart University, Bangkok, Thailand. About 45 percent of the in-country training programme on food safety, animal health and plant health has been completed.

B. BROAD WORK ACHIEVED THIS PERIOD:

[Enter dot-point list of items which were completed² in the review period.]

- First backstopping mission was conducted in September 2008
- International consultants selected and recruited to organize ToT programme
- Project Steering Committee Meeting and technical team/group meetings organized
- ToT for mid-level government officials completed and 51 mid-level officers trained
- Workshops to review and develop training materials for in-country training programme organized
- Curricula for each module developed and adopted by the respective Departments
- ToR of for the overseas training developed and 12 government officials selected to participate in the overseas training in Bangkok, Thailand.
- Existing training material and guidelines adapted
- About 45 percent of in-country training programme completed
- Non-expendable equipment procured and delivered to the respective government departments.

C. BROAD WORK REMAINING FOR NEXT PERIOD AND BEYOND:

[Enter 4 to 7 lines of text broadly describing the work remaining to be done beyond the current period on the project.]

During the next reporting period implementation of in-country training programme on food safety, animal health and plant health will be continued. Overseas training programme for mid-level government officer will be completed. International consultant on food safety and animal health will be recruited for at least seven days each to carry out some specific and practical training activities, which were not adequately covered during ToT programme and overseas training. Evaluation of the entire training programme based on a survey and interviews with participating trainees and their supervisors will be done by LTO of the project on his subsequent missions. The second backstopping mission is scheduled to take place in March 2009. Final workshop will be carried out before the end of this project to share project's outcomes with concerned stakeholders. Project external evaluation will be done by independent evaluator after project completion.

Other Comments:

² if milestone has not been achieved or has only partly been achieved, briefly explain reason

Deliverable / Targets Table (*Log-frame*)

Item	Item Description	Target Finish Date	Actual or Forecast/ Finish Date	Status: (% Complete)	Comments
1	Contract signed	1 March 2008	April 2008	Complete	11 Mar'08 (FAO) and 3 Apr'08 (WTO)
2	Review and finalize the content of in-country training programme	August 2008	September 2008	Complete	
3	Adapt relevant training materials, guidelines and manuals to meet national needs, and develop supplementary materials as required	August 2008	September 2008	Complete	
4	Select master trainers in food safety, animal and plant health and agricultural trade to deliver the training programme	August 2008	August 2008	Complete	
5	Implementation of ToT programme for master trainers in three respective departments	Sept. 2008	September 2008	Complete	51 Mid-level officers trained
6	Organize workshops to finalize in-country trainings materials and prepare a curriculum of each training module	November 2008	November 2008	Complete	Three Depts. Prepared curriculum of each module
7	Select participants and implement in-country trainings on food safety (205, animal health (202), and plant health (192)	December 2008	December 2009	Average Progress 45%	On going
8	Review the needs identified for overseas training to complement the in-country training,	September / October 2008	September / October 2008	Complete	
9	Select mid-level officers to participate in overseas training and make necessary arrangements for this training	Oct/Nov. 2008	Oct/Nov. 2008	Complete	Government nomination received on 18 Jan.,09
10	Organize overseas training for selected Government officers (12)	February 2009	February 2009	On going	Training schedule (15-26 Feb.,09)
11	Organize final workshop and project conclusion	Jan/Feb. 2010	Jan/Feb. 2010	Not started	
12	Evaluate the entire training programme based on a survey and interviews with participating trainees and their supervisors	Feb/March 2010	Feb/March 2010	Not started	
13	Project external evaluation	April 2010	April 2010	Not Started	

<p>Target. <i>The following information is not required if a target has been met and the information has been provided in a previous project report. If a target has not been achieved or is likely to be delayed, provide:</i></p> <p>A) <i>likely impact on the project.</i></p> <p>B) <i>Reason for delay.</i></p> <p>C) <i>Corrective action planned to be taken, if any.</i></p>	
Item ID	Target Delay Notes.
1	<p>A)</p> <p>B)</p> <p>C)</p>
2	<p>A)</p> <p>B)</p> <p>C)</p>
3	<p>A)</p> <p>B)</p> <p>C)</p>

Mid (End)-project financial statement

The purpose of periodic financial statement is to measure and monitor the 'original budgeted costs' versus 'actual costs'. Please provide a financial statement of expenditures for the current review period as well as total expenditure to date. The financial statement should refer to the original project budget and list actual versus planned expenditure (and list balance carried forward³) on an itemized basis.

Please find attached the Project Financial Status Reports of August 2008, which will reflect the total expenditure of the previous reporting period (15 March to 14 August 2008) and 11 February 2009, which will reflect the total expenditure to date.

³ Unspent funds that represent more than 25% of committed funds for a specific reporting period could be carried forward into the following year only by authorization from the STDF Secretary. Unspent funds that amount to less than 25% of committed expenditure shall be carried forward automatically.