

PREPARATION GRANT APPLICATION FORM

1. Prospective project title	Capacity Evaluation of National Food Control System in Cape Verde, with particular attention to the fish processing sector
2. Requesting government/agency or private body	
3. Collaborating government(s)/agency	Ministry of the Economy Growth and Competitiveness / Ministry of the Environment, Agriculture and Fisheries
4. Project objectives Describe the objectives of the proposed project in general terms. <u>Attach</u> description of project background and rationale.	The objective of the proposed project is to technically and financially assist Cape Verde in evaluating its capacities in its food control systems. A report from a consultant, Dr Willem Marsmann, has highlighted failings in the national food control system and suggested the need for the creation of new institutional structures. This report was produced with funding from a bilateral donor as part of the WTO accession process for Cape Verde. The purpose of the project preparation grant would be to further study these issues related to official control systems and prepare a suitable project which meets Cape Verde's requirements. Particular attention should be paid to the process of WTO accession and the needs of the fish processing industry. (A copy of the report by Dr Marsman is attached in annex 1)
5. Preparation activities Describe the means by which the project proposal is to be prepared e.g. in-house activity, consultant study, etc	<p>The project preparation grant activities would be undertaken in the following steps:</p> <p><i>(a) Recruitment of consultant</i></p> <p>On the basis of recommendations from the FAO, a suitably qualified and knowledgeable consultant would be selected from a short list of names. The consultant should preferably be Portuguese speaking.</p> <p><i>(b) Preparatory work</i></p> <p>The consultant will review the Marsman report (see Annex 1), country specific literature (World Bank data, FAO information, project specific documents from previous in-country TA etc) and dialogue with STDF partners (World Bank, FAO, OIE, UNDP, WHO) on country or product specific topics. Through contacts with the Ministry of the Economy Growth and Competitiveness / Ministry of the Environment, Agriculture and Fisheries, World Bank, UNDP, FAO offices, and donor technical assistance projects (FAO, EU, USAid etc) the consultant will identify key stakeholders in the public and private sector and establish a programme of in-country contacts with these stakeholders. Contacts with stakeholders will also be structured around the application of a capacity evaluation tool. (see annex 2)</p>

	<p><i>(c) Application of capacity evaluation tool</i></p> <p>A copy of the capacity evaluation tool to be applied is included in Annex 2. The consultant is expected to apply the capacity evaluation tool on the basis of in-country interviews with relevant stakeholders and report on the related findings. The consultant should seek guidance from FAO in how to apply this tool.</p> <p><i>(d) Design of project application</i></p> <p>From the capacity evaluation and contact with stakeholders, priority areas for technical assistance should become apparent. In conjunction with stakeholders, the consultant should prepare a technical assistance project which corresponds to priority needs identified by stakeholders. The project should command broad-based national support in both the public and private sector - as well among donors active in the country.</p> <p>Outputs</p> <ul style="list-style-type: none"> ➤ <i>Capacity evaluation review to be submitted as part of final project report; and</i> ➤ <i>Project proposal to STDF.</i>
<p>6. Private/public sector co-operation</p> <p>Detail the role, if any, that will be played by the private sector in the preparation of the project</p>	<p>The project proposal will be prepared in consultation with the all relevant stakeholders in the private and public sectors.</p>
<p>7. Partner institutions involved</p> <p>If appropriate, identify STDF partner institutions who will be involved and describe the nature of that involvement.</p>	<p>Consultant and consultant terms of reference to be designed in collaboration between WTO and FAO.</p>
<p>8. Preparation project inputs</p> <p>Specify total cost of preparing project proposal (maximum US\$20,000). <u>Attach</u> breakdown of proposed uses of preparation grant funds.</p>	<p>A total budget of \$20,000 is requested for this activity. Actual expenditure (e.g. on travel) may fall below this figure.</p>
<p>9. Non-STDF contributions</p> <p>If appropriate specify any financial contributions expected from sources other than STDF.</p>	<p>Not applicable.</p>
<p>10. Timetable</p> <p>Show proposed commencement and conclusion dates</p>	<p>Preparation activities to be undertaken in time for a project to be considered at the next meeting of the STDF Working Group.</p>