

(SEPTEMBER 2009 – FEBRUARY 2010)

THE PURPOSE OF THIS PROJECT REPORT IS TO DESCRIBE THE PROGRESS OF THE PROJECT AGAINST MILESTONES AND THE BROADER AIMS OF THE PROJECT. IT SHOULD CLEARLY DESCRIBE PROGRESS WITH EVIDENCE THAT THE MILESTONES TO THIS STAGE HAVE BEEN ACHIEVED.

Project Name:	Strengthening the capacity of government officials responsible for food safety, animal and plant health, and agricultural trade in Nepal to effectively implement SPS measures and related trade obligations		
Executing Agency:	FAO	Project Supervisor:	Ms. Shashi Sareen, Senior Nutrition and Consumer Protection Officer, RAP
PROJECT DESCRIPTION ¹ : [Enter 4 to 7 lines of text broadly describing the objectives / scope of the project].	<p>The overall objective of the project is to reduce food safety risks for domestic consumers in Nepal, enhance the protection of animals and plants and promote economic development through increased food and agricultural exports that meet international SPS requirements.</p> <p>More specifically, the project will train a core group of <i>master trainers</i> (food safety, animal and plant health, and agricultural trade) and <i>frontline officers</i> (food inspectors, plant protection and quarantine officers, veterinary inspectors and quality control officers, animal quarantine officers and junior technicians) on implementation of SPS measures and compliance with international SPS requirements.</p>		
Project Start Date:	15 March 2008	Project End Date:	31 July 2010 (Project extension approved by STDF)

Budget overview:

Description	STDF contribution (US \$)	In-kind contribution (US \$)	Total (US \$)	% of Total project cost
Projected Total Project Budget (US \$)	389648 (347,900+41,748)*	35,050	424,698	100
Total expenditure to date (US \$)	353,614	34,850	388,464	91.47
Expenditure for reporting period (US \$)	46,256	3,850	50,106	11.79
Unspent funds (US \$)	36,034	200	36,234	8.53

Note: * USD 347,900 is the programme cost and USD 41,748 is the project implementation service cost.

¹ Note that this is not expected to change from one reporting period to the next, unless a change to the project objectives/scope is approved by the STDF Secretary

GENERAL REPORTING**A. BROAD PROGRESS ACHIEVED TO DATE:**

[Enter 4 to 7 lines of text broadly describing the work achieved to date on the project.]

An inception workshop organized in May 2008. Training of master trainers in the area of food safety, animal health and plant health have taken place. National workshops to finalize the in-country training programme were organized. Curricula for each training module have been developed. A total of 12 Government officers among the Master Trainers participated in the overseas training programme. In-country training programme on food safety, animal health and plant health in the context of the SPS Agreement has been completed. Technical backstopping missions were carried out in time. A workshop on WTO-SPS measures implementation strategy in Nepal organized. Numbers of PSC meeting organized in order to review the project progress as well as to provide advice and guidance for the implementation of the project.

B. BROAD WORK ACHIEVED THIS PERIOD:

[Enter dot-point list of items which were completed² in the review period.]

- One Project Steering Committee Meeting and three technical team/group meetings organized.
- An International consultant to deliver in-country training on Risk Management and Communication recruited and training completed.
- Remaining in-country training programme on animal health, food safety, and plant health completed.
- Translation of selected training materials into Nepali completed by around 80 percent.
- Expendable equipments (training materials and supplies) procured and delivered to the respective Departments.
- A workshop on WTO-SPS measures implementation strategy in Nepal conducted.
- Evaluation of entire training programme by the independent Department officers is in progress (around 60 percent completed).
- Compilation of developed training materials is in progress and will be uploaded onto STDF website by end June.

C. BROAD WORK REMAINING FOR NEXT PERIOD AND BEYOND:

[Enter 4 to 7 lines of text broadly describing the work remaining to be done beyond the current period on the project.]

During the next reporting period implementation of remaining in-country training activities on food safety, animal health and plant health will be continued. The on-going activities such as translation of selected training materials into Nepali; evaluation of entire training programme based on a survey and interviews with participating trainees, their supervisors, and industrialist; compilation, formatting, and editing of training materials and uploading them onto STDF website will be completed during next reporting period. Organization of refresher training for Master Trainers had been envisaged in the project document. However, it may not be possible to implement in view of shortage of funds and it will be decided at the end of project depending upon the availability of funds. PSC meeting will be organized in May to review the project progress and to provide advice and guidance to the implementation of the project's remaining activities. Last technical backstopping mission also planned to assist in organizing final workshop before end of this project in order to share project's outcomes and recommendations with concerned stakeholders for further follow up. Project external evaluation will be done by independent evaluator after the project completion.

Other Comments: Refresher training programmes may be required to fulfil the gaps identified after having evaluation of entire training programme.

Deliverable / Targets Table (Log-frame)

² if milestone has not been achieved or has only partly been achieved, briefly explain reason

Item	Item Description	Target Finish Date	Actual or Forecast/ Finish Date	Status: (% Complete)	Comments
1	Contract signed	1 March 2008	April 2008	Complete	11 Mar'08 (FAO) and 3 Apr'08 WTO)
2	Review and finalize the content of in-country training programme	August 2008	September 2008	Complete	
3	Adapt relevant training materials, guidelines and manuals to meet national needs, and develop supplementary materials as required	August 2008	September 2008	Complete	
4	Select master trainers in food safety, animal and plant health and agricultural trade to deliver the training programme	August 2008	August 2008	Complete	
5	Implementation of ToT programme for master trainers in three respective departments	Sept. 2008	September 2008	Complete	51 Mid-level officers trained
6	Organize workshops to finalize in-country trainings materials and prepare a curriculum of each training module	November 2008	November 2008	Complete	Three Depts. Prepared curriculum of each module
7	Select participants and implement in-country trainings on food safety (205), animal health (202), and plant health (192)	December 2008	December 2009	Average Progress 100 %	
8	Review the needs identified for overseas training and study visits to complement the in-country training,	September / October 2008	September / October 2008	Complete	
9	Select mid-level officers to participate in overseas training and make necessary arrangements for this training	Oct/Nov. 2008	Oct/Nov. 2008	Complete	
10	Organize overseas training for selected Government officers (12)	February 2009	March 2009	Complete	
11	Evaluate the entire training programme based on a survey and interviews with participating trainees and their supervisors	December 2009	December 2010	In progress Around 60% completed	Will complete by 15 th June 2010
12	Refresher training programme for master trainers	January 2010	February 2010	Not Started	May not be possible in view of shortage of funds. However, final decision will be taken at the end of project and after the evaluation exercise
13	Translation of selected training materials into Nepali	January 2010	April 2010	On going	Will complete by end April 2010
14	Compilation and uploading of	February 2010	March 2010	Compilation	Will complete by end

	training materials developed onto STDF website			in Progress 70 % (Pl check??)	June 2010
15	Organize final workshop and project conclusion	Jan/Feb. 2010	Jan/Feb. 2010	Not started	Postponed to last week of June 2010
16	Project external evaluation	April 2010	April 2010	Not Started	Implement after completion of the project.

Target. *The following information is not required if a target has been met and the information has been provided in a previous project report. If a target has not been achieved or is likely to be delayed, provide:*

A) *likely impact on the project.*

B) **Reason for delay.**

Planned project activities could be completed by the end of the project (14 March 2010). It is mainly because of the impact of the prevailed unrest political situation in Nepal (prolonged/frequent strikes, curfews, fuel shortage etc). Project extension up to 31 July requested.

C) *Corrective action planned to be taken, if any.*

Item ID	Target Delay Notes.
	The following activities will be completed by the end of the project (31 July 2010)
1	A) Translation of selected training materials into Nepali, publication, and distribution B) Evaluation of entire training programme C) Refresher trainings for Master Trainers d) Compilation, formatting, and editing of training material developed e) Uploading of training material developed onto STDF website f) Organization of final sharing workshop
2	A) B) C)
3	A) B)

Mid (End)-project financial statement

The purpose of periodic financial statement is to measure and monitor the 'original budgeted costs' versus 'actual costs'. Please provide a financial statement of expenditures for the current review period as well as total expenditure to date. The financial statement should refer to the original project budget and list actual versus planned expenditure (and list balance carried forward³) on an itemized basis.

Please find attached herewith the Project Financial Status Reports up to 31 August 2009, which will reflect the total expenditure of the previous reporting period and Financial Report as at 28 February 2010, which will reflect the total expenditure to date.

Expenditure for the current review period is USD 46,256 (total expenditure USD 353,614 to date (28 February 2010) - total expenditure USD 307,358 up to 31 August 2009).

³ Unspent funds that represent more than 25% of committed funds for a specific reporting period could be carried forward into the following year only by authorization from the STDF Secretary. Unspent funds that amount to less than 25% of committed expenditure shall be carried forward automatically.