

(15 MARCH 2008 – 15 AUGUST 2008)

THE PURPOSE OF THIS PROJECT REPORT IS TO DESCRIBE THE PROGRESS OF THE PROJECT AGAINST MILESTONES AND THE BROADER AIMS OF THE PROJECT. IT SHOULD CLEARLY DESCRIBE PROGRESS WITH EVIDENCE THAT THE MILESTONES TO THIS STAGE HAVE BEEN ACHIEVED.

Project Name:	Strengthening the capacity of government officials responsible for food safety, animal and plant health, and agricultural trade in Nepal to effectively implement SPS measures and related trade obligations		
Executing Agency:	FAO	Project supervisor:	Peter Sousa Hoejskov
PROJECT DESCRIPTION ¹ : [Enter 4 to 7 lines of text broadly describing the <u>objectives / scope</u> of the project].	The overall objective of the project is to reduce food safety risks for domestic consumers in Nepal, enhance the protection of animals and plants and promote economic development through increased food and agricultural exports that meet international SPS requirements. More specifically, the project will train master trainers and frontline officers on implementation of SPS measures and compliance with international SPS requirements.		
Project Start Date:	15 March 2008	Project End Date:	14 March 2010

Budget overview:

	STDF contribution (US \$)	In-kind contribution (US \$)	Total (US \$)	% of Total project cost
Projected Total Project Budget (US \$)	347,900	35,050	382,950	100
Total expenditure to date (US \$)	24,416	1,400	25,816	7
Expenditure for reporting period (US \$)	8,736	1,400	10,136	3
Unspent funds (US \$)	323,484	33,650	357,134	93

¹ Note that this is not expected to change from one reporting period to the next, unless a change to the project objectives/scope is approved by the STDF Secretary

GENERAL REPORTING**A. BROAD PROGRESS ACHIEVED TO DATE:**

[Enter 4 to 7 lines of text broadly describing the work achieved to date on the project.]

An inception mission of the Lead Technical Officer (LTO) was carried out in May 2008. During the mission the in-country training programme was revised according to new requirements from the Project Steering Committee (PSC). TORs for the international consultants responsible for providing Training of Trainers (ToT) have been prepared and the consultants have been identified and recruited. Selection of Government officers to attend the ToT has been carried out and the ToT curriculum has been developed.

B. BROAD WORK ACHIEVED THIS PERIOD:

[Enter dot-point list of items which were completed² in the review period.]

- Inception mission carried out
- Inception report prepared
- In-country training programme revised and amended
- TORs of international consultants prepared
- International consultants selected and recruited
- Participants in ToT (Master trainers) selected
- ToT curriculum developed
- Existing training material and guidelines adapted
- Logistics for ToT prepared
- Two Project Steering Committee Meeting organized

C. BROAD WORK REMAINING FOR NEXT PERIOD AND BEYOND:

[Enter 4 to 7 lines of text broadly describing the work remaining to be done beyond the current period on the project.]

During the next reporting period the mission of the international consultants will be conducted and the ToT will be provided. This will be followed by national workshops and planning of the in-country training programme and implementation of the different in-country training modules. Provisions of overseas training of Master trainers will be taken and the specific areas of training will be decided in collaboration between the PSC, international consultants and the LTU.

Other Comments:

² if milestone has not been achieved or has only partly been achieved, briefly explain reason

Deliverable / Targets Table (Log-frame)

Item ID	Item Description	Target Finish Date	Actual or Forecast Finish Date	Status: (% Complete)	Comments
1	Contract signed	1 March 2008	11 March 2008 (FAO) and 3 April (WTO)	Complete	
2	Review and finalize the content of in-country training programme	August 2008	September 2008	In progress (90%)	The activity will be completed after the completion of ToT
3	Adapt relevant training materials, guidelines and manuals to meet national needs, and develop supplementary materials as required	August 2008	September 2008	In progress (80%)	The activity is carried out in parallel to the ToT
4	Select and train a core group of master trainers in food safety, animal and plant health and agricultural trade to deliver the training programme	July 2008	August 2008	Complete	
5	Review the needs identified for overseas training and study visits to complement the in-country training,	September / October 2008	September / October 2008	In progress (20%)	The activity will be completed after the ToT
6	Select mid-level officials to participate and make arrangements for this training	September / October 2008	September / October 2008	Not started	The activity will be initiated after the ToT
7	Trained trainers, including officials who attended overseas training, to teach essential training courses tailored to the specific needs of frontline officers from line departments	January 2010	January 2010	Not started	

8	Select participants to attend national training courses	December 2009	December 2009	Not started	
9	Evaluate the entire training programme based on a survey and interviews with participating trainees and their supervisors	March 2010	March 2010	Not started	
14	Project Conclusion	14 February 2010	14 March 2010	Not Started	
15	Project external evaluation	April 2010	April 2010	Not Started	

Target. The following information is not required if a target has been met and the information has been provided in a previous project report. If a target has not been achieved or is likely to be delayed, provide:

- A) likely impact on the project.
- B) Reason for delay.
- C) Corrective action planned to be taken, if any.

Item ID	Target Delay Notes.
1	A) B) C)
2	A) B) C)
3	A) B) C)

Mid (End)-project financial statement

The purpose of periodic financial statement is to measure and monitor the 'original budgeted costs' versus 'actual costs'. Please provide a financial statement of expenditures for the current review period as well as total expenditure to date. The financial statement should refer to the original project budget and list actual versus planned expenditure (and list balance carried forward³) on an itemized basis.

Please find attached the Project Status Reports up to August 2008 and September 2008 respectively.

³ Unspent funds that represent more than 25% of committed funds for a specific reporting period could be carried forward into the following year only by authorization from the STDF Secretary. Unspent funds that amount to less than 25% of committed expenditure shall be carried forward automatically.