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KJHK Charts instructions:

- 1. Fill in the starting date and time text boxes
- 2. Fill in the ending date and time text boxes

Quick fills:	Sun to Sun	One Week Back	One Month Back
Start date: 0	8/27/2017	Star	rt time: 12:00am
End date : 0	9/03/2017	End	l time : 12:00am
submit Stats:			

In this example, we are asking for information on all music played from 8/27 at midnight to 9/03 at midnight.

Everything

By Song

By Album

By Artist

3. Click **Submit** execute your query!

When the page loads, you will see 4 tables populated:

The Four Tables:

Everything: This table displays every log entry between the specified dates.

Default sort: most recent on top

By Song: This table counts the number of times each song was played.

Default sort: highest number of plays on top

By Album: This table counts the number of plays for each album.

Default sort: highest number of plays on top

By Artist: This table displays how many plays each artist got.

Default sort: highest number of plays on top

Table options:

Each table can be filtered via search text



- Tables can also be sorted by column. Click a column title to sort by that column. Click again to sort in the other direction.
- Columns can be reordered if the order of the columns is not ideal. To move a column, click and hold on the title and move it left or right.

Quick Fills:



- **Sun to Sun:** clicking this will auto-fill the dates to be one week between the last 2 occurring Sundays (this is the default fill upon page load)
- One Week: This is will auto-fill the dates to start exactly 1 week ago from the exact time the button was clicked. The ending date is set to the time the button was clicked. (most up to date)
- **Month:** auto-fills the dates to be between today and 30 days ago.

Sunday to Sunday charts instructions:

- 1. The dates are defaulted to be the most recent Sunday to Sunday interval (starting and ending at midnight), so upon page load, **click "Submit"**
- 2. **Scroll** down to the "**By Album**" table, where the data is already sorted in descending order by number of plays.
- 3. To view *only* rotation, **click** the **rotation** column title **twice** (first click sorts descending so "Everything Other Than Rotation" is at the top, second click sorts ascending so "Rotation" is at the top. Note the "Plays" column remains in descending order.