



Paul Ryan D. Urbano

Address: 276 San Guillermo St. Putatan Muntinlupa City

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OBJECTIVES

To further develop my skills and talents, ensuring good working relation towards each other & enhance company profile and mission at par excellence.

EDUCATIONAL BACKGROUND

Tertiary

Bachelor of Science in Computer Science
Ramon Magsaysay Technological University (RMTU)
Main Campus Iba, Zambales
2008-2011

Associate Computer Science
Institute Computer Comprehensive Technology (ICCT)
Cainta Rizal
2005-2007

Secondary

Pinagbuhatan High School
Pinagbuhatan Pasig city
2001-2005

Primary

Pinagbuhatan Elementary School
Pinagbuhatan Pasig city
1995-2001

SPECIAL SKILLS

Can perform and work in different software application such as Microsoft Office, C#, Asp.net, Html 5, Css 3, Javascript, Bootstrap 5, php, Mysql, computer literate, Mysql, Sql Server, Pc Troubleshooting.

SEMINARS ATTENDED

Philippine Youth Congress in Information Technology 2010

University Information Technology Center (UPITTC)
University of the Philippines Diliman, Quezon City
September 16, 2011

Seminar Workshop on Thesis Writing

Ret Building
Ramon Magsaysay Technological University
Main Campus Iba, Zambales
January 16, 2011

Programmable Logic Controller (PLC) TRAINING –WORKSHOP

College of Law
Ramon Magsaysay Technological University
Main Campus Iba, Zambales
January 20, 2011

Student Conference on I.T Education (SCITE ‘11’)

Olongapo City Convention Center
Olongapo City
January 28, 2011

ON- THE-JOB TRAINING

Asahi Glass Phil’s. – Logistic Dept.
Pinagbuhatan, Pasig City
January 23 – march 15, 2007

Duties and Responsibilities

- Monitoring Incoming and Outgoing Trucks
- Encoding Delivery Receipt and import-export items.
- Filling Import and Export document and delivery receipt.
- Answering Telephone call and operating fax machine and Xerox machine
- Making tagging forms for import export pallets

Project Created:

Ecommerce Website On-going

Language: Php, Mysql

Inventory Management System On-going

Language: Asp.net, entity framework, bootstrap 5, html, css, jquery

To-do-list

Language: javascript

Hospital Website

Language: Html, css, jquery, bootstrap

Professional Employment**Inventory Engineer - Anvic Construction**

Anvic Building 99A San Guillermo Avenue Barangay Buting, Pasig City

April, 2019 – April, 2021

Tel# : (02) 8642 8653

Duties and Responsibilities

- Checking stock levels and ordering new stock when necessary
- Receiving deliveries and dealing with vendors
- Implementing inventory procedures
- Perform physical counts and ensure all inventory
- Maintain adequate inventory
- Investigate and correct discrepancies in reported quantities and locations of all inventory
- Assess inventory output monthly basis to identify trends in productivity

Inventory clerk - Hmrphils.

U3-U5 barangay. Buli Conception St. Muntinlupa City

November, 2011 – May, 2019

Duties and Responsibilities

- Creating Barcode for the productive items
- Making and preparing auction documents for auction items in refurbishing distribution, bar-coding, stock transfer departments.
- Scanning the items and making out slip numbers for the distribution department.
- Scanning auctions items and making an out slip number for transferring in the auction area.

- Scanning unrepaired items and making out slip numbers for transferring in the auction area.

- Over 2 years' experience in warehousing.
- Over 2 years' experience in retail stores.

Stockman – Ace Hardware
 SM Makati
 August 4, 2007 – December 4, 2007

Duties and Responsibilities

- Replenish Items in Selling Area
- Assisting Customer in Selling Area
- Taking Stocks in Warehouse

PERSONAL INFORMATION

| | | |
|-----------------------------|---|---|
| Date of Birth | : | January 23, 1989 |
| Place of Birth | : | Quezon City |
| Age | : | 33 |
| Civil Status | : | Single |
| Height | : | 5'4 |
| Weight | : | 75 kgs. |
| Mother's Name | : | Nenita D. Urbano |
| Address | : | 276 San Guillermo st. Putatan Muntinlupa City |
| Father's Name | : | Hipolito A. Urbano (Deceased) |
| Language Speak/Write | : | Tagalog, English |
| Citizenship | : | Filipino |
| SSS | : | 34-0367019-9 |

CHARACTER REFERENCES

Mr. Jessie Echaure
 Vice President Academic & Student Affair
 Ramon Magsaysay Technological University
 Main Campus Iba, Zambales

Mrs. Monica Asilo

Brgy. Captain
Pinagbuhatan, Pasig City

Mrs. Hazel Hernandez

Accounting revenue
Pioneer corner Reliance Street, Mandaluyong, Metro Manila
Pinagbuhatan, Pasig City

I hereby certify that all information provided is true and correct to the best of my knowledge and ability

Paul Ryan D. Urbano
Applicant