

PAUL ASHBOURNE

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EDUCATION

2009– June 2013	Aurora High School <i>Ontario Secondary School Graduate</i>	Aurora, Ontario
	<ul style="list-style-type: none">• Completed French Immersion Program• Ontario Scholar	

SUMMARY OF SKILLS

- Considerable experience in computer programming, including web-development, application development (Java, Visual Basic, C++), and hardware interfacing
- Ability to communicate effectively with customers and relate complicated, technical information to them in an understandable fashion
- Excellent leadership skills and considerable experience leading teams
- Fluent, both in speech and writing, in French and English
- Completed St. John Ambulance Standard First Aid with CPR C + AED certification

EMPLOYMENT EXPERIENCE

November 2012 – Present	Kids Great Minds <i>Instructor</i>	Various Locations
	<ul style="list-style-type: none">• Executed lesson plans to teach computer programming concepts and skills to students aged 8 to 17 years in a variety of programming languages and environments• Worked on-site in various class locations throughout York Region	
2010 – April 2013	McDonald's Canada <i>Crew Member</i>	Aurora, Ontario
	<ul style="list-style-type: none">• Worked frequent overnight shifts• Maintained restaurant and surrounding premises• Ensured comfort and satisfaction of restaurant patrons• Accepted payment and managed money• Prepared food orders in a timely manner and in accordance with restaurant policies and standards• Assisted in the training of new employees	
July – August 2011	Beijing No. 4 High School <i>Teaching Assistant</i>	Beijing, China
	<ul style="list-style-type: none">• Created lesson plans with an aim to improve students' English skills• Organized fun and engaging activities for students• Supervised classroom of children whose ages ranged from 12-13 years	
2008 – Present	Private Computer Repair <i>Small Business Operator</i>	Various Locations
	<ul style="list-style-type: none">• Troubleshooted and provided high-quality repairs and upgrades to clients' computers• Prepared invoices and other documents that outline potential problems and offered solutions to improve computer performance and efficiency	

EXTRACURRICULAR ACTIVITIES

June 2011 – June 2013	Aurora High School Student Council <i>President</i> <ul style="list-style-type: none">• Served as a leader to a council of nineteen students• Organized both small and large-scale events• Managed the Student Council's yearly operating budget and planned Council meetings• Coordinated large purchases for the school• Collaborated with school and board administration on a regular basis• Attended York Region Presidents' Council meetings	Aurora, Ontario
September 2011 – June 2013	Aurora High School Audio/Visual Crew <i>Crew Member</i>	Aurora, Ontario
September 2009 – June 2013	Aurora High School Robotics & Computers Club <i>Team Captain</i> <ul style="list-style-type: none">• Built and programmed robots to compete in various team competitions• Led design team and assigned responsibilities to each member• Participated in multiple public tournaments and various regional and provincial competitions, including Robofest 2010, 2011 and 2012• Advanced to the 2010 and 2012 Robofest World Championships, held at the Lawrence Technological University in Detroit, Michigan	Aurora, Ontario
October 2000 – April 2013	Aurora Minor Hockey Association <i>Player</i>	Aurora, Ontario

HONOURS AND AWARDS

July 2013	Aurora Minor Hockey Association Player Scholarship Recipient
June 2013	Aurora High School Principal's Award
February 2013	Fermat Math Contest School Champion
May 2010	4th Place, Senior Game, 2010 Robofest World Championship