

This is a document that helps describe how to register your program with the Indiana High School Lacrosse Association (IHSLA) each year. It is important for insurance purposes that the IHSLA have an accurate list of all players within your program before your first game. This is not a roster as the player's position, number and level are not important. What is important is their name and us lacrosse number. Below are the steps needed to complete the process of registering you program with the IHSLA.

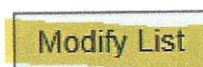
1) Enter all program members into the IHSLA Web Site.

- a. Log into website – If you do not have an account please contact the IHSLA president to get an account.
- b. Click the Submit Program Members to the League button.



- i.
- c. Review list of players for accuracy. If information is not correct or missing please click Modify.

Here a list of all student athelets in your program. I please click modify list button. After reviewing the I and submit it again.



Show entries

d. Modify Lists:

- i. For new players please enter their name, grade and US Lacrosse. Their height and weight are optional. Click submit to enter them to your list.

First Name	Last Name	Grade	9	Height	Weight	US Lacrosse Number	SUBMIT
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1.

- ii. For existing players please click modify icon to change their information or add their missing US Lacrosse number. Do not delete the player and re-add them as this will erase any stats from previous years.
- iii. After list has been modified return to Program Members Submit Page by clicking return button.

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Return

- 1.
- e. Review list again for accuracy. If accurate click the submit button.

Showing 1 to 31 of 31 entries

By Clicking the submit button I hereby affirm that all players listed above are eligible to play in the IHSLA and on this I

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How to Find US Lacrosse Numbers for Your Players.

- 1) Have parents email US Lacrosse numbers and expiration dates to you.
- 2) Use US Lacrosse Website to find the numbers. Please use the document named "US Lacrosse Program Administrator View Training.pdf" to navigate the US lacrosse website and view all program members US lacrosse numbers and status. This document can be found on the IHSLA website on the League Info page under ByLaws/Docs.
 - a. Some points to remember:
 - i. New Groups: If you need to create a new group please name it like this <High School Name>, IHSLA. Example – Brebeuf Jesuit High School, IHSLA
 - ii. Existing Groups: If you have an existing group that is a mix of youth, high school girls and boys than you will need to export your list to an excel spreadsheet and filter out the members not in the IHSLA.
 1. If a player is not in your group:
 - a. Contact parent and have them log into their US Lacrosse account and add their player to your group.
 - b. Get US Lacrosse number and email US Lacrosse to have player added to your group.
 - iii. Section III Group Registration – You do not need to do this section. Instead enter your members into the IHSLA website and click the submit button to register your group.