Paul Eggington

Lake Forest, CA 949.340.4716 pdeggington@gmail.com

Work Experience

Reserve Tech Inc.

Web / Graphic Designer

May 2020 - Present

- Develop and design email creatives using modern HTML and CSS practices.
- Develop and design branding collateral to assist clients in building brand recognition, increase sales, and awareness.
- Develop and design sales pitch decks that communicates effectively and professionally.
- Develop and design web landing and email subscription pages using modern HTML, CSS, Bootstrap, JQuery, and vanilla Javascript.
- Effective management of time and resources to support the needs of Reserve Tech Inc.

Craftsman Republic December 2019 - May 2020

Graphic Designer / Network Fidelity Manager

- Create a new brand identity for Craftsman Republic.
- Recruit and walkthrough the signup process with new recruits. Assisting in the sub-contractor addition process, financial information, and service area specifications.
- Maintain and update the information on contractors' accounts.
- Possess strong problem solving and decision-making skills while using good judgment.
- Multi-task and change from one task to another without loss of efficiency or composure. Maintain and log, tasks, issues, and future developments using Jira.

Buy it Installed

Network Fidelity Manager

- June 2017 December 2019
 - Recruit and walkthrough the signup process with new recruits. Assisting in the sub-contractor addition process, financial information, and service area specifications.
 - Maintain and update the information on contractors' accounts.
 - Possess strong problem solving and decision-making skills while using good judgment.
 - Multi-task and change from one task to another without loss of efficiency or composure. Maintain and log, tasks, issues, and future developments using Jira.

Education

Vanguard University of Southern California

Bachelor of Arts in Business Administration

Expertise

Microsoft Office Adobe CC Figma / Sketch HTML / CSS Jira / Asana / Slack