

Consultancy Process-Reflection

February 20, 2017

1. Facilitator Overview (2 min)
 - (a) review process
 - (b) set time limits
2. Presenter Overview (2 min)
 - (a) share issue
 - (b) provide context
 - (c) frame key question for specific consideration
3. Probing or Clarifying Questions (3 min)
 - (a) group members ask more questions to learn about the issue
 - (b) reminder, this is not a time to give advice or get into the discussion
4. Discussant's group discussion (2 min)
 - (a) Group discusses issue
 - (b) Presenter is silent, taking notes
 - (c) group addresses possible suggestions related to the issue
5. Presenter Response (2 min)
 - (a) Presenter responds to group feedback
6. Debriefing (2 min)
 - (a) facilitator leads discussion critiquing the process