

Paul Graven

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Summary of Qualifications

- Skilled in utilizing new software and technologies including SAP, Microsoft Excel macros, and SQL
- Self-motivated and results driven, focused on improving process efficiencies, quality, and profitability
- Strong leadership, communication, problem-solving, and analytical skills
- Experienced in financial analysis, budgeting, forecasting, and accounting
- Proficient in the preparation, analysis, and review of budgets and forecasts
- Proven track record of meeting deadlines in high pressure situations

Work Experience

SpotX, Inc.

Broomfield, CO | September 2018 – Present

Finance Manager

- Collaborate with Executive team and department heads to monitor year-to-date performance compared to budget for both US and International operations
- Integrate SAP data with Excel to implement new financial models, quickly highlight key margins, compare budgets to actual performance, and drive business decisions
- Identify efficiency opportunities and implement action plans
- Drive core financial reporting processes for US and international subsidiaries; including monthly and quarterly reporting, forecasts, and annual budgets
- Develop and maintain collaborative working relationships with local departments, international offices, and contacts at the parent headquarters – RTL Group in Luxembourg

Renewable Energy Systems Ltd

Broomfield, CO | March 2016 – September 2018

Finance Manager; Accounting Manager

- Utilize SQL to create budget and forecast templates that communicate with ERP system
- Managed implementation of new attributes, relations, and processes within ERP software system to integrate revenues and expenses into specific projects across several legal entities
- Implement new fixed asset software to track over \$50 million of fixed assets including additions, disposals, and depreciation for wind, solar, and battery storage technologies
- Perform financial analysis for 10+ legal entities with operations in US and Canada to maximize profitability
- Analyze the procurement of key project assets including wind turbines, solar panels, and battery storage components (typically \$300+ million) to determine methods of recognizing expenses throughout the life of each project
- Evaluate monthly KPIs with Executive team and adjust department forecasts to align profits with budgets and forecasts
- Collaborate with senior management to drive strategic planning and key business decisions, both internal and external

Power Equipment Company

Denver, CO | August 2014 – March 2016

Assistant Controller

- Established accounting system that automated communication between the ERP system and accounting software resulting in reduced month-end close time from 15 days to 5 days and reduced errors
- Led five member accounting team with monthly closing process across four subsidiaries and master operating company including bank account reconciliations, working capital management reports, payroll and retirement accounts
- Analyzed historical performance and key performance indicators to assist the CFO with monthly budgeting process which led to outperformance of budget each month in 2015
- Implemented internal controls ensuring consistency among inter-company operations and proper separation of controls

Enterprise Holdings Inc.

Eagan, MN | December 2011 – August 2014

Accounting Supervisor; Senior Accountant

- Managed eight member team responsible for monthly schedule preparation and bank reconciliations with \$100 million transaction volumes that facilitated timely and accurate account closing
- Partnered with numerous department heads across the organization to establish annual budgets
- Developed and analyzed monthly operating performance reports and made cost control recommendations leading to \$125k cost savings efficiencies annually
- Established new training process for onboarding of new hires and provided ongoing development training, leading to improved performance and compliance with company standards
- Created Microsoft Excel macros within accounts payable and accounts receivable accounting reports that increased efficiency and reduced monthly close time by three days

Education

Iowa State University – Ames, Iowa
B.S. in Accounting, 2011