

Application Form

Please complete all sections in the form and don't exceed the word limit. You should refer to the Guidance notes for details of what information is required in each section of the application form.

SECTION 1: YOUR DETAILS

● Name of project

● Name of organisation submitting application

● Type of organisation

● Details of principal contact

Name

Email

Mobile No

● Greater Manchester Combined Authority (GMCA) District covered by this project
(please tick appropriate boxes)

Bolton

Bury

Manchester

Oldham

Rochdale

Salford

Stockport

Tameside

Trafford

Greater Manchester wide

SECTION 2: WHICH PRIORITY WASTE MATERIALS ARE YOU TARGETING?

● Tell us which of the priority household waste materials your project will target
(tick all that apply to your project)

	Reuse	Recycle	Waste Prevention	Reduce Contamination	Sustainable Use
Food Waste					
Paper and Card					
Glass, cans, plastic					
Textiles					
Furniture					
WEEE*					

*Waste Electronic and Electrical Equipment

SECTION 3a: PROJECT DETAILS

- Please provide a brief outline of your project and how you will reduce contamination and/or prevent waste and/or increase recycling and deliver social value.

You will also need to include :

- How long the project will run
- Type and quantity of priority waste material(s) that will be prevented, reused, or recycled
- Clear calculations of the total weight for each priority waste material prevented, reused, or recycled
- What social value outcomes will be achieved?

Do not exceed the maximum word count of **750 words** in this section

It is important that you provide realistic weights (tonnes) in this section because we will use this information to calculate the carbon saving impact of your project.



SECTION 3b: EDUCATIONAL ACTIVITIES

- Please tell us about any **Education Activities** you plan to do that will support the objectives of the Community Fund. Explain how you expect this educational activity will influence positive waste behaviour.

Do not exceed the maximum word count of **250 words** in this section.

If your project does not specifically involve education activities, please go to the next section.

SECTION 3c: COMMUNITY AND STAKEHOLDER ENGAGEMENT

- Explain how your project will **Directly Engage** with your stakeholders and/or residents.

You must read the Guidance notes before you complete this section.
Do not exceed the maximum word count of **250 words** in this section.

SECTION 3d: VOLUNTEERING, TRAINING, OR EMPLOYMENT OPPORTUNITIES

- Explain how your project will create opportunities and promote the value of **Volunteering**. Volunteers are defined as unpaid project workers who will directly contribute to the delivery of the project.

You need to let us know:

- What you expect to be the total volunteer hours and the number of volunteers directly involved in the project type and quantity of priority waste material(s) that will be prevented, reused, or recycled
- Average weekly hours volunteering over the lifetime of this project. Please include your calculations on how you have determined the number of volunteer hours involved with your project. What social value outcomes will be achieved?
- If your project will also offer training, qualifications, and or employment opportunities

Do not exceed the maximum word count of **250 words** in this section

See Guidance notes for worked examples and support.

SECTION 3e: ADDITIONAL ENVIRONMENTAL IMPACTS

- Your project should focus on waste prevention, reuse, or recycling but it might generate other positive environmental impacts which can add to the overall benefit of your project. Briefly outline any **Additional Environmental Impacts** or benefits that may result from your project.

Examples could be cleaning up local neighborhood's by litter-picking or removing fly-tipping; beach clean-ups, re-use of materials to improve community green space; reduce air/water pollution.

Do not exceed the maximum word count of **250 words** in this section.

SECTION 3f: SOCIAL VALUE BENEFITS

- Please describe any **Social Value Benefits** that your project will have on local people including physical, mental and lifestyle health benefits. We would like to know who will benefit from your project. This could be those taking part in the project, a specific local group or residents and the general community.

Examples of social value benefits could be: food waste projects that address healthier diets; nutrition, reducing obesity; projects that could lead to increased physical exercise, such as growing food, repair and maintenance activities; new skills which help improve job opportunities.

Do not exceed the maximum word count of **250 words** in this section

SECTION 3g: EVALUATING THE IMPACT

- **Evaluating the Impact** of the participants in your project. Please provide a detailed plan for how you will measure the impact of your project in terms of changes in behaviour and any social value with the people who will take part in your project.

Do not exceed the maximum word count of **250 words** in this section.

SECTION 3h: PROJECT SUSTAINABILITY

- Please let us know how your project will continue in the future?
You should describe what support your project may need to continue beyond this funding.
Please see the Guidance notes for more information and examples.

Do not exceed the maximum word count of **250 words** in this section.

SECTION 4: YOUR PROJECT COSTS AND BUDGET

- You will need to itemise and give a description of all the costs associated with your project, detailing how you will be using the funding if your application is successful.

You may include the following items :

- **Costs used for activities**
- **Hire fees or buying equipment**
- **Staff wages**
- **Travel and refreshments and other expenses**
- **Volunteer expenses**
- **Contribution to rent or hire of premises**
- **Contribution towards utilities**
- **Any other items needed to complete your project**
- **Statement of accounts for previous financial year (if relevant).**

There is **no word limit** on this section, you may use a spreadsheet to set out project cost details

This section will not be scored if you do not provide your calculations.

[illegible]



DECLARATION

- On behalf of

I confirm that all the details supplied are accurate and correct and that I am authorised to submit this application.

Name

Position

Date

Signature

Where did you hear of the R4GM Community Fund

Completed application forms and supporting cost information should be submitted by email to gmenvfund@lancswt.org.uk by **23:59 on 31st May 2021**.