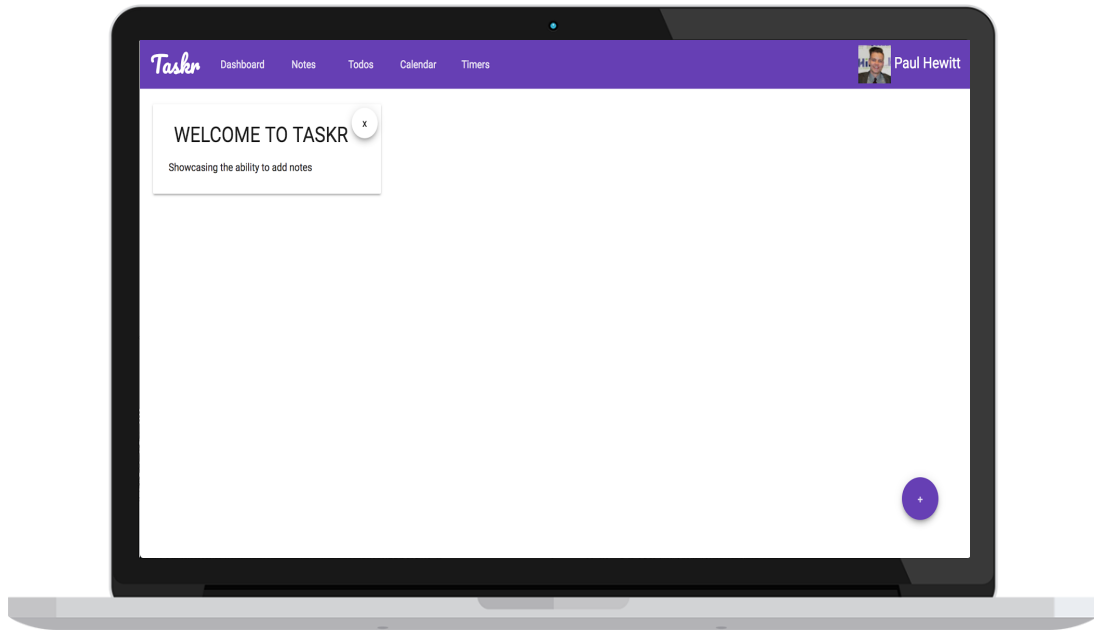# TASKR User Guide

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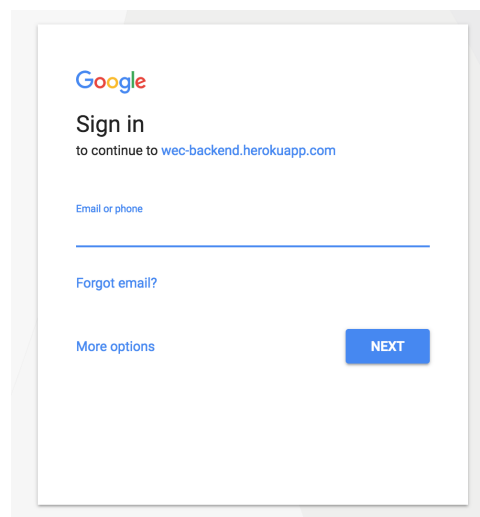
Table of Contents

1. Introduction

Taskr (Tasker) is an application developed with personalization in mind. We focus on the four core features of the standard application, and allow the user to make their own custom interface. Taskr provides the tools, and the user is able to make their own customisable 'billboard'. As Taskr is integrated with a Google account, we allow users to store persistent data accessible across all devices. This guide will provide instructions for using the application to login, make, and delete notes, set timers, create and manage your very own todo list, and view your calendar at a glance.
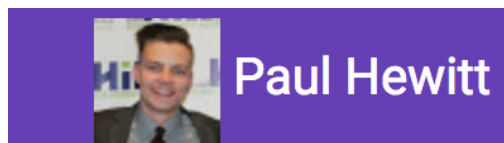
2. Getting Started

Upon navigating to the Taskr frontpage, you login using a Google account, which is necessary for product functionality.

You will be prompted with a very familiar Google+ login screen that requests your credentials.

Upon entering the credentials press "Log In" and you will be navigated to your personalized page. You will notice your name and picture in the top left hand corner of the screen.

You are set up to use the functionality of Taskr when you are on this screen.

2.1 Main Scenarios Of Use

Taskr is a minimalistic coordinator of everyday tasks. The app allows you to write quick notes to be read at a later time, set a timer to prompt you about a small deadline, create Todo lists, and calendar that integrates with Google Calendar to view your schedule. The specific functions have their own pages that keep the relevant information localized.
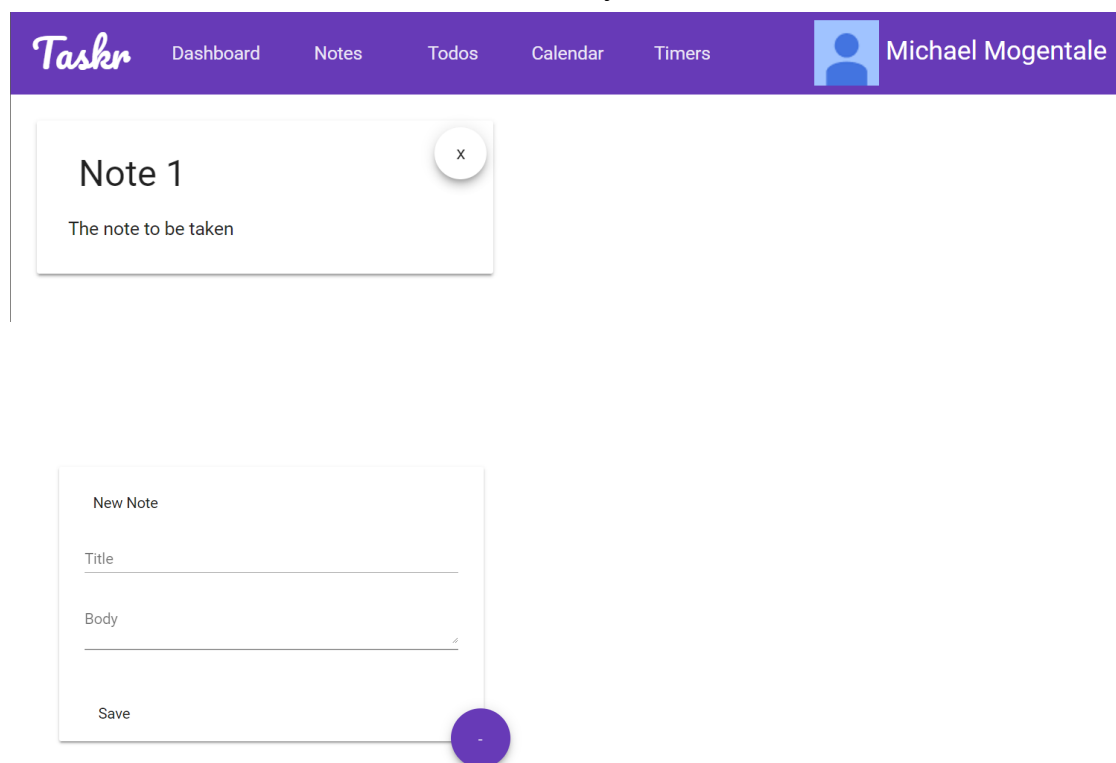
2.2 System Requirements

As Taskr is deployed using Heroku, it has the benefit of being multi-platform, both on mobile, and non mobile devices. The only system requirement is having an internet connection on your Mac, PC, iOS, Android, and Linux device.

3. Dashboard

The dashboard is the welcome page of the app. It welcomes the user to Taskr, and acts as a simple splash page.
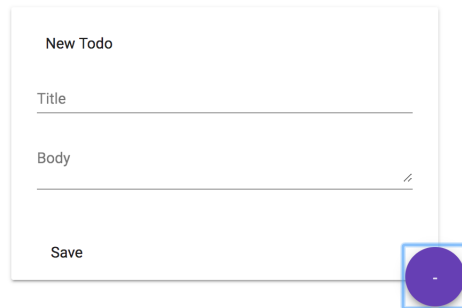
4. Notes

Notes are used to store quick thoughts throughout the day. Notes are displayed with one large header and a body, as well a close or delete button is on the top right of each note to close it if the user no longer finds it useful. To add a note the user can simply press the add button found on the bottom right of the page. You can also share your notes with other users. You enter the user to want to share with, and click share. That user will then be able to see the newly shared note.

5. Task List

As Taskr is a to-do app, of course it has an easy, intuitive way to rapidly create, and manage your todo list. To get started, click on the 'Todo' link in the purple nav bar. You will then see your todo list, but you will notice that it is empty, as you have yet to create a Todo. Simply click on the purple plus in the bottom right hand corner of the page, and you will be prompted to fill in the details of the Todo, including the Title, and the Body. Then click 'save' and the new Todo will be added to your list.
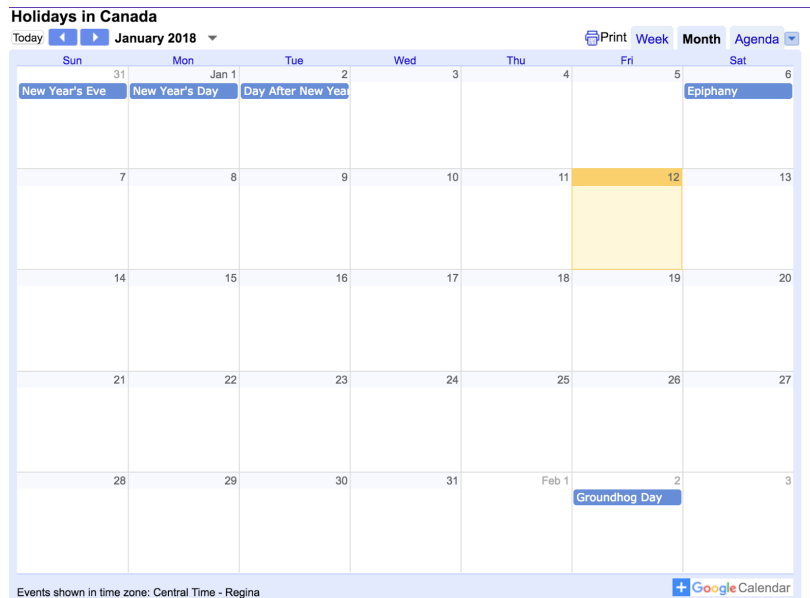

Once you complete the task, simply click the yellow check mark beside it and it will disappear.

6. Calendar

Taskr provides users with a handy, at a glance calendar. As we have Google integration, we provide users with a built in Google Calendar. You can easily make plans and see what the future weeks hold.

7. Timer

Taskr allows you to set a timer, in seconds, that will ultimately count down and alert you when time is up. To set a timer, click 'Add Timer' which will navigate to customization of the timer.
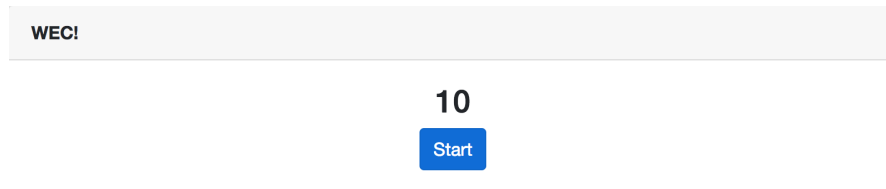

You are prompted to enter a timer name, a description of the task being timed, and the duration in seconds until the alert goes off.
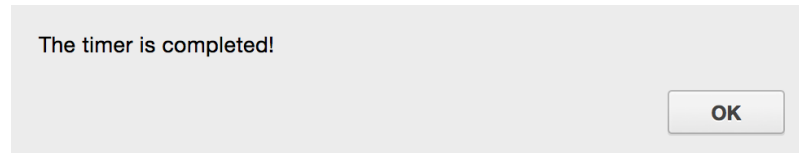

Once you are happy with your new timer, click 'Set', and the timer will be created. You will then have a timer on your page that you can start by clicking on 'Start'.

WEC!

10

Start

The timer will count down until there is no more time left, and then notify the user that the timer has expired.

The timer is completed!

OK

8.0 Troubleshooting

As we use Google integration to manage, and track users, a valid Google login is required to use Taskr. All issues with your Google account including passwords need to be dealt with through official Google services.