**BSIT OJT / PRACTICUM / INDUSTRY IMMERSION**

**Second Semester, S.Y. 2024-2025**

**WEEKLY ACCOMPLISHMENT REPORT**

**WEEK**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** | **Mark Anthony Villiones Leonard M. Aquino Jennifer Nicole Cerbas** | **Course/Yr./Section:** | **BSIT 4C** |
| **Agency Name:** | **Western Mindanao State University** | | |
| **Head of Office:** | **Mark Anthony V. Almeda** | | |
| **Name of Office or Department:** |  | | |

1. **DAILY ACTIVITIES**

| **DATES** | **JOB DONE** | **REMARKS**  **(ACCOMPLISH/INPROGRESS)** | **NO. OF HOURS** |
| --- | --- | --- | --- |
| March 10, 2025 | Implemented the tracking for initial document movement status. | In Progress | 8 |
| March 11, 2025 | Implemented the tracking for initial document movement with status. (Bids and Awards Committee). | In Progress | 8 |
| March 12, 2025 | Implemented the tracking for document movements with status. (Budget Office). | In Progress | 8 |
| March 13, 2025 | Implemented the tracking for document movements with status. (Office of the President). | In Progress | 8 |
| March 14, 2025 | Testing each document process movement with implemented function. | In Progress | 8 |
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| **TOTAL NO. OF HOURS:** | |  | **40** |

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**CLIENT FULLNAME AND SIGNATURE**