CEP Workbook Rubric

- Evaluation of assignments is based on the student's ability to construct an intelligent and professional response using references, citations, and documentation from the assigned readings or other credible sources when applicable.
- Points will be assigned to each assignment based on the following grading rubric.
- Course instructors may consider additional factors when awarding points for assignments.

Assessed Parameters	Excellent 90%-100%	Above Average 80%-89%	Average 70%-79%	Below Average 0-69%	Incomplete or Very Poor
Organization	All the following	Three of the following	Only one or two of the	None of the following	Not Applicable
15%	components are	components are	following components	components are	
	observable within the	observable within the	are observable within	observable within the	
	assignment, resulting	assignment:	the assignment:	assignment:	
	in a cohesive, well-	 Introduction 	 Introduction 	 Introduction 	
	organized	 Conclusion 	 Conclusion 	 Conclusion 	
	submission: Introduction Conclusion Sequenced material within the body	 Sequenced material within the body Transitions 	 Sequenced material within the body Transitions 	 Sequenced material within the body Transitions 	
	 Transitions 				

Assessed Parameters	Excellent 90%-100%	Above Average 80%-89%	Average 70%-79%	Below Average 0-69%	Incomplete or Very Poor
Mechanics/Language	Language choices are	Language choices are	Language choices are	Language choices are	Not Applicable
15%	imaginative,	thoughtful and generally	mundane and	unclear and minimally	
	memorable, and	support the	commonplace and	support the	
	compelling and enhance	effectiveness of the	partially support the	effectiveness of the	
	the effectiveness of the	assignment. The	effectiveness of the	assignment. The	
	assignment. The	language in the	assignment. The	language is not	
	language in the	assignment is	language in the	appropriate for the	
	assignment is	appropriate for the	assignment is	audience.	
	appropriate for the	audience.	appropriate for the		
	audience.		audience.	The assignment is	
		Grammar and sentence		difficult to understand	
	The assignment contains	structure errors are	Grammar was disjointed	due to many grammar,	
	no errors in spelling,	minimal.	with several errors in	spelling, and	
	grammar, punctuation,		mechanics and sentence	punctuation errors (if	
	or sentence structure (if	Minimal spelling and	structure. Spelling and	applicable).	
	applicable).	punctuation errors (if	punctuation errors (if		
		applicable).	applicable) affect the		
			professionalism and		
			clarity of the		
			assignment.		

Assessed Parameters	Excellent 90%-100%	Above Average 80%-89%	Average 70%-79%	Below Average 0-69%	Incomplete or Very Poor
Content 60%	Information is accurate, relevant, and current; background information is concise and sufficient; alternatives are viable and well-investigated. Explores a topic indepth, yielding a rich awareness and/or little-known information indicating intense interest in the subject.	Background and alternatives are presented accurately but would benefit from a more thorough investigation; content has small gaps which weaken the paper in spots. Explores a topic indepth, yielding insight and/or information indicating interest in the subject.	Assignment contains many assumptions and is not well-explained. Concepts are stated but not explained or elaborated upon. Explores a topic with some evidence of depth, providing occasional insight and/or information indicating mild interest in the subject.	Information is outdated, incorrect, and irrelevant; background information is inadequate; readers are confused because of significant gaps in content. Explores a topic at a surface level, providing little insight and/or information beyond the very basic facts, indicating low interest in the subject.	Not Applicable
Citation and Bibliography 10%	All sources/citations are included with no errors. Note: Current APA format is required for any assignment submissions using the written word (i.e. PowerPoint, Sway, etc.).	All sources/citations are included but contain errors. Note: Current APA format is required for any assignment submissions using the written word (i.e. PowerPoint, Sway, etc.).	Some, but not all sources/citations are included and contain several errors. Note: Current APA format is required for any assignment submissions using the written word (i.e. PowerPoint, Sway, etc.).	Note: Current APA format is required for any assignment submissions using the written word (i.e. PowerPoint, Sway, etc.).	Not Applicable

Assessed Parameters	Excellent	Above Average	Average	Below Average	Incomplete or
	90%-100%	80%-89%	70%-79%	0-69%	Very Poor
Outcome 1 -	90-100% of the work as	80-89% of the work as a	70-79% of the work as a	60-69% of the work as a	The work as a
Communication: The	a whole demonstrates	whole demonstrates an	whole demonstrates an	whole demonstrates an	whole
work communicates	an awareness of	awareness of audience	awareness of audience	awareness of audience	demonstrates little
effectively using the	audience and purpose,	and purpose, effective	and purpose, effective	and purpose, effective	or no regard for
habits of clear and	effective style,	style, mechanics and	style, mechanics and	style, mechanics and	audience, effective
ethical writing,	mechanics, and	organization, uses and	organization, uses and	organization, uses and	communication,
speaking, and	organization, uses and	cites appropriate	cites appropriate	cites appropriate	purpose, or ethical
presentation. [This	cites appropriate	sources to support	sources to support	sources to support	use of sources.
criteria is for program	sources to support	arguments and ideas.	arguments and ideas.	arguments and ideas.	
assessment and does	arguments and ideas.				NOTE: Work that is
not impact student					plagiarized is
grade.]					unacceptable.
0%					
Outcome 2 – Theory	90-100% of the work as	80-89% of the work as a	70-79% of the work as a	60-69% of the work as a	The work as a
and Practice: The	a whole demonstrates	whole demonstrates the	whole demonstrates the	whole demonstrates the	whole
work integrates	the ability to make	ability to make	ability to make	ability to make	demonstrates little
theory and practice	connections across	connections across	connections across	connections across	or no ability to
by applying broad-	disciplines or	disciplines or	disciplines or	disciplines or	integrate theory
based knowledge and	perspectives, makes	perspectives, makes	perspectives, makes	perspectives, makes	and practice by
skills to real-world	connections between	connections between	connections between	connections between	applying
questions and	academic content and	academic content and	academic content and	academic content and	knowledge to real-
problems. [This	real-world questions	real-world questions	real-world questions	real-world questions	world questions
criteria is for program	and problems, applies	and problems, applies	and problems, applies	and problems, applies	and problems.
assessment and does	skills gained in one	skills gained in one	skills gained in one	skills gained in one	
not impact student	situation to new	situation to new	situation to new	situation to new	NOTE: Work that is
grade.]	situations.	situations.	situations.	situations.	plagiarized is
0%					unacceptable.

Outcome 3 – Analysis and Synthesis: The work analyzes and synthesizes information from multiple bodies of knowledge and perspectives to make principled judgments about complex issues. [This criteria is for program assessment and does not impact student grade.] Outcome 4 - Citizenship: The work sand synthesizes and Synthesizes (including the 2+1 rule), and uses of and an ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule), and uses reasoning to reach valid, fair & unbiased conclusions. 80%-89% of the work as a whole demonstrates the ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule), and uses reasoning to reach valid, fair & unbiased conclusions. 170-79% of the work as a whole demonstrates the ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule), and uses reasoning to reach valid, fair & unbiased conclusions. 170-79% of the work as a whole demonstrates the ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule), and uses reasoning to reach valid, fair & unbiased conclusions. 170-79% of the work as a whole demonstrates the ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule), and uses reasoning to reach valid, fair & unbiased conclusions. 170-79% of the work as a whole shows kannel ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule), and uses reasoning to reach valid, fair & unbiased conclusions. 170-79% of the work as a whole shows kannel ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule), and uses reasoning to reach valid, fair & unbiased conclusions. 170-79% of the work as a whole shows kannel ability to explore issues critically and without prejudice, uses a variety of sources (including the 2+1 rule	is a ites little
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