

PAUL RUELLAND

Contact

Phone

+61 404 889 223

Email

paul.ruelland@me.com

City

Sydney, NSW

Skills

Attention to Detail

Adaptability

Interpersonal Communication

Persistence

Customer Relations

Problem Solving

Digital Communication

Data Entry and Management

Regulatory Compliance

CRM Software Proficiency

Languages

English

French

Objective

Leverage my fire to learn and strong worth ethic to contribute to a dynamic team.

Experience

● Aug - Present

Medpro Finance - Client Services Representative

- Creating and reviewing loan documentation, ensuring compliance with regulatory standards
- Facilitating clear communication between internal departments and external stakeholders to streamline loan processing
- Providing exceptional customer service by ensuring swift and effective resolution of client inquiries and concerns

*References available upon request

● Nov 2023 - Aug 2024

Icebreaker - Sales Associate

Sales associate for premium outdoor wear.

- Maintained deep knowledge of Icebreaker's premium product, and actively engaged customers to recommend appropriate products
- Collaborated with team members to achieve sales targets
- Responsible for daily reporting to store manager, as well as providing back-office support
- Upheld Icebreaker's brand image through professional conduct and appearance

*References available upon request

Education

● Currently Undertaking - Bachelor of Mechanical Engineering, UNSW

Expected year of graduation 2027.

● Graduated November 2023

International Baccalaureate (IB) Diploma, St. Andrew's Cathedral School, Sydney City

Equivalent ATAR of 99.35.

Honours in Physics.

Honours in Business Management.

Honours in Spanish ab initio.