

## Order Form

Job Name/Description:	Old Mill APT floor 2 units		Total BF:	2222
Job Number:	2222	Delivery Date Requested:	1/0/1900	
Salesman:	Dickie Vail			
Project Manager/Purchaser	Dickie Vail			

## Multi-Family Checklist

1. Credit App Complete	2. Credit Approved	3. Received PO	4. PO Signed And Sent Back	5. Jobsite Address Verified
6. Plans Requested From Cust.	7. Plans Sent To Design	8. CAD Requested From Cust.	9. CAD Sent To Design	10. Floors Submitted To Cust.
11. Floors Approved	12. Roof Submitted To Cust.	13. Roof Approved	14. Beams Ordered	15. Hangers Ordered
16. Layouts Sent To Jobsite				

## Customer Information

Name:	Parker Young			
Address Line 1:	6815 Crescent Drive NW, Norcross, 30071			
Address Line 2:				
Address Line 3:				
City:		State:		Zip Code:
Billing Email:	0			
Phone Number :	555-555-5555			

## Billing/Payment Information

PO#	0			
Draw Date:	1/0/1900			
Amount Before Tax:	\$7,430.00			
Tax Rate:	6%			
Total after Tax:	\$7,875.80			
Payment Type:	cash	check	credit card	billed account
Amount/Check Number:			X	

## Jobsite Information

Superintendent:	Parker Young
Phone Number:	555-555-5555
Phone Number:	
Jobsite Address Line 1	1000 Olde Mill Lane, NORCROSS, GA, 30010
Jobsite Address Line 2	
Jobsite Address Line 3	

## Special Instructions

CALL BEFORE DELIVERY 555-555-5555

## Other Pertinent Information