



Contact

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Email

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Address

Surat, Gujarat, India

Education

2022

**BACHELOR OF BUSINESS
ADMINISTRATION**
GLS University

2017

HSC IN COMMERCE
P. P. Savani International School

Expertise

- Project Management
- Leadership
- Problem Solving
- Transcription and translation
- Language Consultant
- Content Moderation
- Digital Content creator
- Digital Marketing

Language

- English
- Hindi
- Gujarati

Karan Desai

Organized, Multi-tasking and goal-driven individual with 5+ year of work experience. Looking to utilize my specialist in an esteemed organization.

Experience

06/2020 - 03/2022

Sigma Artificial intelligence

Project Manager

- Keeping a track for every task done.
- Make sure that the project gets done without excessive spending.
- Monitor project progress and set deadlines.
- Ensure stakeholder satisfaction
- Daily allocating task to vendors.

07/2017 - 09/2020

Roposo Inc

Content moderator

- Creating discovery worthy content on the platform.
- Content mining and posting content to be featured in various channels.
- Curating, reviewing and adding value to user generated content.
- Segregating the high-quality content to channels.

04/2019 - 04/2020

What3words

Language Consultant

- Making sure that the best, most common language words are used.
- Making sure that there are no unsuitable words in the 3word addresses.
- Suggesting common, complex and daily used words.

Certificates/Personal Project

- Translation (COOKPAD.COM)
- Social media marketing (WOOVLY.COM)

Certificates/Personal Project

- Certification for Digital Marketing (Google)
- Certification in SEMrush SEO
- Certificate for National English Olympiad
- Certificate for National Cyber Olympiad