

SADIK AKBANI

SENIOR PROJECT MANAGER

ABOUT ME

I'm a Strategic and detail-oriented Project Manager with 5 years of experience with Outstanding organizational, time management, planning, and problem-solving skills with the ability to manage multiple projects simultaneously.

SKILLS

- AGILE , SCRUM & KANBAN METHODOLOGIES
- PROJECT MANAGEMENT TOOLS LIKE JIRA, ASANA, TRELLO & BASECAMP
- RESEARCH, DATA ANALYSIS, STRATEGIC PLANNING & PROCESS IMPROVEMENT
- PROJECT ROADMAP, RISK MANAGEMENT, BUDGETING, SCHEDULING & PROBLEM-SOLVING
- CROSS-FUNCTIONAL COMMUNICATION
- REQUIREMENT UNDERSTANDING, IMPLEMENTATION, QA & DELIVERABLES
- WEBSITE DESIGN & DEVELOPMENT
- WEB APPLICATION DEVELOPMENT
- MOBILE APPLICATION DEVELOPMENT
- DIGITAL PRODUCT DEVELOPMENT (CRM, THEMES, PLUGINS, APPS)
- UI / UX
- A/B TESTING EXPERIMENTATION IN OPTIMIZE, AB TASTY & VWO
- HOSTING, DOMAINS, SSL, CLOUD SERVER (AWS), SECURITY & DATABASE
- TECHNICAL SKILLS (WORDPRESS, SHOPIFY, SQUARESPACE, WIX, LARAVEL, CODIGNATOR, HTML, CSS, BOOTSTRAP, JAVASCRIPT, JQUERY)
- SPREADSHEET, PRESENTATION, DOCUMENTATION, PUBLIC SPEAKING, LEADERSHIP, CONFLICT RESOLUTION, ORGANIZATION

EDUCATION

MASTER OF SCIENCE (INFORMATION TECHNOLOGY)

Dr. C.V. Raman University | 2018 - 2020

BACHLOR OF SCIENCE (INFORMATION TECHNOLOGY)

Maharaja Krishnakumarsinhji
Bhavnagar University | 2015 - 2018

WORK EXPERIENCE

PROJECT MANAGER

HUNANI INFOTECH

APRIL 2018 - PRESENT

- Prepare project documentation, deliverables, finances, resource allocations, and status
- Responsible for budgeting and forecasting, expense reporting, risk management, status reporting, and execution
- Develop strategy and architecture for clients in alignment with business plans
- Collaborate with participants to determine the project timeline
- Manage internal and external contractors and staff throughout the project life cycle
- Client Communication throughout the project for Progress of work, feedback & after support.
- I was responsible for leading teams across broad technical, financial and business disciplines. My mission was to ensure that our projects met their milestones by tracking progress towards completion on time/budget with desired results.