

Chintan N. Mehta

Email: reachintan@gmail.com

Phone: (+91) 8347869910, (+91) 9724949770

Educational Qualifications

Education	Institute	Year	Result
<u>MBA -</u> <u>H.R.M. (Major)</u> <u>I.T. (Minor)</u>	S.K. Patel Institute of Mgmt. & Computer Studies, Kadi Sarva Vishwavidhyalaya University at Gandhinagar, Gujarat	June 2009	71%
<u>BE - I.T.</u>	Dharmsinh Desai University at Nadiad, Gujarat	May 2007	57%
<u>H.S.C.</u>	M.K. Higher Secondary School at Ahmedabad, Gujarat	April 2002	62%
<u>S.S.C.</u>	St. Kabir Primary School at Ahmedabad, Gujarat	March 2000	81%

Professional Experience

<i>Growth Marketer</i>	<u>Adrixus Tech Studio Pvt. Ltd.</u>
(July 2022 – Present)	
<ul style="list-style-type: none">• Created content for website pages.• Created content for the blog on a site.• Created content for articles on third-party websites.• Created content for guest posts on authority sites.• Created content for social media and press releases (PRs).• Created content for videos and question answers (QAs).	
<i>Content Marketer</i>	<u>Flynaut LLC.</u>
(May 2022 – July 2022)	

<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Partner</i> (March 2022 – July 2022)	<u>UltraRich Weddings Pvt. Ltd.</u>
<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Manager</i> (Jan 2022 – July 2022)	<u>IAMSME Network Pvt. Ltd.</u>
<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Expert</i> (August 2020 – March 2022)	<u>Solution Analysts Pvt. Ltd.</u>
<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Strategist</i> (March 2017 – July 2020)	<u>Studio45 Pvt. Ltd.</u>

<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Analyst</i> (November 2015 – February 2017)	<u>Elsner Technologies Pvt. Ltd.</u>
<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Creator</i> (June 2013 – October 2015)	<u>Peerbits Technologies Pvt. Ltd.</u>
<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Editor</i> (May 2012 – May 2013)	<u>ESparkBiz Pvt. Ltd.</u>
<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>Content Writer</i> (March 2011 – April 2012)	<u>Pronix Technologies Pvt. Ltd.</u>

<ul style="list-style-type: none"> • Created content for website pages. • Created content for the blog on a site. • Created content for articles on third-party websites. • Created content for guest posts on authority sites. • Created content for social media and press releases (PRs). • Created content for videos and question answers (QAs). 	
<i>IT Consultant</i>	<u>IMS Empresaria Pvt. Ltd.</u> (May 2010 - February 2011)
<ul style="list-style-type: none"> • Worked as an International Recruitment Consultant in an Information Technology Team synchronizing with team members and working towards a collaborative effort to get the job done faster and smoother. • Involved in the recruitment process of people across the countries USA, UK, and Australia for clientele. • Involved in taking the phone interviews of suitable candidates to hire them for clients. • Involved in the end-to-end hiring process of candidates right from scrutinizing individual profiles to taking phone interviews and follow-ups, coordinating the interview process and placing them. • Dealt with database management with knowledge and proficiency in Microsoft Office. • Dealt with file management by preserving necessary documents into respective folders. 	
<i>HR Executive</i>	<u>Communication Crafts Pvt. Ltd. (CCTS)</u> (July 2009 - April 2010)
<ul style="list-style-type: none"> • Worked as an HR Generalist in the HR Department. • Involved in the recruitment of new people across departments. • Involved in the training and development activities to enhance work skills and job role. • Involved in the compensation and benefits to process payroll and salaries of the employees. • Dealt with database management with knowledge and proficiency in Microsoft Office. • Dealt with file management by preserving necessary documents into respective folders. 	
<i>Project Officer</i>	<u>Centre for Environment Education (CEE)</u> (January 2009 - June 2009)
<ul style="list-style-type: none"> • Worked as an HR Generalist in the HR Department. • Involved in the recruitment of new people across departments. • Involved in the training and development activities to enhance work skills and job role. • Involved in the compensation and benefits to process payroll and salaries of the employees. • Dealt with database management with knowledge and proficiency in Microsoft Office. • Dealt with file management by preserving necessary documents into respective folders. 	