Project report format

1. The project report shall be computer typed (English- British, Font -Times New Roman, Size-12 point) and printed on A4 size paper.

2. The project report shall be typed on one side only with 1.0 line spacing, with a margin 3.0 cm on the left, 2.0 cm on the top, and 1.25 cm on the right and at bottom.

3. In the project report, the title page [Refer sample sheet (inner cover)] should be given first then the Certificate followed by the acknowledgment and then contents with page numbers. This should be followed by an abstract of the project report (not exceeding 1000 words)

4. All pages of Project report (Except Certificate) must have footer in the following format.

> Footer
>
> Title of Project   Page **PAGE_NO** of **TOTAL NO PAGES**

5. The reference should be given at the end of the Project report in alphabetical order indicating:

   i) The authors name and his initials

   ii) The title of the paper and name of the journal

   iii) The name of the book and the publisher

   iv) The number of the volume, page numbers, and the year of publication

   v) standard abbreviation may be used in the names of the journals

   vi) For book, Title should be italicized (See Ref [3] below) whereas for journal/conference papers, Journal/Conference name should be italicized (See Ref [1] and [2] below). While giving reference of web-sites, specify exact web-link followed by date on which it is referred. Avoid mentioning search engines like www.google.com etc but mention the actual web page referred. See Ref [4] below.

For Example:

[1] Singh, S. and Shan, H. S, "Development of Magneto Abrasive Flow Machining Process"*, International Journal of Machine Tools & Manufacturing*, vol. 42, 2, pp. 953-959, 2002.

[2] Adithan, M. and Gupta, A.B., *"Manufacturing Technology",* New Age, International Publishers, New Delhi, 1996.

[3] http://www.datasheetarchive.com/IC%20566%20vco-datasheet.html [1 Feb 2018]

6. The diagrams should be printed on a light/white background, Tabular matter should

be clearly arranged. Decimal point may be indicated by full stop (.). The caption for Figure must be given at the BOTTOM of the Fig. (11 point Times New Roman) and Caption for the Table must be given at the TOP of the Table (11 point Times New Roman).

7. The algorithms or software coding should be typed using `Courier New` font.

8. The project report shall consist of following content along with given chapters
   – Front Page(title page with name of team members and mentor)
   – Certificate
   – Acknowledgement
   – Abstract
   – Content
   - List of abbreviation
   - List of figures
   - List of tables
   - List of symbols etc.

   1. Introduction
      – Objectives of the study
   2. Literature Survey
      – Problem Identification
      – Requirements specification
   3. scope of the project
      – Problem Statement
      – Architectural design specification
         1. Structure diagram
         2. Data structures
         3. Functional descriptions
   4. Methodology
      - Life cycle model
      - Team structure
      - Action plan
      - Development schedule ,milestones
      - Programming languages & development tools

   5. details of design ,working and process
      -design
      -module

   6Result and application

   7 conclusion and future scope

   8References and Bibliography

9. Prepare a log-book and write the weekly activities carried out towards the project work in it.

10. **Before final the project report, draft copy of it should be approved by the guide.**

"(Title)-- --" (24pt.)

PROJECT REPORT (14pt.)

**SUBMITTED IN PARTIAL FULFILLMENT OF THE REQUIREMENT FOR THE AWARD OF DIPLOMA
IN
COMPUTER TECHNOLOGY/ENGINEERING (12pt.)**

SUBMITTED BY

STUDENT NAME 1: Exam No (14pt)   STUDENT NAME 2 : Exam No. (14pt)

STUDENT NAME 3: Exam No (14pt)   STUDENT NAME 4: Exam No. (14pt)

**GUIDE
MR./MRS. NAME (14pt)**

DEPARTMENT OF COMPUTER ENGINEERING/TECHNOLOGY

GOVERNMENT POLYTECHNIC, AHMEDNAGAR

(2019-20)

"(Title)--" (24pt.)

PROJECT REPORT (14pt.)

**SUBMITTED IN PARTIAL FULFILLMENT OF THE REQUIREMENT FOR THE AWARD OF DIPLOMA
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STUDENT NAME 1: Exam No (14pt)   STUDENT NAME 2 : Exam No.(14pt)

STUDENT NAME 3: Exam No (14pt)   STUDENT NAME 4: Exam No.(14pt)

**GUIDE
MR./ MRS. NAME (14pt)**

**DEPARTMENT OF COMPUTER ENGINEERING/TECHNOLOGY
GOVERNMENT POLYTECHNIC, AHMEDNAGAR**

(2019-20)

GOVERNMENT POLYTECHNIC, AHMEDNAGAR

<u>CERTIFICATE</u>

This is to certify that,

(Name of student 1)	**(Exam number)**
(Name of student 2)	**(Exam number)**
(Name of student 3)	**(Exam number)**
(Name of student 4)	**(Exam number)**

of final year Computer Engineering/Technology students have submitted their project report on

"(-- Project Title --)"

during academic session 2019- 2020 as a part of project work described by Government Polytechnic, Ahmednagar for partial fulfillment for the Diploma in Computer Engineering/Technology in the fifth semester.

The project work is the record of students own work under my guidance and to my satisfaction.

(-- Name of Guide --)   (-- Name of Head --)

Guide   **Head**

Department of Computer Engineering/Technology

Principal

Government Polytechnic, Ahmednagar

ACKNOWLEDGEMENT

I would like to place on record my deep sense of gratitude to Prof. ---------, Dept. of - ------------ for his generous guidance, help and useful suggestions.

I express my sincere gratitude to Prof. --------, Head of Dept. of -------------, for his stimulating guidance, continuous encouragement and supervision throughout the course of present work.

I am extremely thankful to Prof. --------, Principal, for providing me infrastructural facilities to work in, without which this work would not have been possible.

(Students Name and Signature)

(Note: This is just the specimen, students have the flexibility to express/ acknowledge in his words)