

HMC MEETING MINUTES

Venue of Meeting: Meeting Room (Above to Stationery Shop)

Date and Time of Meeting: 15th February 2017, Wednesday 6:30 pm to 7:40 pm

Meeting witnessed by:

Designation	Name	Designation	Name
Warden	Dr. Pankaj Biswas	Maintenance Secretary	Mr. Nitesh Gautam
Associate Warden	Dr. Kaustubh Dasgupta	Technical Secretary	Mr. Gajraj Singh Jodha
Associate Warden	Dr. Anjan Kumar	Welfare Secretary	Mr. Jayesh Mathur
Caretaker	Mr. Bimal Das	Sports Secretary	Mr. Ang Tashi Sherpa
General Secretary	Mr. Ajit Singh	Gymkhana Sports Secy.	Mr. Yashojeeet
Mess Convener	Mr. Shivanand Mali	Senate Member	Mr. Renuka

Agendas and Discussion of the Meeting:

- 1) Some issues of canteen and juice center
 - ✓ After discussing this agenda, wardens decided to warn canteen owner to improve canteen service.
 - ✓ Regarding juice center some feasible solution can be implemented with the permission and consultation with HAB. **HMC agreed the decision unanimously.**
- 2) Some issues of mess
 - ✓ After discussing this agenda, wardens suggested to collect the ID card while issuing the mess utensils. **HMC agreed the decision unanimously.**
- 3) Some issues regarding maintenance (room ventilators, cleaning windows, septic tank maintenance, cycle stand and lightning etc.) and purchase of washing machine
 - ✓ After discussing this agenda, wardens decided to meet maintenance section to follow up the maintenance problem.
 - ✓ Also wardens permitted to purchase two washing machines from HMC fund. **HMC agreed the decision unanimously.**
- 4) Discussion regarding general body meeting (GBM)
 - ✓ After discussing this agenda, wardens decided to conduct GBM in next week probably on Wednesday. **HMC agreed the decision unanimously.**

5) Regarding Mess Refund

- ✓ After discussing this agenda, Caretaker assured that by March 2017 refund will be deposited to the respective boarders account. **HMC agreed the decision unanimously.**

Minutes prepared by: Mess Convener