## **NOTICE**

### **NEW READING ROOM**

Location – 2<sup>nd</sup> Floor, D – Block Similar to Stationery Shop 2 floors above





LOHIT LIBRARY DIGITAL CATALOG -https://goo.gl/VoeLAA

HOSTEL BOOK LOCATOR & TRACKER - https://goo.gl/VoeLAA

"LOHIT Literary Society" - Facebook page

Events, Notifications, Competitions - Facebook page

Contact –	
Litanam Canadam .	
Literary Secretary	
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- Rules and Guidelines are posted in front of reading room
- Register in security desk to get keys of Reading Room.
- Never return book to guard.

# READING ROOM

#### GENERAL GUIDELINE

- Collect keys from Security Desk after doing an entry in the register.
- Maintain silence, cleanliness and decorum in the room.
- Bringing eatables is strictly prohibited. Beverages (non-alcoholic) are allowed although.
- Contact incumbent literary secretary (undersigned) to issue books.
- Do not tear off pages from newspaper.

### **ISSUE GUIDELINE**

- Boarders can issue one book at a time for maximum 30 days.
- If found torn/missing/spoiled, student will have to submit a new book or fine (equivalent to cost of book at the time of purchase by hostel) within 10 days after date of found guilty.
- Exchanging of books among others is not encouraged. Fine will be levied from the issuer, no matter who has borrowed book from him.
- Marking with pens is not allowed in library books. If found guilty after exhaustive search, boarder will be banned for 2 months from issuing books.

Contact –
Literary Secretary