

My company slogan

Insert Your Logo

June 7, 2016

[Date]

[100]

[ABC12345]

[Name]

[Company Name]

[Street Address]

[City, ST ZIP Code]

[Phone]

### Description

## Line Total

5.00

Once signed, please Fax, mail or e-mail it to the provided address.

Subtotal

\$

5.00

Discount

1

—

VAT Rate

%

10.00

VAT

\$

0.50

Total

\$

**5.50**

Above information is not an invoice and only an estimate of services/goods described above.

Payment will be collected in prior to provision of services/goods described in this quote.

Please confirm your acceptance of this quote by signing this document

Signature

Print Name

Date \_\_\_\_\_

**Thank you for your business!**

Should you have any enquiries concerning this quote, please contact John Doe on 0-000-000-0000

111 Street, Town/City, County, ST, 00000

Tel: 0-000-000-0000 Fax: 0-000-000-0000 E-mail: [info@yourcompanysite.com](mailto:info@yourcompanysite.com) Web: [www.yourcompanysite.com](http://www.yourcompanysite.com)